

OSAWATOMIE CITY COUNCIL
AGENDA
June 9, 2011
7:00 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action

 - A. Approve Minutes of May 12 and May 28 City Council Meetings
 - B. Approve June 9 Agenda
 - C. Appropriation Ordinances 11-9 & 11-10
5. Comments from the Public; Presentations

Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor
6. Public Hearing – None
7. Unfinished Business
 - A. Approve Invoice(s) for Pacific, 14th, Brown Streets Project – Request No. 8
 - B. City Manager Search
8. New Business
 - A. Appointments – Public Housing Authority Committee
 - B. Proclamation – Kansas Business Appreciation Month
 - C. Consider Request for Fireworks Stand – J & C Fireworks -605 O’Neal
9. Council Liaison Reports – (briefing on meetings attended)
10. Mayor’s Report
11. City Manager’s Report
12. Executive Session - none
13. Adjournment

MEETING/WORK SESSION – June 23, 2011

REGULAR MEETING – July 14, 2011

Osawatomi, Kansas. **May 12, 2011.** The Council meeting was held in Memorial Hall. Mayor Dudley called the meeting to order at 7:00 p.m. Council members present were Dickinson, Farley, Govea, Hunter, Klein, LaDuex, Maichel, and Moon. Also present were City Manager Glendening, City Attorney Wetzler, and City Clerk Elmquist. Visitors were Webster Hawkins, Robert Kerr, Kirk & Shelagh Wright, Travis Perry, and Kevin Grey.

CONSENT AGENDA. Approval of the Minutes of April 14 and April 28 Meetings, approval of May 12 Agenda, and approval of Appropriation Ordinances 11-7 & 11-8. Motion made by Hunter, seconded by LaDuex to approve the consent agenda. Yeas: All.

Public Participation; Presentations: none

Public Hearing: none

Unfinished Business:

APPROVE INVOICE(S) FOR PACIFIC, 14TH, BROWN STREETS PROJECT – REQUEST NO. 7. Motion made by Hunter, seconded by Maichel to approve Pay Request No. 7. Yeas: All.

ACCEPT STORM WATER EASEMENTS FOR 2010 STREET PROJECT. Motion made by Hunter, seconded by Moon to accept the storm water easements for the 2010 Street Project. Yeas: All.

APPROVE CONTRACT WITH SFS ARCHITECTURE, INC FOR THE LIBRARY ADDITION PHASE II. Contract is for a flat dollar fee of \$35,000 for design and construction administration services. Motion made by Hunter, seconded by LaDuex to approve the contract with SFS Architecture, Inc for the Library Addition Phase II. Motion withdrawn by Hunter and LaDuex. Motion made by Hunter, seconded by Farley to table approval of the contract. Yeas: All.

New Business:

APPOINTMENTS. none

ADOPT RESOLUTION FOR 2011 GAAP WAIVER. Motion made by Maichel, seconded by Moon to approve Resolution No. 638. Yeas: All.

Council Reports:

Maichel: The Planning Commission denied the request from JC's Liquor Store, 710 6th, to extend their building.

Klein: Attended Planning Commission hearing.

Hunter: The Tourism Committee is preparing for the John Brown Jamboree. Economic Development Committee is working on marketing in town and out of town.

Moon: The Golf Course Advisory Committee is back together. There needs to be a better job of promoting the golf course. The Public Safety Advisory didn't meet. The Miami County Fire Board has begun preliminary work on the feasibility of a new fire station in the city.

LaDuex: The Library Board will be holding a pancake feed May 28.

Mayor's Report: Arbor Day was held April 30 by PRIDE. Planted were 10 trees and roses.

City Manager's Report: none

Motion made by Hunter, seconded by Moon to adjourn. Yeas: All.

Ann Elmquist, City Clerk

Osawatomi, Kansas. **May 26, 2011.** The Council meeting was held in Memorial Hall. Mayor Dudley called the meeting to order at 7:30 p.m. Council members present were Dickinson, Farley, Govea, Hunter, Klein, LaDuex, and Moon. Absent was Maichel. Also present were City Manager Glendening, City Attorney Wetzler, and City Clerk Elmquist. Visitors were Larry Ratley, Nancy Ronto, Ron Maring, Web Hawkins, Travis Perry, and Kevin Grey.

APPROVAL OF AGENDA. Motion made by Maichel, seconded by Hunter to approve the agenda as amended. Yeas: All.

CONSIDER ORDINANCE TO RE-ZONE 710 6TH STREET FROM M-1 (LIGHT INDUSTRIAL PARK) TO C-3 (HIGHWAY COMMERCIAL). The Planning Commission held a public hearing April 27, 2011 and upon conclusion recommended the application be denied. Motion made by Klein, seconded by Farley for the Governing Body to return the same to the Planning Commission for further consideration, together with a statement specifying that there needs to be a report stating the reasons why the re-zoning was denied and that the Chairman be present at the meeting. Yeas: Dickinson, Farley, Govea, LaDuex, Klein, and Moon. Nay: Hunter.

APPROVE LIBRARY PHASE II ARCHITECTURAL AGREEMENT WITH SFS ARCHITECTURE. Contract is for a flat dollar fee of \$35,000 for design and construction administration services. Motion made by Govea, seconded by Hunter to approve the Library Phase II Architectural Agreement with SFS Architecture. Yeas: Dickinson, Farley, Govea, Hunter, LaDuex, and Moon. Nay: Klein.

FINALIZE SALE OF CHESTNUT MANOR. Tabled.

APPOINT/DESIGNATE HOUSING AUTHORITY. Motion made by Hunter, seconded by Klein to table this item and a special meeting will be called when the Mayor has a recommended committee. Yeas: all.

CONSIDER APPROVAL OF FIREWORKS STANDS & FIREWORKS DISPLAY. The following fireworks vendors requested approval of the Council:

Dale & Jo's Discount Fireworks	Dale Shay	1306 6 th Street
Eddie's Discount Fireworks	Eddie Shay	504 Oscar
Moon's Discount Fireworks	Mike Moon	701 6 th Street
City 4 th of July Display	Mark Marquez	Lynn Dickey Field

Motion made by Moon, seconded by Farley to hold the 2011 4th of July fireworks display at the City Lake. Yeas: Moon & Farley. Nays: Dickinson, Govea, Hunter, Klein, and LaDuex. Motion failed. Motion made by Klein, seconded by Farley to add Moon's Discount Fireworks to the agenda for fireworks stands to be approved. Yeas: Dickinson, Farley, Govea, Hunter, Klein, and LaDuex. Abstention: Moon. Abstention counted as a prevailing vote. Motion passed. Motion made by Farley, seconded by Hunter to approve the fireworks stands and City Display to be held in the vicinity of Lynn Dickey Field. Yeas: Dickinson, Farley, Govea, Hunter, Klein, LaDuex, and Moon. Abstention: Moon. Abstention counted as a prevailing vote. Motion passed.

FEES MODIFICATION. Motion made by Farley, seconded by Klein to table. Yeas: Dickinson, Farley, Klein, and Moon. Nays: Govea, Hunter, and LaDuex. Motion passed.

EXECUTIVE SESSION – PERSONNEL MATTER OF NONELECTED PERSONNEL. Motion made by Hunter, seconded by LaDuex at 8:33 p.m. to recess into executive session for personnel matter of nonelected personnel for a period of 30 minutes. Yeas: All. The City Manager and City Attorney were present. Meeting reconvened at 9:00 p.m. No action taken. Motion made by Hunter, seconded by Farley to accept the City Manager’s resignation effective July 5, 2011. Yeas: All. Motion made by Moon, seconded by Hunter to authorize the Mayor and City Clerk to contact LKM to begin the search. Yeas: All. Motion made by Moon, seconded by Hunter authorizing the Mayor and City Clerk to find an interim. Yeas: All.

Motion made by Farley, seconded by Dickinson to adjourn. Yeas: All.

Ann Elmquist, City Clerk

Record of Ordinances

ORDINANCE NO. 11-9

DATE WARRANTS ISSUED:
May 31, 2011

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Payroll 05/06/11			97,031.86
Payroll 05/20/11			92,274.42
FICA 05/06/11			7,092.46
FICA 05/20/11			6,740.99
KPERS			11,638.25
Crawford Sales	Budweiser	37552	308.70
Midwest Distributors	Coors, Miller	37553	97.39
Suddenlink	internet	37554	89.92
KDHE	operator examination - Kasper	37555	25.00
Security Solutions	security cameras	37556	895.00
Kansas Employment Security Fund	unemployment	37557	2,873.49
Jason P. Hudson	reissued payroll check	37665	6,386.45
City of Osawatomie	utilities	37666	11,356.35
Crawford Sales	Budweiser	37667	310.35
Sheryl Nance-Durst	summer reading program	37668	100.00
Lloyd Harold	parts for lift station	37669	195.00
Kansas City Wilbert Vault	grave openings	37670	1,690.00
Midwest Distributors	Coors, Miller	37671	120.96
Suddenlink	internet	37672	130.85
AT&T	RTU's	37673	221.24
Beachner Grain, Inc.	fescue, pesticides	37674	255.67
The Fair Publishing House	baby contest ribbons	37675	39.00
1st Place Trophies	fishing derby trophies	37676	413.00
KMEA - EMP	electricity, transmission	37677	27,885.28
KMEA - GRDA	electricity	37678	94,360.77
L & K Services	refuse	37679	30,690.13
Landmark National Bank	golf cart loan	37680	2,178.24
Suddenlink	internet	37681	79.15
Crawford Sales	Budweiser	37682	107.00
Reserve Account	postage meter	37683	1,200.00
Pat's Signs	final payment for banners	37684	4,400.00
Capitol Plaza Hotel	lodging - Govea	37685	99.64
Kansas Dept. of Revenue	sales tax	37686	10,107.29
Void		37687	-
Miami County Internet OnRamp	internet	37688	19.95
Ricoh Americas Corporation	copier lease	37689	289.00
S & R Enterprise	mowing weed lots	37690	360.00
Visa	books, DVD's, lodging, supplies	37691	1,118.31
Brad Waggoner	Pro Shop	37692	1,277.22
Mike Weaver	mowed soldiers monument	37693	175.00

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DATE WARRANTS ISSUED:
May 31, 2011

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Philip Dudley	lodging	37694	193.90
Crawford Sales	Budweiser	37695	233.20
Kansas City Power & Light	services	37696	1,218.44
Kansas Gas Service	services	37697	1,383.55
KMEA - Nearman	electricity	37698	35,881.88
Sprint	service	37699	22.71
Suddenlink	internet	37700	59.95
Hall's Bobcat Service	reissued check 37593	37701	300.00
Coventry	health insurance	37702	31,836.39
Delta Dental	dental insurance	37703	3,248.51
Vision Service Plan	vision insurance	37704	910.50
Bob's Sales and Service	recharge fire extinguishers	37705	135.50
CenturyLink	services	37706	2,178.90
CenturyLink	long distance	37707	424.15
CenturyLink	RTU's	37708	236.56
First Place Trophies	trophy for motorcycles	37709	15.50
Kansas Animal Health Department	license for dog pound	37710	250.00
Kansas Gas Service	power plant	37711	84.03
KMEA - GRDA	electricity	37712	96,135.45
KMEA - Hydro	hydroelectric	37713	2,416.55
Lybarger Oil, Inc.	fuel	37714	12,119.65
Postmaster	utility billing	37715	1,000.00
Wal-Mart Community	shelves, supplies	37716	361.36
Crawford Sales	Budweiser	37717	187.00
Suddenlink	internet	37718	119.90
City of Osawatomie	petty cash reimbursement	1256	3,385.78
			608,972.69
GO	153,876.41		
Wt	28,203.79		
EI	305,083.27		
Emp Bn	49,147.55		
Refuse	30,865.13		
Rec	3,841.85		
RF	2,240.93		
Ind	46.45		
St Imp	1,647.51		
Sewer	12,870.81		
GC	20,165.09		
Trsm	983.90		
	608,972.69		

Record of Ordinances

ORDINANCE NO. 11-10

DATE WARRANTS ISSUED:
June 9, 2011

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Airgas Mid South, Inc.	oxygen cylinder	37719	81.38
Altec Parts	winch, supplies	37720	322.07
American Book Returns	book return	37721	2,167.00
American Safety Utility Corporation	pull rope	37722	287.80
Analytical Services, Inc.	analytical services	37723	738.52
Back Home Nursery	plants on Main Street	37724	895.00
Baker & Taylor	books	37725	428.18
Becker Tire	tires	37726	189.36
Bernie Electric Wholesale, Incl	fuses	37727	192.90
BF Consultants, Inc.	street improvements	37728	492.00
Blue Line Learning Group	training	37729	270.00
Blue Valley Tractor & Supply	belts, parts	37730	179.96
Board of Police Commissioners	alert system user charges	37731	18.06
Bowes Automotive Products	oil filters, hose clamps	37732	24.50
Brewer's Automotive Repair	batteries, tire	37733	423.44
C & G Merchants Supply, Inc.	paper goods, supplies	37734	357.73
Carrot-Top Industries, Inc.	Kansas flags	37735	117.09
Carter Waters	saturock	37736	210.00
Champion Brands, LLC	oil, supplies	37737	384.07
Cintas	annual fire extinguisher inspection	37738	257.29
Coleman Equipment, Inc.	seat, fuel pump	37739	160.19
Conrad Fire Equipment, Inc.	relay switch	37740	116.63
Demco	labels, protectors	37741	104.75
Diamond Vogel	traffic paint	37742	241.20
Digital Graphics	toner	37743	68.00
Ditch Witch Sales, Inc.	backfill blade	37744	2,565.00
Electronically Speaking	flash drive, headphone plug	37745	26.35
Employee Screening Services	drug testing	37746	319.60
Entersect Police Online	user agreement	37747	79.00
Environmental Laboratories, Inc.	analytical services	37748	217.00
Evco Wholesale Food Corp.	gatorade, hot dogs, sausage	37749	248.81
The Fair Publishing House	ribbons	37750	15.14
Void		37751	-
Family Center	parts	37752	1,045.81
Richard M. Fisher, Jr. LLC	court appointed attorney	37753	1,275.00
Fishnet Security, Inc.	tokens	37754	50.84
Fort Scott Community College	water certification - Kasper	37755	140.00
Geocorp, Inc.	charts	37756	346.88
Gerken Rental	portable restrooms, rentals	37757	420.00
Grainger	control relay	37758	167.18

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Graybar	lighting	37759	575.45
Group 6, Inc.	tested meter	37760	30.00
Guildcraft Arts & Crafts	supplies for summer reading	37761	157.02
Hach Company	water testing chemicals	37762	82.79
169 Hajoca Olathe	plug	37763	9.75
Hanes Florist & Greenhouse	bedding plants, balloons, plant	37764	67.00
Heritage Tractor, Inc.	mower blade, parts	37765	164.86
Holderman Printing	violation notices	37766	68.10
Huber & Associates	enterpol operating system	37767	6,365.00
JCI Industries, Inc.	grinder pump, installation	37768	2,450.00
John Deere Landscapes	herbicide	37769	415.62
Kahn Culvert, Inc.	culvert, bands	37770	492.31
KDHE	wastewater permit	37771	320.00
Kansas Highway Patrol	training	37772	192.00
Kansas One Call Concepts	locates	37773	102.00
Kansas St. Assoc. of Fire Chiefs	membership	37774	40.00
Kansas State Treasurer	training funds	37775	462.50
Killough Construction, Inc.	asphalt	37776	1,551.84
Kincaid Ready Mix	concrete	37777	197.50
Void		37778	-
Kriz Davis Co.	wire, supplies	37779	9,690.74
Kansas Historical Society	photocopy from microform	37780	3.15
Lacal Equipment, Inc.	sprocket, idler wheel	37781	239.72
Leso Distribution	medical case	37782	10.56
Logan Contractors Supply, Inc.	marking paint	37783	44.28
Lowenthal, Webb & Odermann, PA	progress billing on audit	37784	5,000.00
Martin Pringle Attorney at Law	City Attorney	37785	6,103.56
Miami County Sheriff's Dept	prisoner care Jan, Feb, March, April	37786	6,336.43
Miami County Solid Waste	tires	37787	80.85
Miami Lumber, Inc.	plywood	37788	29.54
Midwest Pump & Control, Inc.	valve repair kit	37789	100.65
Void		37790	-
Void		37791	-
Moon's IGA	supplies, UPS	37792	386.53
MSC Industrial Supply Co.	ratchet kit	37793	154.09
Navrat's	AP checks, fishing license	37794	525.56
NEKLS	barcodes	37795	26.50
Void		37796	-
Void		37797	-
Void		37798	-
Nicholson Law Office, LC	court appointed attorney	37799	805.00
O'Reilly Auto Parts	parts	37800	101.77
ODB Company	hex nut	37801	156.00
Oil Patch Pump & Supply, Inc.	pipe, supplies	37802	126.49
Olathe Tractor & Equipment	idler assy, drive belts	37803	141.26



CITY OF OSAWATOMIE
 439 Main Street
 PO Box 37
 Osawatomie, KS 66064
 913-755-2146

PACIFIC, 14TH, BROWN STREETS PROJECT
CDBG GRANT # 10-PF-045
PAYMENT REQUESTS — PROJECT-TO-DATE
 June 9, 2011

Claimant	Description	#8 (6/9/11)		To-Date TOTALS
		Document Number	Amount	
GAS	administration	6/3/11	\$ 1,370.20	\$ 7,050.52
BG Consultants	engineering design	5/14/11	\$ 492.00	\$ 22,212.50
	inspection			\$ 728.84
	survey work			\$ 1,960.50
	easement descriptions			\$ 5,830.75
	design/easement change			-
				-
				-
				-
				-
				-
	TOTALS	—	\$ 1,862.20	\$ 37,783.11



Proclamation

Issued by the Mayor of Osawatomie

WHEREAS, the businesses of Osawatomie are vital to our state's economic health; and

WHEREAS, Osawatomie's existing businesses are the key to a prosperous future; and

WHEREAS, the Osawatomie Chamber of Commerce is observing National Business Appreciation Month; and

WHEREAS, those businesses provide the most important components of growth as their expansion accounts for the majority of new jobs created for the citizens of Osawatomie; and

WHEREAS, public awareness of the contributions made by businesses is the key to sustaining a healthy business – community relationship; and

WHEREAS, the people of Osawatomie are grateful to the businesses of Osawatomie for their generous contributions to the quality of life we all enjoy;

WHEREAS, over 200 private sector businesses have chosen Osawatomie as their place of business; and

WHEREAS, those businesses employ more than 1,400 people, paying combined total wages in excess of \$28 million;

NOW, THEREFORE, I, Philip A. Dudley, Mayor of Osawatomie, do hereby proclaim the month of June, 2011 as

KANSAS BUSINESS APPRECIATION MONTH

in Osawatomie, and urge all citizens to salute their local businesses and their employees for their outstanding contributions to our state and to our community.

Proclaimed this 9th day of June, 2011.

Philip A. Dudley, Mayor



CITY OF OSAWATOMIE
439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064
913-755-2146
FAX: 913-755-4164

CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

June 9, 2011

PACIFIC/14TH/BROWN STREET PROJECT:

Construction has begun on the street project. The project should be completed (or nearly completed) around September, with cleanup and final seeding occurring in October, weather permitting, and assuming we don't find any major surprises during the construction project. There should be no service outages, although there will be (as is the case with any construction project) inconveniences. The plan for the reconstruction is as follows (understanding of course that there are factors beyond our control that could affect our ability to execute this plan as we hope): Beginning on Pacific, crews will begin installing storm water infrastructure. Once that is in, excavation, grading and base preparation for the curbs, gutters, driveway approaches and sidewalks will take place. These items will then be constructed. Once they are constructed, some crews will move around the corner and begin the process over again on 14th street. While this crew is working on 14th street storm water, etc... another crew will begin the demolition of the existing street, prepare the base, and then lay the first 2 courses of asphalt. Crews will then move to Brown in this same, assembly line type fashion. Once all construction has been completed on curbs, gutters, sidewalks, driveway approaches, and the first to courses of asphalt, the contractor will then need to clean the asphalt and prepare it for the final surface course of asphalt which will be done all at once. The contractor does not intend to tear out any more street than they can prepare base for so limited (local traffic only) access can be maintained for residents and emergency response vehicles.

2012 BUDGET:

Included in this council packet is the first draft of the 2012 budget. We will have assessed valuation by July 1, at which point in time, we will know what adjustments need to be made (if any) to planned expenses in order to keep the mill levy the same. Please review this draft and if you have any questions, do not hesitate to contact me.

SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:

In the weeks since our past meeting with Wilson & Co. and FEMA, Wilson & Co. along with the City of Osawatomie and the cities of Augusta, Dodge City, Gypsum, Hutchinson, Manhattan, Marion, Ottawa, Salina and Wichita have been in fairly constant contact working towards a proposal to allow for an extension of the Provisionally Accredited Levee agreement that each city signed approximately 2 or 3 years ago. We have since heard back from our Congressional delegation as well as FEMA. It appears that an extension is in the works that could be anywhere from 6 months to 3 years to complete levee certification. Our Phase II report was due in March.

However, as a result of these continued conference calls and working with our Senators and Representatives to Washington, D.C., this report is behind schedule. As you can see below, the certification process is now very much in a state of "flux". The certification requirement has not gone away, but is merely slowed down which benefits the City of Osawatomie at this point in time only because it allows us more time to fund through the "pay as you go" method to meet the requirement. As of the March 2011 billing from Wilson & Co., the City of Osawatomie has paid approximately \$160,000 towards certification and will incur an additional \$129,000 in billings – likely this year.

As of May 5, 2011, this is where FEMA is at with regard to levee certification (NOTE: This is taken directly from an email I received from Joe File with AMEC who is partnered with Wilson & Co. for support in the certification of the Osawatomie Levee System: *"Note that FEMA specifically states that they will not be repealing the certification requirement, but just temporarily suspending the need for insurance behind non-accredited levees until they develop their criteria for dry side levee mapping. I'll pass along more information as I become aware of it, but my first impression is that their just officially delaying the process (which was already unofficially delayed) until their new criteria is developed on how to move forward with deaccredited levee mapping. Stephen Noe and I will be in Washington DC next week on another matter, but if we're able to learn anything on this issue we'll pass it along."*

FOR PHASE II OF LIBRARY EXPANSION CONTRACT NEGOTIATIONS:

Elizabeth Trigg, the Library Director and I met with Marsha Hoffman of SFS Architecture to discuss the design contract for Phase II of the library expansion project. Our new contract (included with this council packet) reflects a flat dollar fee of \$35,000 for design and construction administration services which corresponds to 7% of the total project cost. The original proposal was for a 12% of cost contract. Donated funds are available to fund the contract.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE SWIMMING POOL:

The conceptual designs are nearing completion for the pool project. Burbach Aquatics, Inc. is scheduled to present those designs to the city council at the May 26, 2011 work session.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE ELECTRIC UTILITY:

An initial draft of the electric utility generation/distribution report has been delivered, Terry Upshaw, Line Foreman, Marty Springer Chief Power Plant Operator and myself met with two individuals from Sawvel and Associates to discuss the report. The report is now being finalized and upon its completion, I will provide copies of the report to the city council and schedule a time for the report to be presented.

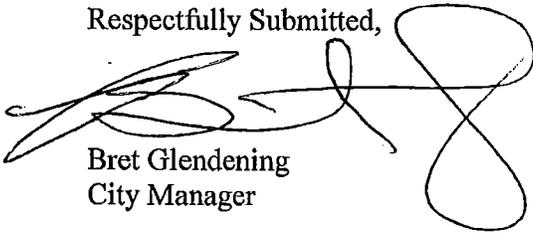
UPDATE ON REALIGNMENT OF WARD BOUNDARIES:

At the request of the City Council, I checked with the County Clerk's Office regarding the redrawing of ward boundaries. Currently, each ward in the city corresponds to a voting precinct in the city. They subsequently checked with the Secretary of State's office and the recommendation from both offices is to hold off on redrawing the boundaries until after the 2010 Census data is released.

UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:

I have spoken with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: \$18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bret Glendening". The signature is stylized with loops and a long horizontal stroke.

Bret Glendening
City Manager

OSAWATOMIE CITY COUNCIL
WORK SESSION / MEETING AGENDA
June 23, 2011
7:00 p.m., Memorial Hall

WORK SESSION

1. 2012 Budget
2. Rental Registration & Inspections
3. Codes – Issues from Councilmembers
4. Codes – Mechanical Issue

REGULAR MEETING – 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda
 1. Presentation – 2010 Audit
 2. Discuss Promotional Fees
 3. Resolution Adopting the Miami County Multi-Jurisdictional Hazard Mitigation Plan
 4. Executive Session – personnel matter of nonelected personnel
- D. Adjournment of Regular Meeting



CITY OF OSAWATOMIE
439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064
913-755-2146
FAX: 913-755-4184

February 26, 2009

Miami Co. Sheriff's Office
c/o Mike Welter
118 S. Pearl Street
Paola, KS 66071

Dear Mike,

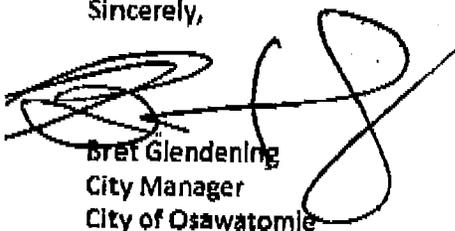
I am in receipt of your letter dated February 24, 2009 requesting a more formal request to participate in the county's hazard mitigation plan. As City Manager, I have the authority to authorize the City of Osawatomie's participation in this plan and request that the City of Osawatomie be included in the development process for the hazard mitigation plan.

The City of Osawatomie has limited capability to undertake extensive participation in the preparation of the plan. Furthermore, EFM Consulting, LLC is able to act on behalf of the City of Osawatomie in the analysis and development of a hazard mitigation plan as part of the grant funding provided to Miami County in accordance with 44 CFR 201.6.

I look forward to EFM Consulting, LLC deliverable product being presented to the county as well as the City of Osawatomie upon its completion and expect the city's governing body as well as our staff to be engaged in the process of developing the plan itself.

Should you need a Resolution formally adopted by the City Council, please feel free to contact me. We can have that done as well, but again I have the authority to authorize our city's participation in this process.

Sincerely,



Bret Glendenning
City Manager
City of Osawatomie

Frank W. Kelly
Sheriff

Wayne B. Minckley
Undersheriff



Fax: 913-294-9118
Communications, Investigations
Patrol & Records

Fax: 913-294-9119
Administration and Jail

Emergency Dial 9-1-1

Miami County Sheriff's Office

"Established 1855"

118 S. Pearl Street
Paola, Kansas 66071
Phone: 913-294-4444

June 8, 2011

Bret Glendening
City of Osawatomie
P.O. Box 37
Osawatomie, Kansas 66064

Mr. Glendening,

You are receiving this packet due to your involvement in the creation of the Miami County Multi-Jurisdictional Hazard Mitigation Plan. This plan was sent to the State Division of Emergency Management and FEMA for approval. It has been accepted pending adoption by the participating jurisdictions. Please review the contents of this packet, and if acceptable proceed with adoption of the plan by your jurisdiction. Once the adoption resolution is signed, I will send this to the State Division of Emergency Management for the formal adoption process.

The purpose of this plan is to identify actions that can be taken to reduce or eliminate damage prior to its occurrence. These mitigation action plans (MAP) are identified for each jurisdiction and are for consideration by the controlling authority. A hard copy of the applicable MAP's for your jurisdiction, other information specific to your jurisdiction and an adoption resolution are included in this packet.

If you have any questions, please contact me.

Tim Gibbs
Assistant Coordinator
Miami County Emergency Management
913-294-4444
913-294-9119 (Fax)
913-594-0975 (Cell)

"Serving and Protecting the Citizens of Miami County since 1855"

Osawatomie	
1. Seek funding sources to fulfill the requirements provided in Title 44, Chapter 1, Part 65, Section 65.10 of the Code of Federal Regulations for levee certification.	
Category:	Prevention
Jurisdiction:	Osawatomie
Hazard:	Dam / Levee Failure
Goal Objective:	1.1, 3.1, 3.2,
Background / Benefit:	Two levees, one along the Marias des Cygne and the other along Pottawatomie Creek, were constructed to protect the city from flooding. At the time this plan was authored the levees had not achieved FEMA certification. Initially, the City of Osawatomie was unable to submit the required documentation for levee certification by the procedures outlined under Procedure Memorandum No.43 (PM No.43) set forth by FEMA. PM No.34 holds the levee owner or community responsible for providing the documentation that shows the levee system meets the requirements of Section 65.10 of the NFIP regulations. Upon meeting all specifications of these regulations the structures may be identified by FEMA as Provisionally Accredited Levees (providing 1-percent-annual-chance flood protection).
Priority:	Low
Funding Sources:	Local
Responsibility Assigned to:	City Planner / Planning Department
Target Completion Date:	December 31, 2015
Cost of Action:	Requires Appropriation of Significant Funding

2. Conduct a study to determine potential causes of the 2007 overtopping of Osawatomie Levee System.	
Category:	Property Protection
Jurisdiction:	Osawatomie
Hazard:	Dam / Levee Failure
Goal.Objective:	1.1, 1.2, 3.1, 3.2,
Background / Benefit:	The jurisdiction has expressed concern regarding the current height of the levee after the flood of 2007 produced water levels that overtopped the levee walls.
Priority:	High
Funding Sources:	U.S Army Corps of Engineers / FEMA
Responsibility Assigned to:	Planning Department
Target Completion Date:	December 31, 2015
Cost of Action:	Requires Funding

3. Conduct a study to determine the year-built and level of protection for each local emergency facility. On completion of the study, consider seeking funding for mitigation projects for emergency facilities not currently designed for protection from flooding.	
Category:	Emergency Services
Jurisdiction:	Osawatomie
Hazard:	Flood
Goal.Objective:	1.1, 3.1, 3.2,
Background / Benefit:	Reduce the possibility of damages to emergency facilities from flooding.
Priority:	Low
Funding Sources:	FEMA/ State/ Local
Responsibility Assigned to:	Local Emergency Services
Target Completion Date:	December 31, 2015
Cost of Action:	Requires Appropriation of Significant Funding

4. Conduct a survey of all water retention and detention areas to ensure proper depth and runoff control. Restore to design specifications as necessary.	
Category:	Prevention
Jurisdiction:	Osawatomie
Hazard:	Dam / Levee Failure
Goal Objective:	1.1, 1.2, 2.1, 3.1,
Background / Benefit:	Both retention and detention basins are a type of best management practice that are used for the management of stormwater runoff in order to help prevent flooding. The basins are found adjacent to tributaries of rivers, streams, lakes or bays. While both types of basins can be used to mitigate against floods it is the detention basin that is generally designed to provide protection from a 100-year flood event.
Priority:	Moderate
Funding Sources:	Local / State / FEMA
Responsibility Assigned to:	City Planner
Target Completion Date:	December 31, 2015
Cost of Action:	Requires Funding

5. Conduct a study to determine the best locations for flood monitoring systems along the Marais Des Cygnes River and Pottawatomie Creek. Seek funding to purchase and install the monitoring systems.	
Category:	Prevention
Jurisdiction:	Osawatomie
Hazard:	Flood
Goal Objective:	1.1, 1.2, 3.1,
Background / Benefit:	Monitoring stations along the Marias des Cygnes River and Pottawatomie Creek provide insufficient data for advance warning of potential flood levels. Additional monitoring stations should be located and installed to provide early warning of rising waters.
Priority:	Low
Funding Sources:	Local/State
Responsibility Assigned to:	Planner
Target Completion Date:	Deember 31, 2015
Cost of Action:	Requires Appropriation of Significant Funding

6. Incorporate the inspection and management of trees into the city's routine maintenance process to remove trees that may increase the risk of power failure at critical facilities.	
Category:	Prevention
Jurisdiction:	Osawatomie
Hazard:	TSTM Wind
Goal, Objective:	3.2,
Background / Benefit:	A significant amount of property damage during high wind events results from tree failure. Trees that fall into utility lines have additional serious consequences such as causing power outages, surges, fires and other damage. The jurisdiction's ability to recognize and prevent hazardous tree conditions (through inspection, pruning or removal) is the best defense against problems and costly damages resulting from tree failure. Specifically, trees located on city property, which pose immediate threats to property, utility lines and other critical facilities should be addressed.
Priority:	Moderate
Funding Sources:	Local
Responsibility Assigned to:	Public Works
Target Completion Date:	Continuous
Cost of Action:	Requires Funding