CITY OF OSAWATOMIE
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CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

August 12, 2010

UPDATE ON DOWNTOWN STREETSCAPE PROJECT:
As of Friday, the overlay was completed. It is hopeful, that by the council meeting on August 12th, pavement marking will be completed. The only remaining items are to have the rest of the signs installed, addressing any punch list items, and a final clean up. No additional street closures are expected. We anticipate the final pay request to be made for the September meeting.

PACIFIC/14TH/BROWN STREET PLANS:
We have been awarded $500,000 from CDBG to assist in the construction of this street project. We will need to begin redesign of Pacific and Brown Avenues through the project boundaries to take the street width from 36' to 32'. Our engineer, Brian Kingsley will be in attendance to present a contract for this project to the council and answer any questions you might have.

UPDATE ON OSAWATOMIE LIBRARY EXPANSION PROJECT:
As of August 3rd, the sheetrock on the interior walls is complete. The contractor expects the walls to be primed by August 6th. The delivery of the elevator has been pushed back until August 11th, and is scheduled for installation on August 22nd. The bicycle rack and exterior concrete work is complete. The library is tentatively scheduled to be closed from August 16th until September 13th to facilitate the removal of books/shelves, carpeting, painting, installation of new carpeting, elevator installation and finally reconfiguration of shelving and books. Our hope is that once the library is re-opened, the project will be finished.

WHY FIREWORKS SHOULD NOT BE RELOCATED TO THE LAKE:
At the council meeting where the fireworks permit was approved by the city council, it was requested that reasons be provided as to why the fireworks would not be relocated to the City Lake. Those reasons are: 1.) there are access issues at the lake – only two ways in and out – with the fireworks being in the city, many citizens can view them from their own homes; 2.) the Public Safety Department has issues with crowd control – police and fire officials would need to be on duty at the lake as well as in town to provide adequate safety during the event. This adds to the cost of the fireworks display; 3.) Trash/debris being left scattered around the lake was always an issue; 4.) There is limited parking at the lake, therefore fewer people would be able to enjoy the display than can enjoy it in town and some parents with younger children as well as some elderly citizens would be less inclined to make the trip to the lake; and finally 5.) With the fireworks being in town, anyone traveling to Osawatomie to watch the fireworks at the lake are less likely to stop in town to purchase fuel, eat out, etc. With the fireworks being in town, we

believe they would be more inclined to stop on their way to or from the display to spend money. All of these reasons will continue to influence me to make the management decision to have the fireworks be displayed in the city proper as opposed to the city lake.

BIDDING LEGAL ADVERTISING EXPENSE FOR OFFICIAL CITY PUBLICATION:
Few communities the size of Osawatomie have the ability to consider two publications to be their official publication. Within the next month, the Osawatomie Journal will be eligible for designation as our official publication and in keeping with our desire to continue to monitor expenses, spend tax dollars wisely, and allow for as much competition amongst service providers to the city, I believe it is responsible to provide both the Osawatomie Graphic and the Osawatomie Journal with an opportunity to bid the price of legal advertising services as an official publication. The requirements that must be met under state law in order to be an official publication are (in accordance with KSA12-1651 et seq):

1.) Be published at least weekly 50 times each year and have been so published for at least one year prior to the publication of any official city publication;

2.) Be entered at the post office of publication as second-class mail matter;

3.) More than 50% of the circulation must be sold to the subscribers either on a daily, weekly, monthly, or yearly basis;

4.) Have general paid circulation on a daily, weekly, monthly, or yearly basis in the county and shall not be a trade, religious or fraternal publication.

OSAWATOMIE STORMWATER UTILITY PROPOSAL:
On this agenda are two items to place the second attempt to create a storm water utility on the November ballot. The first item is the original charter ordinance that was adopted in December of 2008 which should be adopted, modified to reflect a new ordinance number as well as adoption date and slightly different procedure as identified in Section 7. The second is an ordinary ordinance to place the question on the ballot for public vote which bypasses the protest petition procedure under the state constitutional home rule requirements and automatically places the item on the agenda. The adoption of the second, ordinary ordinance calling for the election should not take place until after the second publication of the charter ordinance. The County Clerk's office is fine with this timeline. So on September 9, the council will need to adopt the second ordinance. Staff recommends adoption of both pieces of legislation.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE SWIMMING POOL:
The last word we received from Burbach Aquatics (firm evaluating the Osawatomie Swimming Pool) is that the first step in the contract is nearly complete and upon its completion, will be reviewed and presented to the council. They anticipate approximately two weeks finishing this step and then they will begin the second step of the evaluation process. They anticipate making their second site visit during the first week of August, after which they will provide staff with a draft copy of the step one report to review.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE ELECTRIC UTILITY:
All information requested by Sawvel and Associates to begin the study has been provided. Additionally, the GPS mapping of the electric system has been completed and is currently being reviewed for accuracy. As progress is made with this study, I will provide the council with updates.

SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:
The USDA LIDAR aerial photos have been taken and are currently being evaluated. Once those are completed (current estimate was for delivery to be made on or around April 1, 2010. That has since been pushed back to August?), Wilson & Co. can begin performing their interior drainage studies and identifying elevations as part of the levee certification requirements. In a nutshell, everything is being held up due to the LIDAR data not being delivered at this point in time.

RECYCLING PROGRAM UPDATE:
Larry Smith contacted me some time ago and I told him I would check with the council but believed that the recycling program would be easily acceptable provided it was going to result in no additional cost to the customer. With regard to yard waste, an alternative must be found for the disposal of yard waste. The city's KDHE permitted burn pile might be an option (we would first want to check with KDHE), but we would have to monitor dumping at the site rigorously to ensure that trash is not disposed of. A couple of hours every day during the week might be acceptable since during those times, we almost always have two employees on duty at the water plant. One could remain at the water plant while the other monitors the dumping of yard waste. I believe council authorization would be necessary for this to occur, but could be incorporated into a larger recycling program. As of now and through the end of the year however, L & K can continue to dispose of yard waste.

2011 BUDGET PREPARATION:
At this council meeting, the public hearing for the 2011 budget will take place. Additionally, I recommend adopting the 2011 budget as presented at the July work session. No changes have occurred since it was presented.

UPDATE ON REALIGNMENT OF WARD BOUNDARIES:
At the request of the City Council, I checked with the County Clerk's Office regarding the redrawing of ward boundaries. Currently, each ward in the city corresponds to a voting precinct in the city. They subsequently checked with the Secretary of State's office and the recommendation from both offices is to hold off on redrawing the boundaries until after the 2010 Census data is released. This should be priority number one however, once that information is received.

UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:
I have spoken with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a

position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: $18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

Respectfully Submitted,

Bret Glendening
City Manager