CITY OF OSAWATOMIE
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CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

June 10, 2010

UPDATE ON DOWNTOWN STREETSCAPE PROJECT:

As of now, the contractor is anticipating completion of the streetscape project by the middle to end of July. Milling of the street has been done, as has at a minimum the wiring for the street lights has been pulled through the conduit. Landscaping is scheduled to begin (if it has not already begun) this week. The crosswalks will be the most labor intensive portion of the project that remains and the intention is to close half of Main Street through the project boundaries to allow for the construction of half of the crosswalks that cross Main Street and the entire crosswalks across 5th and 6th streets one side at a time. The final step in the project will be the paving and striping which will likely require the closure of the entire project for approximately one day (estimated). Of course, the caveat is that the weather continues to cooperate. Lastly, a plaque commemorating the project has been ordered and a structure upon which to mount the plaque will be constructed somewhere in the project. A sample of the plaque is attached to this City Manager's report.

DESIGN STANDARDS FOR DOWNTOWN:

At a previous council work session, an architect with our city engineering firm, BG Consultants discussed in general, design standards for the downtown. After that meeting, I requested a sample of design standards, which he provided me from the City of Tonganoxie, Kansas. This document was subsequently copied and provided to each councilmember at that time. I am attaching those standards and suggest that it be placed on the July work session for further discussion by the council.

PACIFIC/14TH/BROWN STREET PLANS:

We anticipate learning the fate of our CDBG application for this project on or about August 15, 2010. Once we know whether we were successful or not in being awarded this grant, we will need to begin redesign of Pacific and Brown Avenues through the project boundaries to take the street width from 36' to 32'. Once that is accomplished, the project will be brought back to the council for official authorization to seek bids for the construction work. In the event we do not get the grant award, our advice would be to bid the project with three alternates so we can construct the most streets with the funds that are available.

UPDATE ON OSAWATOMIE LIBRARY EXPANSION PROJECT:

As I typed the update on the streetscape project, it dawned on me that I have not provided the council with frequent updates on this project. As of now, we are awaiting the delivery of the

elevator, but until that time, construction continues to occur on the inside of the building. The entire upstairs will now be furnished with new carpet as opposed to what was originally planned which was to carpet only what needed to be removed to facilitate the construction project. The cost of the additional carpet was $5,000. The Library Advisory Board will also need to determine the type of signage it wishes to have in the front of the library. As of now, the contractor is still anticipating completion of the project within the allotted working days in the contract.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE SWIMMING POOL:
The last word we received from Burbach Aquatics (firm evaluating the Osawatomie Swimming Pool) is that the first step in the contract is nearly complete and upon its completion, will be reviewed and presented to the council. They anticipate approximately two weeks to finish this step and then they will begin the second step of the evaluation process.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE ELECTRIC UTILITY:
Information is being gathered to provide to Sawvel & Associates on the electric utility. As progress is made with this study, I will provide the council with updates.

SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:
The USDA LIDAR aerial photos have been taken and are currently being evaluated. Once those are completed (current estimate was for delivery to be made on or around April 1, 2010. That has since been pushed back to Julyish?), Wilson & Co. can begin performing their interior drainage studies and identifying elevations as part of the levee certification requirements. In a nutshell, everything is being held up due to the LIDAR data not being delivered at this point in time.

RECYCLING PROGRAM UPDATE:
Larry Smith contacted me some time ago and I told him I would check with the council but believed that the recycling program would be easily acceptable provided it was going to result in no additional cost to the customer. With regard to yard waste, an alternative must be found for the disposal of yard waste. The city's KDHE permitted burn pile might be an option (we would first want to check with KDHE), but we would have to monitor dumping at the site rigorously to ensure that trash is not disposed of. A couple of hours every day during the week might be acceptable since during those times, we almost always have two employees on duty at the water plant. One could remain at the water plant while the other monitors the dumping of yard waste. I believe council authorization would be necessary for this to occur, but could be incorporated into a larger recycling program. As of now and through the end of the year however, L & K can continue to dispose of yard waste.

2011 BUDGET PREPARATION:
Now that I have the assessed valuation figures for the 2011 budget, I will be working on fine tuning the document to present at the July work session. However, as we progress towards the August 25 deadline, please be sure to communicate any questions or concerns you may have.

UPDATE ON REALIGNMENT OF WARD BOUNDARIES:
At the request of the City Council, I checked with the County Clerk's Office regarding the redrawing of ward boundaries. Currently, each ward in the city corresponds to a voting precinct in the city. They subsequently checked with the Secretary of State's office and the recommendation from both offices is to hold off on redrawing the boundaries until after the 2010 Census data is released. This should be priority number one however, once that information is received.

UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:
I have spoken with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: $18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

Respectfully Submitted,

Bret Glendening
City Manager

CITY OF OSAWATOMIE

2010 STREETSCAPE PROJECT

DEDICATED AUGUST, 2010

MAYOR – PHILIP A. DUDLEY

COUNCIL MEMBERS
TED HUNTER & LAWRENCE DICKINSON
MIKE MOON & JOHN FARLEY
JEFF WALMANN & KAREN LADUEX
TAMARA MAICHEL & LARRY RATLEY
TROY DALTON & BRENT KAEMPFE

CITY MANAGER – BRET GLENDENING

DIRECTOR OF PUBLIC WORKS – STEVE COFFELT

ENGINEER – BG CONSULTANTS – LAWRENCE, KS

GENERAL CONTRACTOR
ORR CONSTRUCTION MANAGEMENT, INC.

Osawatomie Police Department

Monthly Report June 2010

	Current Month	Year to Date
Escorts	4	46
Warrant attempts/arrests	19	66
Traffic Stops/investigation	103	705
Investigate Person	2	18
DUI	4	12
Non-Injury Accident	16	94
Injury Accident	0	16
Assist EMS	14	133
Fire	2	51
Fights	9	36
Prowler	0	3
Domestic Violence	5	19
911 Misdial	9	37
Animal at large	30	201
Animal Bite	0	12
Animal Missing	9	43
Animal Welfare	18	106
Assist Outside Agency	10	92
Bank Alarm	0	2
Burn Permit	6	167
Business Alarm	3	29
Burglary	3	14
Criminal Damage to Property	4	30
Child In need of Care	3	33
Carbon Monoxide Check	0	1
Civil Stand By	26	64
Citizen Complaint	85	388
Citizen Inquiry	73	293
City Services	46	204
Drug Cases	7	22
Disturbance	15	104
Deliver Message	5	21
Extra Patrol Request	3	24
Forgery	2	6

Osawatomie Police Department

Monthly Report June 2010

	Current Month	Year to Date
Fine Payment to Dispatch	20	117
Found Property	7	19
Finger Print (employment)	2	8
Gas Drive Off	4	11
HAZMAT	0	0
K9 Training Event	1	14
K9 Deployment	0	11
Loud Music Complaint	2	36
Murder	0	0
Motorist Assist	14	68
Medical Alarms	0	0
Missing Child	1	12
Missing Person	0	0
Open Door (Building Check)	3	28
Pedestrian Checks	1	7
Residential Alarms	0	2
Reckless Driver	0	3
Repossessions (notifications)	1	7
Runaway	0	1
Sexual Assault/Sex Crimes	0	5
Suspicious Activity	28	141
State Hospital Walk Away	0	2
Theft	18	86
Telephone Harassment	4	38
Unattended Death	0	1
Vehicle Lock Out	25	135
Violation of Protective Order	2	4
Verbal Dispute	0	0
Check Welfare	13	81
Incidents cleared by Arrest	27	112
Total Citations Issued for the Month	54	358

Last incident # assigned in May: 10-3684. 657 #s assigned

Osawatomie Police Department

Monthly Report for June 2010

Miles driven (Patrol Units)

	Miles	Mileage Total
Unit 1 (2007 Crown Victoria)	2,393	108584
Unit 3 (2004 Blazer)	708	121797
Unit 4 (2007 Chevy Impala)	2,170	39424

Nuisance Information	Current	Year to Date
Nuisance Totals	35	178
Debris	9	81
Vehicle	1	13
Grass	25	90
Tickets	0	5
Cleared	32	155

Misc. Notes

Sgt. Ober and Officer Bradshaw attended streetside interview training

* Statistics based on dispatch entries, not final investigation decisions.
** Some duplication has been detected, error at this time believed to be less than 5% of total.
*** Includes nuisance issues addressed by phone w/o letters

Building Permit Activity for the Month of June 2010

Category	Total Permits	Total Value	Revenue received by City G.F.
New Single Family Dwellings	0	0	0
Re-roofs	9	$32,501.00	$270.00
Remodels	1	$2,500.00	0
Accessory Buildings	4	$14,800.00	$168.84
Concrete	1	$2,500.00	$50.00
Mechanical	4	$4,900.00	$140.00
Repairs	3	$1,550.00	0
Decks & Porches	3	$7,665.00	$90.00
Additions	0	0	0
Com. Buildings	0	0	0
Demolishing	1	0	$50.00
Fences	3	$3,080.00	0
Plumbing	5	$1,350.00	$170.00
Electrical	2	$2,000.00	$100.00
Ag. Buildings	1	$3,600.00	$30.00
Penalties	1	$587.68	$587.68
Plan Review	0	0	0
Zoning	0	0	0
Totals	37	$77,033.68	$1,656.52
Sewer Taps	0	0	0
Water Meters	0	0	0
Electric Meters	0	0	0

Accessory list includes detached accessory structures, storage sheds, signs and carports.

Concrete list includes driveways, sidewalks, concrete pads, porches, basements foundations & patios.

Terry E. Anderson
Building Official

Building Permit Activity for the Second Quarter 2010

Category	Total Permits	Total Value	Revenue received by City G.F.
New Single Family Dwellings	1	$126,000.00	$295.68
Re-roofs	27	$80,455.00	$810.00
Remodels	8	$125,700.00	$364.00
Accessory Buildings	5	$30,800.00	$456.84
Concrete	4	$8,520.00	$110.00
Mechanical	9	$12,500.00	$330.00
Repairs	7	$10,750.00	$80.00
Decks & Porches	11	$14,615.00	$300.00
Additions	0	0	0
Com. Buildings	1	$7,500.00	$182.40
Demolishing	3	0	$110.00
Fences	5	$3,280.00	0
Plumbing	17	$10,030.00	$1,330.00
Electrical	7	$3,930.00	$270.00
Ag. Buildings	1	$3,600.00	$30.00
Penalties	2	$647.68	$647.68
Plan Review	1	$150.00	$150.00
Zoning	0	0	0
Totals	106	$438,477.68	$5,466.60
Sewer Taps	0	0	0
Water Meters	0	0	0
Electric Meters	1	$500.00	$500.00

Accessory list includes detached accessory structures, storage sheds, signs and carports.

Concrete list includes driveways, sidewalks, concrete pads, porches, basements foundations & patios.

Terry E. Anderson
Building Official