



CITY OF OSAWATOMIE
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CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

December 10, 2009

OSAWATOMIE COMPLETE COUNT COMMITTEE:

The Complete Count Committee last on July 28, 2009 to appoint sub-committee chairs and delegate various ways to communicate to citizens in Osawatomie the importance of ensuring everyone in the community is counted in the 2010 Census. Each subcommittee will be responsible for providing information to each of their subgroups and working to make sure their surveys are returned to the Census Bureau.

RECYCLING SURVEY:

As part of the council's "green initiatives" I have collected a handful of sample surveys to gauge citizen interest in a curbside recycling program. We will send the surveys out to each household and depending upon the results, hopefully implement a program shortly after the first of the year. I have attached the current draft of the survey and it has been placed on the work session agenda for December 17, 2009.

UPDATE ON REALIGNMENT OF WARD BOUNDARIES:

At the request of the City Council, I checked with the County Clerk's Office regarding the redrawing of ward boundaries. Currently, each ward in the city corresponds to a voting precinct in the city. They subsequently checked with the Secretary of State's office and the recommendation from both offices is to hold off on redrawing the boundaries until after the 2010 Census data is released. This should be priority number one however, once that information is received.

SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:

Core samples from the levee have been taken of the levee. We are currently awaiting data on elevations from the United States Department of Agriculture (you will remember they are planning or have already performed a one foot contour aerial flyover/survey) and FEMA. Once that information is processed and analyzed, we will see quite a bit of movement forward on the certification process.

BOUNDARY RESOLUTION:

In accordance with state statute, any time a municipality annexes territory, it is required to provide to certain parties, a boundary resolution defining the corporate limits of the city. On this agenda is a new boundary resolution. It is identical to the one adopted in 2008 with the

exception of the new legal description for the Adair Property, which was annexed at the November council meeting.

UPDATE ON STIMULUS FUNDED STREET PROJECTS:

We have received the approval to bid the project from KDOT. The bids will be received for a period of 30 days, at which point they will be opened, reviewed and then a recommendation made from our city engineer to award. It is expected, barring any unforeseen delays or weather related issues that each side of the street will take approximately 4 to 5 weeks to complete. As has been stated before, it is my recommendation that we withhold issuing a notice to proceed until after the Christmas shopping season is over.

PACIFIC/14TH/BROWN STREET PLANS:

Donna Crawford submitted our CDBG grant application to the Kansas Department of Commerce on October 30. The pre-application for Rural Development has been forwarded to the agency's office in Manhattan. We hope to hear from each agency regarding our eligibility for this project soon.

UPDATE ON EVALUATION OF ALTERNATIVE GENERATION SOURCES:

Since the last discussion about the Mayor and Council's "green initiatives" I have begun to compile information and resources as well as consult with KMU and KMEA. I am also working with Sawvel & Associates (electrical consulting firm frequently utilized by KMU, KMEA and other municipal electric utilities) on framing exactly what a study of our electrical distribution system needs to encompass and researching other firms (in addition to Sawvel) to determine who can provide us with the best product at a reasonable price to move forward.

2009 BUDGET AMENDMENT:

We have completed the necessary review of expenditures to amend the 2009 budget and the funds that require amending are: General Fund, Employee Benefits Fund (EBF), Library Fund, Recreation Fund, and Tourism. The General Fund needs to be amended in order to accommodate unanticipated expenditures (at the time of developing the 2009 budget which was the spring/summer of 2008) for engineering services related to the stimulus grants we were awarded as well as the levee certification expenses. The Employee Benefits Fund needs amended to allow for expenditures associated with health insurance costs which are in excess of what was anticipated. The Library Fund and Recreation Fund will need amending due to the way reimbursements from each entity are handled in the city's accounting system. The Tourism Fund will require amending because at the time the fund's budget was approved in the summer of 2008, it was not known that it would be taking over events previously handled by the Chamber of Commerce such as the John Brown Jamboree.

As a result of publication deadlines and the need to have as accurate information as possible, we were unable to get the publication notice to the Osawatomie Graphic in time to have the budget amendment hearing and adoption scheduled for the December 10 meeting. Therefore, the hearing and adoption of the 2009 amendment will need to take place at the December 17 meeting.

At the end of the third quarter of 2009, I put out a memo to all department heads that we had to limit as much as possible, any additional spending other than that required to complete projects already begun or expenditures that are necessitated out of the protection of life or property (i.e. salt and magnesium chloride for snow removal). I do anticipate this directive remaining in place for the majority of 2010.

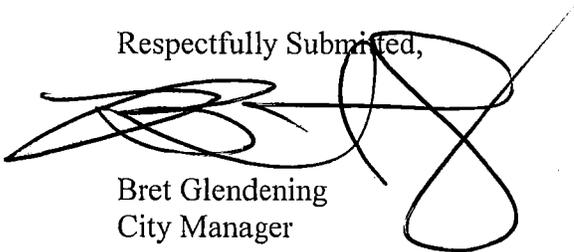
2010 FEE SCHEDULE:

It is time again to review our fee schedule. This item has been placed on the work session on agenda on December 17, 2009 for review and consideration. I will have a memo drafted to outline the requested changes from staff.

UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:

I have spoke with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: \$18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

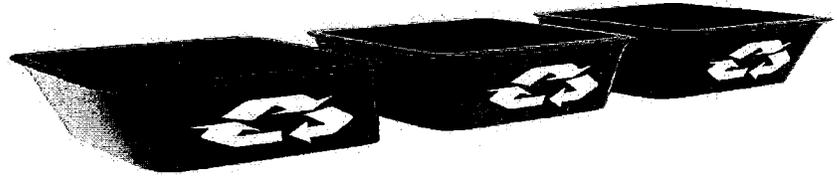
Respectfully Submitted,

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke.

Bret Glendening
City Manager



WE NEED YOUR OPINION: **RECYCLING!**



- Osawatomie has a collection site located behind 5A Farm & Lawn on the south side of the 600 block of Pacific Avenue. Additionally, aluminum is collected at 5A Farm & Lawn on Wednesdays and Saturdays. Prices paid for aluminum vary based on the market. Items collected at the drop off site include cardboard, glass, plastics, aluminum and paper.
- These are currently the only ongoing recycling options for residents of the City of Osawatomie. However, as prices for dumping solid waste at the county's transfer station will likely continue to rise, recycling may be one method to minimize future solid waste costs to customers. Additionally, recycling solid waste is a component of the City's "green initiatives" and is good for the environment.
- Please complete the short survey to assist the city in determining what direction should be taken in regards to recycling.

1. Do you currently recycle? Yes _____ No _____

2. If you recycle, do you take them to the drop off location?

Yes _____ No _____

3. If not in Osawatomie, where do you take your items?

4. If recycling was available, should it be mandatory for all trash customers or only offered to those willing to pay a fee?

Mandatory for all _____ Offered to those who would pay _____

Keep it the same as it is now, no extra carts on streets/alleys _____

5. How much would you be willing to pay for 2 pickups per month for curbside recycling (this would be in addition to your 2 pickups per week of trash)?

\$2 _____ \$3 _____ \$4 _____ \$5 _____ \$6 _____

6. An alternative that could be considered would be the elimination of one of our two days per week trash pickup in exchange for one day dedicated to the pickup of recyclable materials. If this is the direction we go as a community, how much should the customer pay for this service?

\$0 _____ \$1 _____ \$2 _____ \$3 _____ \$4 _____

7. Are you willing to sign up in advance for this service at the price you indicated you are willing to pay?

**Please note – no charges will be placed upon your bill until the city’s contract with L & K Services has been modified by both L & K Services and the City of Osawatomie and the service is begun. Additionally, regardless of the price (if any) at which a curbside recycling service might be offered, any citizen completing this section to indicate their desire to subscribe to the service, will be contacted by the City to finalize your enrollment in the program.*

Name: _____

Service Address: _____

Phone Number: _____

Building Permit Activity for the Month of November 2009

Category	Total Permits	Total Value	Received by City
New Residences	0	0	0
Re-roofs	3	\$14,300.00	\$90.00
Remodels	2	\$113,000.00	\$1,029.39
Accessory Buildings	3	\$5,900.00	\$251.20
Concrete	0	0	0
Mechanical	2	\$2,000.00	\$60.00
Repairs	4	\$3,200.00	\$90.00
Decks & Porches	1	\$2,700.00	\$30.00
Additions	1	\$2,000.00	\$30.00
Com. Buildings	0	0	0
Demolishing	1	0	\$30.00
Fences	0	0	0
Plumbing	7	\$40,200.00	\$180.00
Electrical	4	\$39,185.00	\$200.00
Ag. Buildings	0	0	0
Penalties	0	0	0
Plan Review	0	0	0
Totals	28	\$222,485.00	\$1,990.59

Accessory list includes detached accessory structures, storage sheds, signs and carports.

Concrete list includes driveways, sidewalks, concrete pads, porches, basements foundations & patios.


 Terry E. Anderson
 Building Official

CODE VIOLATIONS OF THE CITY OF OSAWATOMIE FOR 2009

1. January 27, 2009---821 Walnut---Plum Creek Properties---Property Maintenance Violation---Violations have been corrected---case still pending in court.
2. February 2, 2009---32961 Manor Rd. ---Mary Walker---Zoning Violation---Illegal placement of R.V.trailer---Violation was removed March 5, 2009---Closed File.
3. March 11, 2009---33945 Osawatomie Rd. ---Theodore H. Robinson---Property Maintenance Violation---Abandoned residence--- Violation was removed by April 6, 2009---Closed File.
4. March 11, 2009---929 Brown---Michael A. & Misty D. Young---Property Maintenance Violation---Fire Damaged Residence---On May 13, 2009 a building permit was issued to repair the residence. As of December 2, 2009 the re-construction is approximately 80% complete.
5. March 23, 2009---1134 3rd St. ---Dean L. & Beulah C. Smith---Property Maintenance Violation---Unfinished Exterior---Violation was corrected before December 2, 2009---Closed File.
6. March 23, 2009---407 Kelly---Russell Davis---Property Maintenance Violation---Unfinished Exterior---Violation was corrected before December 2, 2009---Closed File.
7. March 31, 2009---1321 Parker---Brian S. Bucksner---Property Maintenance Violation---Property is under new ownership as of December 2, 2009---Violations have not been corrected---Open File.
8. April 16, 2009---209 Mill---Rebuilt Homes---Property Maintenance Violation--
-As of December 2, 2009 the violations have not been corrected---Open File.
9. April 24, 2009---1111 Main St.---Deanna Krueger---Property Maintenance Violation--- Violations were corrected before December 2, 2009---Closed File.
10. May 2, 2009---301 Mill---JJJ Family LLLP---Property Maintenance Violation--
-Property is under new ownership as of December 2, 2009---Some of the violations have been corrected---Open File.
11. May 12, 2009---817 Brown---Steve Hoffman---Property Maintenance Violation---Abandoned Residence---Property was wiled to the church and awaiting demolishing---Open File.
12. June 2, 2009---504 Lincoln---Catherine F. Baker---Property Maintenance Violation---Abandoned Residence---Building permit was issued on June 10, 2009 to demolish the structure. As of December 2, 2009, the demolishing is approximately 80% complete---Open File.

- 13. June 3, 2009---912 Pacific---Rebuilt Homes---Property Maintenance Violation---Abandoned Residence---As of December 2, 2009 the violations have not been corrected---Open File**
- 14. June 11, 2009---709 Parker---Richard D. & Nancy H. Dutcher ETAL---Property Maintenance Violation---All notices of violation have been returned---All issues noted during investigation have not been corrected---Open File.**
- 15. June 11, 2009---513 Chestnut---Christopher Matthiesen---Zoning Violation---No asphalt or concrete driveway---As of December 2, 2009, a concrete driveway as been installed---Closed File.**
- 16. September 2, 2009---708 Carr---Walter Medlin---Property Maintenance Violation---The case is currently in Municipal Court---Open File.**
- 17. October 5, 2009---844 South St.---Shannon Spillman---Zoning Violation---Placement of mobile home older than 10 years---As of December 2, 2009 the mobile home has been removed---Closed File.**
- 18. October 10, 2009---612 12th St.---Dennis Ruttan---Property Maintenance Violation---On October 16, 2009 a building permit was issued to repair the roof---As of December 2, 2009 no request for re-inspection has been requested---Open File.**



Osawatomie Police Department

Monthly Report Nov. 2009

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	<u>Current Month</u>	<u>Year to Date</u>
Escorts	6	114
Warrant attempts/arrests	8	135
Traffic Stops/investigation	101	1067
Investigate Person	1	31
DUI	3	33
Non-Injury Accident	13	135
Injury Accident	3	13
Assist EMS	17	232
Fire	5	83
Fights	9	72
Prowler	1	5
Domestic Violence	5	56
911 Misdeal	6	60
Animal at large	30	414
Animal Bite	0	24
Animal Missing	11	97
Animal Welfare	13	157
Assist Outside Agency	9	182
Bank Alarm	0	5
Burn Permit	6	268
Business Alarm	2	62
Burglary	2	28
Criminal Damage to Property	4	93
Child In need of Care	3	22
Carbon Monoxide Check	1	2
Civil Stand By	10	96
Citizen Complaint	56	913
Citizen Inquiry	58	678
City Services	20	374
Drug Cases	4	58
Disturbance	6	141
Deliver Message	2	63
Extra Patrol Request	11	80
Forgery	7	36



Osawatomie Police Department

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	<u>Current Month</u>	<u>Year to Date</u>
Fine Payment to Dispatch	20	238
Found Property	5	75
Finger Print (employment)	0	26
Gas Drive Off	2	30
HAZMAT	0	2
K9 Training Event	0	3
K9 Deployment	4	16
Loud Music Complaint	10	88
Murder	0	0
Motorist Assist	12	125
Medical Alarms	0	13
Missing Child	0	20
Missing Person	0	10
Open Door (Building Check)	3	43
Pedestrian Checks	1	28
Residential Alarms	0	10
Reckless Driver	0	2
Repossessions (notifications)	3	14
Runaway	0	1
Sexual Assault/Sex Crimes	0	18
Suspicious Activity	6	272
State Hospital Walk Away	2	10
Theft	17	253
Telephone Harassment	10	88
Unattended Death	1	4
Vehicle Lock Out	29	253
Violation of Protective Order	0	5
Verbal Dispute	2	8
Check Welfare	9	155
Incidents cleared by Arrest	11	182
Total Citations Issued for the Month	33	498

Last incident # assigned in Oct: 09-7038. 573 #s assigned



Osawatomi Police Department

Monthly Report for Nov. 2009

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Miles driven (Patrol Units)

	<u>Miles</u>	<u>Mileage Total</u>
Unit 1 (2007 Crown Victoria)	2,906	92482
Unit 3 (2004 Blazer)	1,135	114811
Unit 4 (2007 Chevy Impala)	1,262	23550

Nuisance Information

	<u>Current</u>
Nuisance Letters Mailed	5
Letters Received by Resident	
Pending complaints	6
Resolved Nuisances***	16
Tickets Issued	7

Misc. Notes

* Statistics based on dispatch entries, not final investigation decisions.

** Some duplication has been detected, error at this time believed to be less than 5% of total.

*** Includes nuisance issues addressed by phone w/o letters