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CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

May 13, 2010

LEASE/PURCHASE AGREEMENT FOR GOLF CARTS:

The John Deere Course Maintenance equipment lease/purchase has been paid off. The cost of this lease per month was approximately $1,850 per month. The golf cart lease (note, this is NOT a lease/purchase) is up at the end of this year. If the city wishes to buy the carts at the end of this lease, the cost would be $19,500. The cost of the lease is $1,020/month, 8 months out of the year. In addition to purchasing these 15 carts, we need to add, due to increasing demand, 10 additional carts. We are proposing the addition of 10 2006 used Yamaha golf carts to match the existing 15 we are requesting to purchase. The cost of the 10 additional is $23,990. Finally, the existing lease must be fulfilled and the payoff of this lease is approximately $6,420. Adding these amounts together, the total principal amount to be financed would be $49,910. The current leasing company proposed an interest rate of 5.88%. We do not want to finance these any longer than 2 years (24 months), which would have resulted in a monthly payment of $2,235/month. This is a savings on average, of approximately $2,500/year when comparing this lease purchase payment with the combination of the John Deere Equipment Lease (now paid off) and the current golf cart lease (which will be paid off provided this is approved). Finally, we offered the lease purchase contract to our three local banks. Two of the three bid on the lease/purchase. The low bidder was Landmark National Bank with a proposed rate of 4.88%. Staff recommends approving the purchase of these 25 golf carts.

UPDATE ON DOWNTOWN STREETSCAPE PROJECT:

The streetscape project has moved forward about as smoothly as anyone could have hoped or predicted. We can only hope and pray that the South side goes as smoothly. The contractor is approximately 2 to 3 weeks ahead of schedule, with the brick laying to begin on Monday, May 10. Barring any unforeseen delays (the likelihood at this point on the North side are slim), we are remaining relatively optimistic that the North side could be opened up to traffic a day or so before Memorial Day weekend. The only work that would not be completed on the North side would be the installation of the light posts and landscaping. Light posts have not been delivered yet from the manufacturer, and I have requested that landscaping be completed all at once, at the end of the project. Provided the North side can be opened up prior to Memorial Day weekend, and due to the fact that the contractors are planning on taking the Tuesday through Friday after Memorial Day off, I will require that all traffic control downtown that can be removed, be removed from the project and demolition held off on the South side until after Memorial Day weekend. This will give the Alumni organization unrestricted access to businesses downtown, and the ability to hold their events without working around traffic control devices.

PACIFIC/14TH/BROWN STREET PLANS:
The USDA-RD is prepared to commit to assist in funding this street project with up to $200,000 in grant monies and approximately $750,000 to $800,000 in loan dollars. On this week's agenda, is a motion that Rural Development has requested the council to make and pass which would stipulate that even if the city is unsuccessful in its bid for a "special round" of CDBG grant awards (the State Department of Commerce has $7,000,000 to award to 14 communities at $500,000 per project). Our engineer and grant administrator are in the process of updating our original preliminary engineering report and grant application to more clearly emphasize the ultimate plan of extending Brown Avenue to connect behind Trojan Elementary as well as the enhanced safety aspects of the project, especially once the extension is built.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE SWIMMING POOL:
The contract for the technical/feasibility review of the swimming pool has been executed and the initial investigation/review of the pool has been done. I will keep the council apprised of this projects progress and once a final report is ready to be delivered, I will schedule Burbach Aquatics to present their findings to the council at a work session.

TECHNICAL/FEASIBILITY REVIEW OF OSAWATOMIE ELECTRIC UTILITY:
The RFP for consulting services on our generation and distribution components of the electric utility have been sent out and once those proposals have been received, I will bring the results to the council for review.

SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:
The USDA LIDAR aerial photos have been taken and are currently being evaluated. Once those are completed (current estimate was for delivery to be made on or around April 1, 2010. That has since been pushed back to May or June 1), Wilson & Co. can begin performing their interior drainage studies and identifying elevations as part of the levee certification requirements.

RECYCLING PROGRAM UPDATE:
Larry Smith contacted me some time ago and I told him I would check with the council but believed that the recycling program would be easily acceptable provided it was going to result in no additional cost to the customer. With regard to yard waste, an alternative must be found for the disposal of yard waste. The city's KDHE permitted burn pile might be an option (we would first want to check with KDHE), but we would have to monitor dumping at the site rigorously to ensure that trash is not disposed of. A couple of hours every day during the week might be acceptable since during those times, we almost always have two employees on duty at the water plant. One could remain at the water plant while the other monitors the dumping of yard waste. I believe council authorization would be necessary for this to occur, but could be incorporated into a larger recycling program. As of now and through the end of the year however, L & K can continue to dispose of yard waste.

2011-2015 CAPITAL IMPROVEMENTS PROGRAM:
The 2011 – 2015 Capital Improvements Program needs to be approved. As has been mentioned before, the items that are in the 2011 year will be inserted as funding permits, into the 2011 budget. Additionally, as was approved for expenditure in the 2010 budget at a previous meeting, we have sought bids for the replacement of the public works director's truck. Those bids were

not due until May 12, and as such, cannot be reported here. You will remember the plan was to dispose of the water crew's old Ford, as well as the Crown Victoria that has been used as a meter reading vehicle. The current public works director's vehicle will be passed on to the water crew and will be used in both capacities that the two vehicles we are disposing of are currently used for. The bids will be brought to this council meeting for the final approval of the purchase. All three Miami County dealers were provided with specifications as well as Beckman's from Garnett.

2011 BUDGET PREPARATION:
I have completed entering the 2009 actual figures into the 2011 budget document and reconciled those expenditures with what the auditors will report. As developments occur, I will as usual, keep you informed of the progress of developing the budget. Once it is put together, we can have meetings and work sessions to discuss it.

UPDATE ON REALIGNMENT OF WARD BOUNDARIES:
At the request of the City Council, I checked with the County Clerk's Office regarding the redrawing of ward boundaries. Currently, each ward in the city corresponds to a voting precinct in the city. They subsequently checked with the Secretary of State's office and the recommendation from both offices is to hold off on redrawing the boundaries until after the 2010 Census data is released. This should be priority number one however, once that information is received.

UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:
I have spoken with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: $18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

Respectfully Submitted,

Bret Glendening
City Manager

Osawatomie Police Department

Monthly Report Apr. 2010

	Current Month	Year to Date
Escorts	9	35
Warrant attempts/arrests	5	40
Traffic Stops/investigation	80	409
Investigate Person	1	12
DUI	2	6
Non-Injury Accident	13	68
Injury Accident	3	6
Assist EMS	22	95
Fire	13	48
Fights	10	23
Prowler	0	2
Domestic Violence	3	11
911 Misdial	3	22
Animal at large	42	124
Animal Bite	4	9
Animal Missing	4	30
Animal Welfare	19	72
Assist Outside Agency	11	57
Bank Alarm	0	1
Burn Permit	38	152
Business Alarm	8	18
Burglary	4	11
Criminal Damage to Property	6	21
Child In need of Care	11	24
Carbon Monoxide Check	0	1
Civil Stand By	11	29
Citizen Complaint	72	229
Citizen Inquiry	41	166
City Services	40	125
Drug Cases	3	13
Disturbance	22	63
Deliver Message	4	13
Extra Patrol Request	3	17
Forgery	0	3

Osawatomie Police Department

Monthly Report Apr. 2010

	Current Month	Year to Date
Fine Payment to Dispatch	17	73
Found Property	2	10
Finger Print (employment)	1	4
Gas Drive Off	0	5
HAZMAT	0	0
K9 Training Event	0	13
K9 Deployment	2	8
Loud Music Complaint	9	25
Murder	0	0
Motorist Assist	5	41
Medical Alarms	0	0
Missing Child	3	6
Missing Person	0	0
Open Door (Building Check)	8	21
Pedestrian Checks	5	5
Residential Alarms	0	1
Reckless Driver	0	0
Repossessions (notifications)	1	6
Runaway	0	0
Sexual Assault/Sex Crimes	0	3
Suspicious Activity	22	77
State Hospital Walk Away	0	2
Theft	12	51
Telephone Harassment	8	30
Unattended Death	0	1
Vehicle Lock Out	22	83
Violation of Protective Order	1	2
Verbal Dispute	0	0
Check Welfare	14	52
Incidents cleared by Arrest	20	60
Total Citations Issued for the Month	57	206

Last incident # assigned in Apr: 10-2328. 658 #s assigned

Osawatomie Police Department

Monthly Report for Apr. 2010

Miles driven (Patrol Units)

	Miles	Mileage Total
Unit 1 (2007 Crown Victoria)	2,144	102953
Unit 3 (2004 Blazer)	1,309	119938
Unit 4 (2007 Chevy Impala)	2,500	34784

Nuisance Information	Current	Year to Date
Nuisance Totals	46	104
Debris	15	67
Vehicle	3	11
Grass	31	32
Tickets	0	5
Cleared	33	86

Misc. Notes

Department averaged 87% clearance for April
Officer Beach/K9 Bruno attended recertification training

* Statistics based on dispatch entries, not final investigation decisions.
** Some duplication has been detected, error at this time believed to be less than 5% of total.
*** Includes nuisance issues addressed by phone w/o letters

Building Permit Activity for the Month of April 2010

Category	Total Permits	Total Value	Received by City
New Residences	1	$126,000.00	$295.68
Re-roofs	8	$13,194.00	$240.00
Remodels	6	$121,200.00	$364.00
Accessory Buildings	1	$16,000.00	$288.00
Concrete	1	$3,520.00	$30.00
Mechanical	4	$4,600.00	$140.00
Repairs	3	$2,700.00	$50.00
Decks & Porches	6	$6,650.00	$150.00
Additions	0	0	0
Com. Buildings	1	$7,500.00	$182.40
Demolishing	0	0	0
Fences	1	0	0
Plumbing	7	$1,180.00	$1.010.00
Electrical	4	$1,630.00	$160.00
Ag. Buildings	0	0	0
Penalties	1	$60.00	$60.00
Plan Review	1	$150.00	$150.00
Totals	43	$304,384.00	$3,120.58

Accessory list includes detached accessory structures, storage sheds, signs and carports.

Concrete list includes driveways, sidewalks, concrete pads, porches, basements foundations & patios.

Terry E. Anderson
Building Official