



**CITY OF OSAWATOMIE**  
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## **CITY OF OSAWATOMIE**

### **CITY MANAGER'S REPORT**

November 12, 2009

#### **OSAWATOMIE COMPLETE COUNT COMMITTEE:**

The Complete Count Committee last on July 28, 2009 to appoint sub-committee chairs and delegate various ways to communicate to citizens in Osawatomie the importance of ensuring everyone in the community is counted in the 2010 Census. Each subcommittee will be responsible for providing information to each of their subgroups and working to make sure their surveys are returned to the Census Bureau.

#### **UPDATE TO OSAWATOMIE COMPREHENSIVE PLAN:**

I have spoke with Diane Binkley of Ochsner, Hare & Hare (OHH), regarding the update to the comprehensive plan. You will remember, that we received assistance from the Mid-America Regional Council (MARC) with a planning intern to gather all of the required information and do a lot of the "leg work" so we could save significant dollars on the professional review fees with OHH. No interns are available from MARC for the current year, which leaves us in a position of holding out completion of the comprehensive plan until additional resources are available to assist in the cost or contracting with OHH to complete the plan. I have received a proposal from OHH and the cost to complete the plan at this time is: \$18,607. Absent any opportunity to significantly reduce the fee, it is my recommendation to hold off on this process until we dispose of some other, more pressing issues (i.e. levee certification).

#### **SCHEDULE FOR LEVEE CERTIFICATION STUDY PHASE II:**

Core samples from the levee have been taken and are currently being evaluated to ensure they meet the standards set forth in the certification statutes, 44 CFR 65.10.

#### **CDBG GRANT FOR LIBRARY EXPANSION:**

Bids were opened on October 27. Eleven general contractors submitted bids. Bids were evaluated, and a recommendation made to the council for award on November 5, 2009. The council approved that recommendation. As of today, contracts are being reviewed and passed around for signatures and bonds/insurance documents being gathered. We must have a notice to proceed issued before December 1, 2009.

#### **UPDATE ON STIMULUS FUNDED STREET PROJECTS:**

The 8<sup>th</sup> Street mill/overlay has been completed. The streetscape plans have been submitted to KDOT for approval. Additionally, we have received the approval to bid the project from KDOT. The bids will be received for a period of 30 days, at which point they will be opened, reviewed

and then a recommendation made from our city engineer to award. It is expected, barring any unforeseen delays or weather related issues that each side of the street will take approximately 4 to 5 weeks to complete. As has been stated before, it is my recommendation that we withhold issuing a notice to proceed until after the Christmas shopping season is over.

**PACIFIC/14<sup>TH</sup>/BROWN STREET PLANS:**

Donna Crawford submitted our CDBG grant application to the Kansas Department of Commerce on October 30. The pre-application for Rural Development has been forwarded to the agency's office in Manhattan. We hope to hear from each agency regarding our eligibility for this project soon.

**UPDATE ON EVALUATION OF ALTERNATIVE GENERATION SOURCES:**

Since the last discussion about the Mayor and Council's "green initiatives" I have begun to compile information and resources as well as consult with KMU and KMEA. I am also working with Sawvel & Associates (electrical consulting firm frequently utilized by KMU, KMEA and other municipal electric utilities) on framing exactly what a study of our electrical distribution system needs to encompass and researching other firms (in addition to Sawvel) to determine who can provide us with the best product at a reasonable price to move forward.

**CHAMBER FUNDING FOR 2011:**

The City Council approved in the 2010 Budget, a second appropriation to the Osawatomie Chamber of Commerce, in the amount of \$30,000. At a past meeting of the City Council, a question or comment was made about an exit strategy for the guaranteed support to the Chamber of Commerce. As you are all aware, the \$30,000 the city has provided the Chamber of Commerce over the 2009 and 2010 was never intended to be a long term solution. At the last Chamber Board meeting, I reiterated this to the rest of the Chamber Board and notified them that the following information would be presented in this City Manager's Report.

For the city's 2011 Budget, I am encouraging the City Council to begin thinking about restructuring the appropriation from a guaranteed \$30,000 to a performance based appropriation. I would consider potentially matching membership dues up to a certain amount (not the full \$30,000) and setting aside a portion of the \$30,000 for payment to be made upon a business being recruited to Osawatomie. I told the Chamber Board that I believed two years would be an adequate timeframe for a new director to get things turned around and back on the right track.

**PLANNING COMMISSION PUBLIC HEARING FROM OCTOBER 27, 2009:**

On October 27, 2009, the Osawatomie Planning Commission held a public hearing on proposed changes to the city's zoning regulations regarding the allowable heights of fences that separate residential and commercial properties. No quorum was present to make a formal recommendation. However, the public hearing was still held. Comments from one attendee and the Planning Commissioners in attendance (Adams, Whitney, Inscore, Singer) were taken. In accordance with section 2-22 of the Osawatomie Zoning Regulations state in part: "the failure to obtain a majority vote on any motion, shall constitute a recommendation for denial." The regulations also state (in part): "Upon the receipt of a recommendation of the Planning Commission which the Governing Body disapproves, the Governing Body shall either override

the Planning Commissions' recommendation by a two-thirds majority vote of the membership of the Governing Body.”

In this instance, since a quorum was not present to make a recommendation to the Governing Body regarding the proposed change, the lack of a positive recommendation should be viewed as a denial and as such, the adoption of an ordinance amending the zoning regulations would require a 2/3rds vote of the membership of the Governing Body.

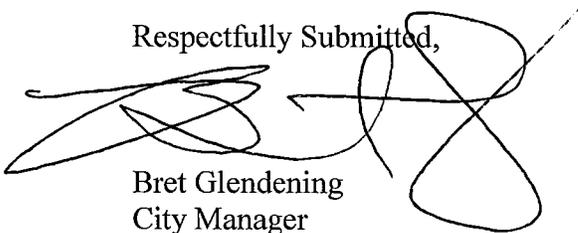
During the public hearing, Ms. Ellen Porter reiterated the reasons why she was supportive of the proposed change to the fence height regulations of Planning Commissioner Inscore. Ms. Porter and Mr. Travis Perry (Osawatomie Graphic) were the only members from the public in attendance at the meeting. There were no comments made opposing the proposed changes to the regulations.

**2009 BUDGET AMENDMENT:**

I am in the process of developing the 2009 Budget amendment. Funds that tentatively appear to require amending are: General Fund, Employee Benefits Fund (EBF), Library Fund, Recreation Fund, Sewer, and Tourism. The extent to which any of these funds will need to be amended is still being determined. The Library Fund and Recreation Fund will need amending due to the way reimbursements from each entity are handled in the city's accounting system. The Tourism Fund will require amending because at the time the fund's budget was approved in the Summer of 2008, it was not known that it would be taking over events previously handled by the Chamber of Commerce such as the John Brown Jamboree. The Sewer Fund and EBF may or may not need to be amended at all. The General Fund however will certainly require amending, and I am fairly certain that this amendment will be fairly significant due almost entirely to bills associated with the levee certification (which was known, but the extent of which was unknown) and engineering associated with the stimulus projects we applied for and received.

At the end of the third quarter of 2009, I put out a memo to all department heads that we had to limit as much as possible, any additional spending other than that required to complete projects already begun or expenditures that are necessitated out of the protection of life or property (i.e. salt and magnesium chloride for snow removal). I do anticipate this directive remaining in place for the majority of 2010.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Bret Glendening', written over a large, stylized scribble.

Bret Glendening  
City Manager



## Osawatomie Police Department

Monthly Report Oct. 2009

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	<u>Current Month</u>	<u>Year to Date</u>
Escorts	5	108
Warrant attempts/arrests	15	127
Traffic Stops/investigation	84	966
Investigate Person	1	30
DUI	1	30
Non-Injury Accident	13	122
Injury Accident	1	10
Assist EMS	15	215
Fire	9	78
Fights	9	63
Prowler	1	4
Domestic Violence	6	51
911 Misdeal	11	54
Animal at large	38	384
Animal Bite	0	24
Animal Missing	12	86
Animal Welfare	17	144
Assist Outside Agency	12	173
Bank Alarm	0	5
Burn Permit	14	262
Business Alarm	7	60
Burglary	1	26
Criminal Damage to Property	4	89
Child In need of Care	3	19
Carbon Monoxide Check	1	1
Civil Stand By	14	86
Citizen Complaint	93	857
Citizen Inquiry	49	620
City Services	28	354
Drug Cases	1	54
Disturbance	10	135
Deliver Message	10	61
Extra Patrol Request	8	69
Forgery	1	29



## Osawatomi Police Department

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	<u>Current Month</u>	<u>Year to Date</u>
Fine Payment to Dispatch	23	218
Found Property	2	70
Finger Print (employment)	0	26
Gas Drive Off	2	28
HAZMAT	0	2
K9 Training Event	0	3
K9 Deployment	0	12
Loud Music Complaint	10	78
Murder	0	0
Motorist Assist	9	113
Medical Alarms	1	13
Missing Child	2	20
Missing Person	6	10
Open Door (Building Check)	3	40
Pedestrian Checks	0	27
Residential Alarms	0	10
Reckless Driver	1	2
Repossessions (notifications)	0	11
Runaway	0	1
Sexual Assault/Sex Crimes	3	18
Suspicious Activity	13	266
State Hospital Walk Away	1	8
Theft	12	236
Telephone Harassment	9	78
Unattended Death	0	3
Vehicle Lock Out	25	224
Violation of Protective Order	2	5
Verbal Dispute	0	6
Check Welfare	15	146
<b>Incidents cleared by Arrest</b>	15	171
<b>Total Citations Issued for the Month</b>	30	465
<b>Last incident # assigned in Oct: 09-6465. 543 #s assigned</b>		



## Osawatomie Police Department

Monthly Report for Oct. 2009

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### Miles driven (Patrol Units)

	<u>Miles</u>	<u>Mileage Total</u>
Unit 1 (2007 Crown Victoria)	2,318	89576
Unit 3 (2004 Blazer)	288	113676
Unit 4 (2007 Chevy Impala)	2,596	22288

### Nuisance Information

	<u>Current</u>
Nuisance Letters Mailed	
Letters Received by Resident	
Pending complaints	
Resolved Nuisances***	
Tickets Issued	

### Misc. Notes

\* Statistics based on dispatch entries, not final investigation decisions.

\*\* Some duplication has been detected, error at this time believed to be less than 5% of total.

\*\*\* Includes nuisance issues addressed by phone w/o letters

Building Permit Activity for the Month of October 2009

Category	Total Permits	Total Value	Received by City
New Residences	0	0	0
Re-roofs	11	\$72,642.05	\$330.00
Remodels	1	\$15,000.00	\$300.00
Accessory Buildings	3	\$38,400.00	\$780.60
Concrete	1	\$14,600.00	\$30.00
Mechanical	0	0	0
Repairs	2	\$6,100.00	\$30.00
Decks & Porches	2	\$10,100.00	\$60.00
Additions	0	0	0
Com. Buildings	1	\$150,000.00	\$691.20
Demolishing	2	\$10.00	\$60.00
Fences	2	\$2,334.00	0
Plumbing	4	\$3,200.00	\$120.00
Electrical	1	\$300.00	\$30.00
Ag. Buildings	0	0	0
Penalties	0	0	0
Plan Review	0	0	0
Totals	30	\$298,086.05	\$2,431.80

Accessory list includes detached accessory structures, storage sheds, signs and carports.

Concrete list includes driveways, sidewalks, concrete pads, porches, basements foundations & patios.

Terry E. Anderson  
Building Official