

Osawatomie, Kansas. January 25, 2018. The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Dickinson, Diehm, Hampson, LaDuex, Macek, Maichel, Walmann and Wright. City Staff present at the meeting were: City Attorney Dick Wetzler, City Clerk Tammy Seamands, City Manager Don Cawby, Library Director Elizabeth Trigg, Director of Public Works and Utilities Blake Madden, Director of Information Technology Bill Justesen, Chief of Police Dave Ellis, Assistant Fire Chief Brian Mersman and Fire Chief Brian Love. Members of the public were: Mike Ohrt and Rev. Marti McDougal.

INVOCATION. Rev. Marti McDougal, United Methodist Church

CONSENT AGENDA. Approval of January 25th Agenda and Appropriations Ordinance 2017-12 and 2017-12.1 **Motion** made by Maichel, seconded by Dickinson to Approve the Consent Agenda as presented with the change to the description of services under Kansas City Wilbert on Ordinance 2017-12 to Grave Openings and not late fees. Yeas: All.

COMMENTS FROM THE PUBLIC.

Marti McDougal with the United Methodist Church advised that the Ministerial Association met this week and has new churches attending. Talking about how they can work together to have an emergency shelter for times such as when the weather is really cold. April 24th, 2018 the United Methodist Church will have their annual dinner for the public safety departments and are inviting the council and their families as well. Relay for Life will be the 2nd Saturday in June this year.

PRESENTATIONS. None.

PUBLIC HEARINGS. None.

UNFINISHED BUSINESS.

2018 EMPLOYEE PAY INCREASES. During the budget process, there was no funding set aside for raises in 2018. After looking at the revised budget, all funds have an ending balance that is over the revised estimates. **Motion** made by LaDuex, seconded by Dickinson to Approve Option 6 for a 1% COLA, \$0.10 per hour increase and \$500 Bonus (which was approved at the December 28, 2017 meeting). Yeas: All.

CITY HALL REMODEL BIDS – FLOORING AND HVAC. City Manager Cawby explained that we received two bids for HVAC work for the city hall remodel, U.S.A. Mechanical and Bradley Air Conditioning and Heating. Staff recommends Bradley Air Conditioning and Heating due to the warranty length of the system. **Motion** made by Hampson, seconded by LaDuex to Approve Bradley Air Conditioning and Heating for \$17,411.61 Yeas: All. There were three bids received for the flooring in the city hall remodel. They were from Edgcomb Flooring, Mitchells Flooring and Paola Carpet Outlet. **Motion** made by LaDuex, seconded by Maichel to Approve the bid for Edgcomb Flooring with the exception of examination of materials for Mitchells Flooring. Yeas: All.

NEW BUSINESS.

ENTERPRISE SOFTWARE PROPOSAL. Cawby explained we currently use different software from different places for our business operations at city hall, police department and municipal court. We have requested a quote to update our accounting software at city hall, as well as new program modules for the police department, court and public works from Tyler Technologies.

LEASE PURCHASE FINANCING OPTIONS FOR FIRE TRUCK AND ENTERPRISE SOFTWARE.

Motion made by Maichel, seconded by Hampson to Approve the City Manager to seek bids for lease purchase financing of the fire truck for 8 years and enterprise software for 4 years, in a principal amount not to exceed \$515,000 plus any financing costs.

Motion made by Maichel, seconded by Hampson to allow the City Manager to begin the creation of a ballot question for a quarter-cent sales tax dedicated to both public safety technology and equipment and court technology, which will need to be approved by the Council and submitted to the County Clerk by June 1st. Yeas: All.

STREET LIGHTING FOR MAIN STREET PHASE II. Director of Public Works and Utilities, Blake Madden, presented two street lighting options to the council. First option is post-top lighting similar to what was installed from 1st to 4th Street on Main Street. Second option is cobra head luminaires on 30-foot aluminum poles. **Motion** made by LaDuex, seconded by Hampson to Approve the Purchas of the post-top 12-foot pole lighting. Yeas: All.

TEMPORARY STOP SIGNAGE FOR MAIN STREET PROJECT DETOURS. Director of Public Works and Utilities, Blake Madden, discussed signage for detours during Phase II of the Main Street Improvements Project. No Action Taken.

COUNCIL REPORTS.

Kenny Diehm ~ Heard that Professor Donuty will be moving to the old JC's liquor store building. Will send pictures to Cawby and Madden of a few things that need changed in the park.

MAYOR'S REPORT.

Has the legislative guide to share and rules by the league.

CITY MANAGER & STAFF REPORTS.

DEPARTMENT 2017 ANNUAL REPORTS.

Chief Dave Ellis presented the annual report for the Public Safety Department.

Chief Brian Love presented the annual report for the Fire Department.

Library Director, Elizabeth Trigg, presented the annual report for the Library.

Director of Information Technology, Bill Justesen, presented the annual report for the I.T. Department.

CITY MANAGER MEMO. None.

EXECUTIVE SESSION. **Motion** made by Hampson, seconded by LaDuex to go into executive session for Non-Elected Personnel to include City Manager Cawby, City Attorney Dick Wetzler, City Clerk Tammy Seamands and Mike Ohrt to come back at 9:05 p.m. No Action Taken.

OTHER DISCUSSION/MOTIONS.

Motion made by Dickinson, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 9:07 p.m.

/s/ Ashley Kobe
Ashley Kobe, Deputy City Clerk