

OSAWATOMIE CITY COUNCIL

AGENDA

November 17, 2016

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. November 17 Agenda
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Presentations & Proclamations
8. Public Hearings
9. Unfinished Business
 - A. Resolution – Condemnation Extension for 917 Pacific
 - B. Extended Warranties for Generators
10. New Business
 - A. Proposed Budget Amendments
 - B. Water Department Truck
11. Council Report
12. Mayor's Report
13. City Manager & Staff Reports
14. Executive Session
15. Other Discussion/Motions
16. Adjourn

NEXT REGULAR MEETING – December 8, 2016

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: November 17, 2016

AGENDA ITEM: **Condemnation Extension for 917 Pacific**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: On July 15, 2016, Resolution No. 725 was passed condemning the property at 917 Pacific. At the time the owner did not appear asking for more time. It was only later in August that the owner appeared asking the Council for more time, as he planned to rehabilitate the home. Attached is a memo from Building Official, Ted Bartlett, which details the work that has been accomplished and what the owners plan to do in the future.

COUNCIL ACTION NEEDED: The council should consider the staff memo and consider one of 3 actions:

1. Direct the property to be included for upcoming bidding for demolition;
2. Consider a motion to extend the time allowed under Resolution 725 to complete the renovation and receive a certificate of occupancy; or
3. Consider repealing Resolution 725 (which will need to be done at a future meeting). Take action

STAFF RECOMMENDATION TO COUNCIL: Based upon the investment and progress, staff recommends that an extension granted to the owners. Discussion with the owners should be have on a reasonable amount of time, but staff believes that it should be no more than six months to ensure progress continues.

CITY OF OSAWATOMIE



MEMORANDUM

DATE: November 15, 2016
TO: Don Cawby, City Manager
FROM: Ted Bartlett
RE: **917 Pacific**

On August 2nd 2016 a whole house remodel permit was issued for 816 Pacific Ave. Work did not immediately begin and had been sporadic until recently. I spoke with the co-owners of the property, Derrick Gould and Russell Davis, on November 14th 2016 and both owners stated that the work will be continuous and uninterrupted from now until the project is complete.

To date the owners have invested over \$20,000 invested in the property and anticipate having over double that when they are done. There has been a lot of progress made on the property to date. Before they could re-build they had to demo parts of the roof, walls and floor structures. They found that there was more damage and issues than what were anticipated. One of the major issues that they were required to correct was that the foundation on the west side of the home towards the south was at grade. This did not allow for any separation from the wood and the ground so they raised the foundation by laying block. They removed approx. a third of the roof, floor structure and some exterior walls to get rid of damaged wood. Most all of the interior walls have been removed and rebuilt to both deal with the fire damage or to change the floor plan and deal with code requirements, the hall way was too narrow and there was inadequate head room on the stairs into the basement. The roof structure is nearly complete and I anticipate that they will soon be sheeting it and laying shingles with the goal of getting the structure "dried in". The electrical, plumbing and HVAC systems will all be new once they are complete.

I have not had any issues dealing with the owners. They have been responsive to calls and any concerns I have had have been satisfied. Gould often calls and asks me to come by to keep me informed and to answer any questions that he might have. They have a temp electrical service on the pole in the berm so they are not running generators. The building and electrical permits are issued to Dean Inscore as the contractor and the plumbing is issued to Derrick Gould as the owner/contractor and HVAC is to be decided. Gould has stated that he will hire an HVAC contractor when time comes. I have included a number of photos that were provided by Gould.



Showing the front of the home facing Brown.



The west side with framing nearly complete.



The west side shows the knee wall on top of the basement wall that was raised and new framing.



The East side, showing new framing and garage being closed in.



Close up of garage being closed in.



South foundation showing how the blocks were added to raise the level of the basement wall.



Close up of the block work.



Southwest corner of interior basement. Short framed wall was temporary for support while blocks were added and knee wall and rim were built.



The basement is a partial approx. 1/3 of the home on the south end. The wall to the right separates the basement from the crawl space. This is the area of origin of the fire that damaged the home.



Showing the damage after most of the interior walls and roof were removed. Note the large hole in the floor to the right of the photo, the floor was weak from water, fire and heat damage. The area of the floor has been rebuilt.



Showing the interior after most of the framing has been done. This picture is taking from standing near the front door facing south.



This picture shows interior framing and is taken from the s/w area of the home facing the north.



This picture is also showing interior framing and was added to show the amount of work that has been done.



This picture shows a long laminated header/beam that was installed to address an area of the ceiling just inside of the front door that was not properly supported. This will allow for bracing of the roof as well and this was approved by a local engineer. When done there will be a second laminated header/beam connecting to this one and the other end will bear on a wall that is to the right out of this photo.

RESOLUTION NO. 725

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED LOT 5, BLOCK 3 OF MARY P. SMITH'S SUBDIVISION OF LOTS 8, 9, 10, 14 AND 19 OF MARY G. CRANE'S ADDITION, TO THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS; COMMONLY KNOWN AND REFERRED TO AS 917 PACIFIC AVENUE, OSAWATOMIE, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THAT THE STRUCTURE BE REMOVED AND THE PREMISES MADE SAFE AND SECURE..

WHEREAS, the Enforcing Officer of the City of Osawatomie, Kansas, did on the 14th day of April, 2016, file with the Governing Body of said City a statement in writing that a certain structure, hereinafter described was abandoned or unsafe and dangerous; and

WHEREAS, the Governing Body did by Resolution No. 719, dated the 28th day of April, 2016, fix the time and place of a hearing at which the owner, his or her agent, and lienholders, any occupants and all other parties in interest of such structure would appear and show cause why such structure should not be condemned and ordered repaired or demolished and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 719 was published in the official City newspaper on the 4th day of May, 2016, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 23rd day of June, 2016, the Governing Body did conduct the hearing scheduled in Resolution No. 719 and took evidence from the following: the Enforcing Officer on behalf of the City, Ted Bartlett. The following parties in interest failed to appear or appeared and did not present evidence: Derrick Gould.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS, THAT:

1. The Governing Body hereby finds that the structure located at Lot 5, Block 3 of Mary P. Smith's Subdivision of Lots 8, 9, 10, 14 and 19 of Mary G. Crane's Addition, to the City of Osawatomie, Miami County, Kansas; Commonly Known and Referred to as **917 Pacific Avenue**, Osawatomie, Kansas is unsafe and dangerous based on the following findings:

- a) Structure has been vacant and has been unsecured since a structure fire occurred in March 2012.
- b) Being unsecured, animals to take residence in the structure and around the property.
- c) Repairs to the structure were abandoned leaving a roof patched with a sheet of plywood and construction debris laying around the premises.

d) The property has received numerous letters regarding nuisance issues but no action was taken by the owner.

2. The owner of such structure is hereby directed to commence the removal of the property within 14 days from the date of publication of this resolution, and to have the removal completed within 30 days of the commencement. Provided, that upon due application by the owner and for good cause shown, the Governing Body, in its sole discretion, may grant the owner additional time to complete the removal of the property.

3. If the owner fails to commence the repair of the structure within the time stated herein, or any additional time granted by the Governing Body, or fails to diligently prosecute the same until the work is completed, the Governing Body will cause the structure to be razed and removed and the costs of razing and removing, less salvage if any, shall be collected in the manner provided by K.S.A. 12-1755, and amendments thereto or shall be assessed as a special assessment against the lot or parcel of land upon which the structure is located or by both, all as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders, occupants and other parties of interest.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 14th day of July, 2016, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea
Mayor

(SEAL)

ATTEST:

Tammy Seamands
City Clerk

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: November 17, 2016

AGENDA ITEM: **Generator Warranties**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: As part of the Electric Generation Project, we have planned for three different levels of agreements with an authorized CAT dealer, in order to maintain the integrity of the units under the current and extended warranties. Those agreements included (A) Start-up Agreements, (B) Service Agreements, and (C) Extended Warranties. We have completed the first two agreements and are ready to consider the third part.

One year ago we were offered pricing for a 3-year extended warranty on the generators. We were able to hold them to their estimates from November 2016, which saved us about \$1,700 per unit. Attached is a copy of the agreement for one of the units at \$9,741 per unit. The agreements are identical for all 6 units and total to a little under \$60,000 for the three years of coverage.

If broken down for a full replacement cost, the generators would run about \$1.0 million each and the coverage per unit, per year comes out to about \$3,200 each. In simple terms, the units will be covered for warranty items for the cost of about .32% of the replacement value.

Funding for the warranties was capitalized in the project plan and is reflected in the attached project budget update.

COUNCIL ACTION NEEDED: Consider the agreements as presented.

STAFF RECOMMENDATION TO COUNCIL: Authorize the City Manager to approve and execute the 3-year agreements with Foley CAT at \$9,741 per unit.

**OSAWATOMIE 12MW ELECTRIC GENERATION
PROJECT BUDGET**

Updated 11-16-2016

	Dec-15 Budget	Updated Budget	Obligated with Proposals	Available
PROJECT COSTS				
Generators				
Generator Units	\$ 1,600,000	\$ 1,671,400	\$ 1,671,400	\$ -
Generator delivery	220,000	205,200	205,200	-
Generator Warranty (3 years)	90,000	70,000	60,000	10,000
Generator Megger Testing	6,000	6,000	6,000	-
Generator Load Testing	27,000	-	-	-
Generator Engine Testing	31,200	-	-	-
Load Testing & Startup		90,000	80,000	10,000
3-year Service Agreement		40,000	23,000	17,000
Gen #2 Repairs & Load Test	150,000	41,600	40,000	1,600
Subtotal - Generators	\$ 2,124,200	\$ 2,124,200	\$ 2,085,600	\$ 38,600
Substations				
7th Street Substation Modifications	\$ 682,609	\$ 682,609	\$ 780,442	\$ (97,833)
Substation Feeder Modifications	36,000	36,000	-	36,000
9th Street Substation	1,784,348	1,784,348	374,573	1,409,775
Substation Temporary Distribution	39,364	39,364	-	39,364
Subtotal - Substations	\$ 2,542,321	\$ 2,542,321	\$ 1,155,015	\$ 1,387,306
New Electric Shop	\$ 450,000	\$ 450,000	\$ -	\$ 450,000
Engineering/Permitting				
Engineering Austin, NM Site Visit	\$ 3,840	\$ 3,840	\$ 3,840	\$ -
Transport/Study and Report	23,400	23,400	23,400	-
JEO Engineering Contract	316,810	316,810	316,810	-
Air Permitting	-	-	-	-
Surveying		22,000	9,412	12,588
Subtotal - Engineering/Permitting	\$ 344,050	\$ 366,050	\$ 353,462	\$ 12,588
SUBTOTAL - PROJECT COSTS	\$ 5,460,571	\$ 5,482,571	\$ 3,594,077	\$ 1,888,494
CONTINGENCIES				
Substation	\$ 377,579	\$ 355,579	\$ -	\$ 355,579
All Other	104,840	48,240	-	48,240
Subtotal - Contingencies	\$ 482,419	\$ 403,819	\$ -	\$ 403,819
TOTAL PROJECT BUDGET	\$ 5,942,990	\$ 5,886,390	\$ 3,594,077	\$ 2,292,313
FINANCING				
Bond Proceeds	\$ 5,848,570	\$ 5,904,692	\$ 5,904,692	\$ 0
Issuance Expenses		(56,122)	(56,122)	-
Funds Available	\$ 5,848,570	\$ 5,848,570	\$ 5,848,570	\$ 0
(Over)/Under Project	\$ (94,420)	\$ (37,820)	\$ 2,254,492	



ELECTRIC POWER EXTENDED SERVICE COVERAGE

Cat® Electric Power Gensets New and Advantage Registration Certificate

Effective January 1, 2015

Customer Name: City of Osawatomie Phone: 913-755-2146
 Address: P O Box 37 City: Osawatomie
 State/Province: KS Postal Code: 66064-0037 Country: USA

Cat® Dealer (non-U.S. Provider): Foley Power Solutions Dealer Code: E100
 Address: 5701 E. 87th St. City: Kansas City
 State/Province: MO Postal Code: 64132 Country: USA

U.S. Provider: See contract Section XVII for details.

REGISTRATION DETAIL

New ESC with Known Delivery Date:	<input type="checkbox"/>	Genset Model: <u>3516B</u>	Fuel Type:	Application:
New ESC without Delivery Date:	<input type="checkbox"/>	Serial Number: <u>GZ500615</u>	Diesel: <input checked="" type="checkbox"/>	Prime: <input type="checkbox"/>
Advantage ESC for Used Gensets:	<input checked="" type="checkbox"/>	Delivery Date: <u>7/12/06</u>	Natural Gas: <input type="checkbox"/>	Standby: <input checked="" type="checkbox"/>
Upgrade Existing New ESC:	<input type="checkbox"/>	Current Hours: <u>2466</u>	Landfill Gas: <input type="checkbox"/>	
Upgrade Advantage ESC:	<input type="checkbox"/>			

This section is for Advantage Registrations and only if required -see Advantage eligibility requirements explained in Section XVI of contract:

Advantage Inspection Date: Nov 2, 2016 Advantage Inspection Hours: 2,465

Special Note: Be sure to upload Advantage Inspection requirements to SIMSi, including fluid sample results and digital pictures of unit .

EXTENDED SERVICE COVERAGE OPTIONS AND TERMS

Coverage Type	Optional Coverage	Coverage Terms	Special Quote Number <i>(attach if applicable):</i>
<input type="checkbox"/> Silver	<input type="checkbox"/> DPF	Coverage Months: <u>36 Months</u>	<u>1448313154123</u>
<input type="checkbox"/> Gold	<input type="checkbox"/> SCR	Coverage Hours: <u>1,500</u>	Quote Creation Date: <u>Nov 23, 2015</u>
<input checked="" type="checkbox"/> Platinum		Deductible: <u>\$0</u>	<input checked="" type="radio"/> Immediate start of coverage, or
<input type="checkbox"/> Platinum Plus			<input type="radio"/> Pre-registration <i>(deferred start of coverage).</i>

EXTENDED SERVICE COVERAGE FEE

ESC Fee: U.S. D. \$9,741.00
 Applicable Taxes: U.S.D. _____
 Other Charges: U.S.D. _____
 ESC Credit (Upgrades only): U.S.D. _____
Total ESC Price: U.S.D. \$9,741.00

COVERAGE SUMMARY:

LIMIT OF LIABILITY:

The maximum amount we will pay for any single claim will be the reasonable cost to repair or replace the covered equipment, not to exceed Caterpillar's list price for equivalent covered equipment.

I hereby certify that I have read and understand the terms and conditions checked above, and as specified within the additional number of pages indicated on the bottom of this Registration Certificate.

I hereby certify that the engine serial number indicated above is eligible for the Extended Service Coverage as specified on this Registration Certificate and have read and understand the Dealer's responsibilities as specified in the Extended Service Coverage Program Administration Manual.

Customer Signature

Date

Authorized Dealer Representative

Date

Mary Rosson 11-14-16

This contract is not valid until registered

Distribution: Original - Customer Copy Copy - Cat Dealer
© 2015 Caterpillar Inc.

LEEE6228-21
Supersedes LEE6228-20
January 1, 2015

**GENERATOR SET OR ENGINE COMPONENT
EXTENDED SERVICE COVERAGE MATRIX
Effective January 1, 2015**

Coverage Items		Silver	Gold	Coverage Items		Silver	Gold
COOLING SYSTEM			AIR INDUCTION & EXHAUST				
Thermostat Housing	Yes	Yes	Exhaust Manifolds, Studs & Gaskets	Yes	Yes		
Water Manifold Housing	Yes	Yes	Inlet Air Heater Relay	Yes	Yes		
Jacket Water Pre-cooler	Yes	Yes	Intake Manifold	Yes	Yes		
Jacket Water Pump	No	Yes	Turbocharger (mounting hardware, lines, wastegate)	No	Yes		
FUEL SYSTEM			SHORT BLOCK				
Steel and Stainless Steel Fuel Lines	Yes	Yes	Cylinder Block Casting	Yes	Yes		
Fuel Shutoff Solenoid (diesel only)	Yes	Yes	Freeze Plugs	Yes	Yes		
Fuel Injectors (diesel only)	No	Yes	Crankshaft	Yes	Yes		
Spark Plug Extension (gas only)	Yes	Yes	Crankshaft Rod, Main and Thrust Bearings	Yes	Yes		
Ignition Transformer (gas only)	Yes	Yes	Connecting Rod Assembly	Yes	Yes		
Throttle (gas only)	Yes	Yes	Piston, Wrist Pin, Retainer clip & Piston Rings	Yes	Yes		
LUBRICATION SYSTEM			Piston Cooling Jets				
Oil Pan	Yes	Yes	Cylinder Liners, Seals & Filler Band	Yes	Yes		
Engine Oil Pump	Yes	Yes	Main Bearing Cap Bolts	Yes	Yes		
Oil Cooler Housing & Core/Bonnet	Yes	Yes	CYLINDER HEAD				
Oil Filter Base	Yes	Yes	Cylinder Head Casting, Sleeves, Bolts & Gaskets	Yes	Yes		
ELECTRICAL SYSTEM			Freeze Plug				
ITSM (gas only)	Yes	Yes	Spacer Plate & Spacer Plate Gasket	Yes	Yes		
Control Module (ECM)	Yes	Yes	Intake & Exhaust Valve (all related parts)	Yes	Yes		
Sensors: All Engine Sensors	Yes	Yes	Roller Follower	Yes	Yes		
FRONT & REAR COVERS			Valve Mechanism, Rocker Arm, Brackets, Push Tube				
Front Covers / Plate / Housing / Gears (& Gaskets)	Yes	Yes	Bridge Dowels, Adjusting Screws, Nuts & Shaft	Yes	Yes		
Vibration Damper	Yes	Yes	Valve Cover & Base	Yes	Yes		
Flywheel Housing & Gasket	Yes	Yes	Camshaft, Camshaft Bearings, Key, Gear	Yes	Yes		
ALTERNATOR END			Camshaft Rear Cover / Seal				
Alternator (including rotor, stator, exciter, bearings & coupling)	Yes	Yes	MISCELLANEOUS				
Generator Controls (including EMCP, Operator Interface Mounted on Generator)	No	Yes	Cat Bolts Attaching Covered Components	Yes	Yes		
Power Center (Circuit Breakers, Voltage Regulators, Bus Bar)	No	Yes					

Note: components not specifically listed in the coverage matrix are not covered under Silver or Gold level coverage options.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: November 17, 2016

AGENDA ITEM: 2016 Budget Amendment

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: Included in this document are the proposed budget amendments for 2016. With a small exception for the Golf Course Fund, all three amendments reflect the Revised 2016 Budget amounts that were discussed when approving the 2017 Budget.

I am proposing publishing the enclosed amendment next Wednesday and holding the hearing at our regularly scheduled meeting on December 8. At that meeting we will do a more in-depth review of the year-end status of major funds and go into more detail about the plan to address the Golf Course fund for 2017. A copy of the state forms and my current year estimate sheet are included.

Golf Course Fund. In order to meet stay within the \$70,000 transfer amount, I had to move the \$17,000 ongoing lease-purchase payment to another fund, the Special Parks and Recreation Fund. I have also modified the regular transfer from the Electric Fund to the General Fund and shifted \$15,000 of that transfer to the Special Parks and Recreation Fund to cover the additional expenditures. This is a change we had discussed in the past, but I had never made the change because we were able to still cover it through the regular operating budget in 2015. While the budget expenditures have increased for 2016, revenues have also continued to increase. Staff reports that we had several odd issues in 2016 (a water line break) and an unusual amount of repairs that increased operating costs. Furthermore, staff levels were still somewhat of an experiment for 2016 and staff believes those can be better managed in 2017.

COUNCIL ACTION NEEDED: None. Staff will publish in the newspaper next week and set the hearing date for December 8.

STAFF RECOMMENDATION TO COUNCIL: Discuss the proposed amendment and overview of finances.

Cash Report - All Funds
2016

No.	Fund	Beginning Balance	Budget Revenues	Budget Expend	Proj. End Balance	YTD Revenues	YTD Expend	YTD End Balance	Est Change in Balance	Approved Expend	Over/(Under) Approved	Rec Amend
1	General Operating Fund	\$ 422,152	\$ 2,416,502	\$ 2,560,256	\$ 278,397	\$ 2,412,557	\$ 2,427,919	\$ 406,790	\$ 128,393	2,609,737	\$ (181,818)	\$ -
2	Water Fund	179,813	894,281	890,817	183,277	878,833	826,714	231,931	48,654	1,034,129	(207,414)	
3	Electric Fund	491,311	3,787,808	3,865,270	413,850	3,671,154	3,755,602	406,863	(6,987)	4,287,414	(531,812)	
4	Employee Benefit Fund	69,806	759,227	745,686	83,347	770,451	757,049	83,209	(139)	759,921	(2,873)	
5	Refuse Fund	4,942	430,500	431,500	3,942	402,602	396,681	10,863	6,921	431,500	(34,819)	
6	Library Fund	106,247	11,000	11,000	106,247	25,159	12,786	118,620	12,373	111,000	(98,214)	
7	Recreation Fund	-	2,000	2,000	-	224	224	-	-	4,000	(3,776)	
8	Rural Fire Fund*	7,399	12,851	20,000	250	10,448	15,365	2,482	2,232	75,000	(59,635)	
9	Industrial Fund	60,641	32,600	20,500	72,741	32,720	18,406	74,955	2,214	61,500	(43,094)	
10	Revolving Loan Fund*	-	-	-	-	-	-	-	-	-	-	
11	Special Parks and Recreation Fund	94,867	24,800	140,590	(20,923)	37,040	36,193	95,714	116,637	96,043	(59,849)	
12	Street Improvements Fund	111,837	166,290	178,024	100,103	150,086	143,338	118,585	18,483	179,980	(36,643)	
13	Bond & Interest Fund	156,241	788,552	751,020	193,773	845,815	798,565	203,492	9,719	887,020	(88,455)	
14	Public Safety Equipment Fund	3,673	48,460	47,100	5,033	164,534	165,000	3,207	(1,826)	18,704	146,296	165,000
15	Insurance Proceeds Fund*	1	-	-	1	-	-	1	-	-	-	
16	Sewer Fund	245,326	907,065	973,124	179,267	856,059	963,364	138,021	(41,246)	1,033,344	(69,980)	
17	Recreation Employee Benefits Fund	-	1,000	1,000	-	28	28	-	-	1,000	(972)	
18	Golf Course Fund	5,601	295,624	300,619	606	299,616	305,000	217	(389)	281,878	23,122	305,000
20	Special Revenue - 911 Fund	9,897	-	9,897	-	-	-	9,897	9,897	9,897	(9,897)	
22	Tourism Fund	39,457	55,804	58,080	37,181	58,078	57,624	39,910	2,729	83,501	(25,877)	
23	Evidence Liability*	12,900	-	2,000	10,900	-	-	12,900	2,000	-	-	
24	Capital Improvements - General*	41,003	140,000	123,150	57,853	140,011	52,476	128,539	70,685	146,500	(94,024)	
25	Capital Improvements - Streets*	913,027	705,399	1,618,426	-	705,399	1,618,426	-	-	1,200,000	418,426	
26	Capital Improvements - Sewer*	(368)	10,375	10,000	7	4,000	(368)	4,000	3,993	-	(368)	
27	Capital Improvements - Grants*	121,346	700,767	822,113	0	700,767	456,630	365,483	365,483	-	456,630	
28	Capital Improvements - Water*	569,577	-	569,576	1	-	405,357	164,219	164,219	-	405,357	
33	Capital Improvements - Electric*	3,858,290	95,763	3,504,054	450,000	97,428	812,494	3,143,224	2,693,224	-	812,494	
43	Electric Debt Service	95,763	339,394	287,290	147,867	339,394	287,292	147,865	(2)	-	287,292	287,292
50	Cafeteria 125*	32,174	55,000	47,500	39,674	45,597	35,279	42,492	2,818	62,500	(27,221)	
51	Court ADSAP*	7,401	-	-	7,401	-	-	7,401	-	-	-	
52	Court Bonds*	13,667	15,000	15,000	13,667	13,197	13,844	13,020	(647)	15,000	(1,156)	
53	Forfeitures*	2,928	-	-	2,928	900	2,850	978	(1,950)	-	2,850	
		\$ 7,676,919	\$ 12,696,062	\$ 18,005,592	\$ 2,367,389	\$ 12,662,096	\$ 14,364,138	\$ 5,974,877	\$ 3,607,488	\$ 13,389,568	\$ 974,569	
	* Non-Budgeted Funds											
	Budgeted Funds Only	\$ 2,001,811	\$ 10,621,513	\$ 10,986,483	\$ 1,636,840	\$ 10,604,956	\$ 10,664,492	\$ 1,942,274	\$ 305,433	\$ 11,890,568	\$ (1,226,076)	

City of Osawatomie

2016

Adopted Budget

Public Safety Equipment	2016 Adopted Budget	2016 Proposed Budget
Unencumbered Cash Balance January 1	3,704	3,673
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Grant Receipts (Non-CDBG)	15,000	104,664
Reimbursed Expense		19,870
Transfer In from Electric Fund		40,000
Interest on Idle Funds		
Total Receipts	15,000	164,534
Resources Available:	18,704	168,207
Expenditures:		
Capital Equipment	18,704	4,200
Clothing & Personal Supplies		116,990
Apparatus & Tools		16,001
Other Equipment		26,537
Computer Equip & Software		1,272
Total Expenditures	18,704	165,000
Unencumbered Cash Balance December 31	0	3,207

City of Osawatomie

2016

Adopted Budget

Golf Course	2016 Adopted Budget	2016 Proposed Budget
Unencumbered Cash Balance January 1	2,006	5,601
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Greens & Range Fees	55,500	75,333
Member Fees	50,830	42,229
Cart Related Fees	49,665	42,740
Food & Beverage	39,000	47,490
Miscellaneous	18,700	15,193
Transfer from Electric	70,000	70,000
Sales of Fixed Assets		6,629
Interest on Idle Funds		
Total Receipts	283,695	299,616
Resources Available:	285,700	305,217
Expenditures:		
Salaries & Wages	117,717	123,381
Utilities	16,000	23,320
Professional Services	15,000	17,880
Rentals	5,250	3,114
Other Contractual Services	22,211	33,002
Chemicals/Seed/Fertilizer	16,000	18,053
Machine Parts and Supplies	10,000	17,388
Fuels	15,000	8,074
Food & Beverage for Resale	19,000	25,385
Other Commodities	8,750	16,011
Capital Outlay	5,500	5,151
Debt Service	22,750	5,460
Other Expenses (Sales Taxes)	8,700	8,781
Total Expenditures	281,878	305,000
Unencumbered Cash Balance December 31	3,823	216

City of Osawatomie

2016

Adopted Budget

Electric Debt Service	2016 Adopted Budget	2016 Proposed Budget
Unencumbered Cash Balance January 1	0	95,763
Receipts:		
Ad Valorem Tax		
Delinquent Tax		
Motor Vehicle Tax		
Recreational Vehicle Tax		
16/20M Vehicle Tax		
Transfer In from Electric Fund	200,000	339,394
Interest on Idle Funds		
Total Receipts	200,000	339,394
Resources Available:	200,000	435,157
Expenditures:		
Bond Principal		135,000
Bond Interest		152,290
Bond Service Fee		2
Total Expenditures	0	287,292
Unencumbered Cash Balance December 31	200,000	147,865

**Notice of Budget Hearing for Amending the
2016 Budget**

The governing body of
City of Osawatomie

will meet on the day of December 8, 2016 at 6:30 pm at Memorial Hall - 11th & Main for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at www.osawatomioks.org or at City Hall, 439 Main St. and will be available at this hearing.

Summary of Amendments

Fund	2016 Adopted Budget			2016 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Public Safety Equipment			18,704	165,000
Golf Course			281,878	305,000
Electric Debt Service			0	287,292
			0	0
			0	0
			0	0

Don Cawby
Official Title: City Manager

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: November 17, 2016

AGENDA ITEM: Purchase of New Service Truck for DPWU Water/Wastewater Division

PRESENTER: Blake Madden, Director of Public Works and Utilities

ISSUE SUMMARY: Included in this year's CIP is funding for the replacement of the Water/Wastewater Division's service truck (\$40,000). The current truck is a 2002 Ford F-350. On October 28, 2016, the City issued a request for bid to area Chevy, Dodge, GMC, and Ford truck dealerships for the purchase of a new 1 ton dually cab and chassis truck. On November 16, 2016, the sealed bids were opened. The following table summarizes the bids received:

Dealership	Vehicle Year, Make, and Model	Bid
Beckman Motors	2017 Chevy 3500HD Silverado	\$30,999.99
Hendrick Buick GMC	2016 GMC 3500HD Sierra	\$43,988.00

The low bid of \$30,999.00 was received from Beckman Motors for a 2017 Chevy 3500HD Silverado.

If the purchase of a new truck is approved, the future purchase of a new utility bed to be mounted onto this truck is anticipated to be \$9,469.00. The resulting total for the truck and utility bed would be \$40,468.

COUNCIL ACTION NEEDED: Review, discuss, and determine whether to approve the purchase of a new service truck, and if so, which vehicle should be purchased.

STAFF RECOMMENDATION TO COUNCIL: Staff recommends purchase of the 2017 Chevy 3500HD Silverado from Beckman Motors.

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

REQUEST FOR BID

SPECIFICATIONS

1 ton dually
Model year 2015 or newer
Automatic transmission
Extended or double cab and chassis
56" cab to axle length
Pickup box delete
4-wheel drive
Tow package
Class IV or V hitch
Electric trailer brake controller
Snow plow package
Manual locking hubs
Power steering
Power brakes
Air conditioning
AM/FM stereo radio
White exterior color

Vehicle VIN Number: _____
Purchase Price: \$ _____
Delivery Date: _____
Contact Name: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Telephone Number: _____

Deadline for Bids: 2:00 P.M., Thursday, November 10, 2016
Mark Envelope: DPWU 1 TON TRUCK BID

All bids must be submitted on this form.

RETURN SEALED BIDS TO: CITY OF OSAWATOMIE
CITY CLERK
439 Main Street
P.O. Box 37
Osawatomie, KS 66064

If you have any questions, please contact Blake Madden at 913-755-4525 or bmadden@osawatomieks.org.

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS

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CITY OF OSAWATOMIE



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913.755.2146 (p)
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ozcity@osawatomieks.org
www.osawatomieks.org

REQUEST FOR BID

SPECIFICATIONS

- 1 ton dually
- Model year 2015 or newer — 2017 ordered unit
- Automatic transmission
- Extended or double cab and chassis — double cab
- 56" cab to axle length
- Pickup box delete
- 4-wheel drive
- Tow package
- Class IV or V hitch
- Electric trailer brake controller
- Snow plow package
- Manual locking hubs — N/A
- Power steering
- Power brakes
- Air conditioning
- AM/FM stereo radio
- White exterior color

Vehicle VIN Number: Ordered Unit

Purchase Price: — \$ 30,999.99 —

Delivery Date: 10-16 week Approx Order Time

Contact Name: Scott Stiles

Business Name: Beckman Motors

Mailing Address: 701 N. Maple

City: Garrett State: KS Zip: 66032

Telephone Number: 785-448-5441

Deadline for Bids: 2:00 P.M., Thursday, November 10, 2016
Mark Envelope: DPWU 1 TON TRUCK BID

All bids must be submitted on this form.

RETURN SEALED BIDS TO: CITY OF OSAWATOMIE
 CITY CLERK
 439 Main Street
 P.O. Box 37
 Osawatomie, KS 66064

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jvm009 Logout

GM GlobalConnect



Stanton Stiles
BECKMAN MOTORS, INC.

ATTENTION ALL USERS: When using Order Workbench (OWB), please DO NOT disable pop-up windows functionality. OWB uses pop-up windows to display business critical alerts, confirmations and warning messages while in transactions. For assistance, contact the OWB Help Desk at 1-888-337-1010.

- ORDER WORKBENCH
- PLAN & FORECAST
- ORDER VEHICLES
- MANAGE INVENTORY
- LOCATE VEHICLES
- DELIVER VEHICLES
- REPORTS & TOOLS

Configure a New Vehicle: Summary

BAC: 111881 BFC: 1 Name: BECKMAN MOTORS, INC.

Choose Model Choose Options Summary

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

RELATED LINKS

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

[View Dealer Version](#)

Model Information

Model Year: 2017 Division: CHEVROLET TRUCK Allocation Group: CDBLHD

Model: CK35953 - 3500HD Silverado: LWB, 4WD, Double Cab Order Type: TRE-Retail Stock

DAN: Priority: 99 Charge-to: 111881 BFC: 1

Stock No: Quantity: 1 Ship-to: 111881 BFC: 1

MSRP: \$40,415.00 MSRP W/DFC: \$41,610.00

Invoice: \$38,007.21 Invoice W/DFC: \$39,202.21

GMS: \$36,686.92 GMS W/DFC: \$37,881.92

Supplier: \$38,207.21 Supplier W/DFC: \$39,402.21

39,202.21
- 7600.00 Fleet credit
- 602.22 credit

Preferred Equipment Group †

PEG: 1WT

Color

Primary Color: GAZ - Summit White

Trim

H2Q: Dark Ash with Jet Black Interior Accents, Vinyl seat trim

Options

- 9J4: Bumper, rear, delete
- A31: Windows, power
- AE7: Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline
- AU3: Door locks, power
- BC9: Floor covering, Graphite-colored rubberized-vinyl
- CG7: Air conditioning, single-zone
- CHX: GVWR, 13,025 lbs. (5908 kg) with dual rear wheels
- DF2: Mirrors, outside high-visibility vertical trailing, Black
- FE9: Emissions, Federal requirements
- G80: Differential, heavy-duty locking rear
- GT5: Rear axle, 4.10 ratio
- L96: Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel
- MYD: Transmission, 6-speed automatic, heavy-duty, electronically controlled
- NZZ: Underbody Shield, frame-mounted shields
- P03: Wheel trim, painted trim skins and painted center caps
- PYW: Wheels, 17" (43.2 cm) painted steel
- QQO: Tires, LT235/80R17E all-season highway
- SFW: Backup alarm calibration
- TRW: Provision for cab roof-mounted lamp/beacon

Bid Price 30,999.99

11/2/2016 2:13 PM

Page 3

GM GlobalConnect

- IO3: Audio system, 4.2" diagonal color display, AM/FM stereo
- JL1: Trailer brake controller, integrated
- K34: Cruise control, steering wheel-mounted
- K47: Air cleaner, high-capacity
- KC4: Cooling, external engine oil cooler
- KNP: Cooling, auxiliary external transmission oil cooler
- KW5: Alternator, 220 amps

- U01: Lamps, Smoked Amber roof marker
- U2J: SiriusXM Satellite Radio, delete
- UE0: OnStar, delete
- UQ3: 6-speaker audio system
- V22: Grille surround, chrome
- V46: Bumper, front chrome
- V76: Recovery hooks, front, frame-mounted, black
- VYU: Snow Plow Prep Package \$385.00
- ZW9: Pickup box, delete -\$955.00
- ZY1: Paint, solid

▶ Submit as Preliminary Order | ▶ Save in Stored Configurations

CANCEL

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Order Workbench: [FAQs](#) [Site Map](#)

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www.osawatomieks.org

REQUEST FOR BID

SPECIFICATIONS

- 1 ton dually ✓
- Model year 2015 or newer 2016
- Automatic transmission ✓
- Extended or double cab and chassis Crew Cab
- 56" cab to axle length 60" (All that is available on chassis crew)
- Pickup box delete chassis from factory
- 4-wheel drive ✓
- Tow package ✓
- Class IV or V hitch) must be added - not available with chassis
- Electric trailer brake controller ✓
- Snow plow package ✓
- Manual locking hubs ✓ no longer available - rotary dial T-CASE
- Power steering ✓
- Power brakes ✓
- Air conditioning ✓
- AM/FM stereo radio ✓ with Blue Tooth
- White exterior color ✓

Vehicle VIN Number: 1GD42YE87GF157261
Purchase Price: \$ 43,988 complete
Delivery Date: Available for immediate delivery
Contact Name: DAVID Clutts
Business Name: HENDRICK BUICK GMC
Mailing Address: 907 West 104th Street, ~~KS~~
City: KANSAS City State: MO Zip: 64114
Telephone Number: 816-501-2540 DIRECT 913-526-7214 cell

Deadline for Bids: **2:00 P.M., Thursday, November 10, 2016**
Mark Envelope: **DPWU 1 TON TRUCK BID**

All bids must be submitted on this form.

RETURN SEALED BIDS TO:
CITY OF OSAWATOMIE
CITY CLERK
439 Main Street
P.O. Box 37
Osawatome, KS 66064



eCustomerID: **5109253**
 Date: **10/31/2016 4:03:40 PM**
 Salesperson:
 Manager: David Clutts

FOR INTERNAL USE ONLY

BUSINESS NAME City of Osawatomeie KS Home Phone: (913) 755-4525
CONTACT Blake Madden
 Address: P.O. Box 37 Work Phone:
Osawatomeie, KS 66064
FRANKLIN CO
 E-Mail: bmadden@osawatomeieks.org Cell Phone: (913) 956-8051

VEHICLE

Stock #: B1343 New/Used: **New** VIN: 1GD42VE87GF157261 Mileage: 0
 Vehicle: 2016 GMC Sierra 3500HD Chassis Color: SUMMIT WHT
 Type: Base 4x4 Crew Cab 171.5 in. WB DRW TK36043

TRADE IN

Payoff: _____ VIN: _____ Mileage: _____
 Vehicle: _____ Color: _____
 Type: _____

Market Value Selling Price	55,090.00
Discount <u>WGM FLEET BID ASSISTANCE</u>	11,301.00
Adjusted Price	43,789.00
Total Purchase	43,789.00
Trade Allowance	
Trade Difference	
Dealer Administration Charge	199.00
Tax	.00
Trade Payoff	.00
Cash Deposit	
Balance	43,988.00

Customer Approval: _____ Management Approval: [Signature]

Customer Authorization: Providing all of the terms and agreeable to me, I will purchase this vehicle today.