OSAWATOMIE CITY COUNCIL
AGENDA
May 12, 2016
6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation – Pastor Debra Huss, Let There Be Light Fellowship
5. Consent Agenda
   Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.
   A. May 12 Agenda
   B. Minutes from April 14, April 28 and April 30, 2016 Council Meetings
   C. Appropriations Ordinance 2016-04
   D. Approve City Fireworks Display Permit
   E. Approve Fireworks Stand Permits
      i. Eddie's Discount Fireworks
      ii. Dale & Jo's Discount Fireworks
   F. Approve Special Event Permits
      i. Alumni Street Dance
      ii. Jamboree Car Show and Concert
6. Comments from the Public
   Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor.
7. Presentations & Proclamations
8. Public Hearings
9. Unfinished Business
   A. Proposed New Water & Sewer Rates
   B. Resolution – Fee Structure
   C. Update on City Auditorium Repairs
10. New Business
    A. Appointment – Marais des Cygnes River Water Assurance District #2
    B. Council Room Construction and City Hall Updates
11. Council Reports
12. Mayor's Report
13. City Manager & Staff Reports
14. Executive Session
15. Other Discussion/Motions
16. Adjourn

REGULAR MEETING – May 26, 2016
REGULAR MEETING – June 9, 2016

Osawatomie, Kansas. **April 14, 2016.** The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Dickinson, Farley, Hunter, LaDuex, Hampson, and Walmann. Absent was Maichel and Wright. Also present was City Manager Don Cawby, City Attorney Dick Wetzler and City Clerk Tammy Seamands. Members of the public were: Interim Police Chief David Ellis, Grady Atwater and Charity with the Miami County Republic.

INVOCATION. Grady Atwater with the First Presbyterian Church.

CONSENT AGENDA. Approval of April 14th Agenda, March 24th Minutes, Appropriations Ordinance 2016-3, Payment Application #1 – CDBG Special Round – Bleachers and Payment Application #1 – CDBG Main Street – Kansas Heavy Construction. **Motion** made by Hunter, seconded by LaDuex to approve the Consent Agenda as presented with the exception of item 5.D and 5.E. Yeas: All. **Motion** made by Hunter, seconded by LaDuex to approve the Payment Application #1 – CDBG Special Round – Bleachers and the Payment Application #1 – CDBG Main Street – Kansas Heavy Construction after discussion. Yeas: All.

COMMENTS FROM THE PUBLIC.

Grady Atwater with the First Presbyterian Church represented the church and the many worship services and activities that the church offers.

PRESENTATIONS.

PROCLAMATION – ARBOR DAY. **Motion** made by Hunter, seconded by Dickinson to approve the Proclamation – Arbor Day. Yeas: All.

PUBLIC HEARINGS. none

UNFINISHED BUSINESS. none

NEW BUSINESS.

ELECTION RESULTS – ADMINISTER OATH OF OFFICE. City Clerk Tammy Seamands administered the oath of office to Councilman Lawrence Dickinson, Councilman Karen LaDuex and Councilman Jeff Walmann.

ELECT COUNCIL PRESIDENT AND VICE PRESIDENT. Hunter was nominated for Council President. **Motion** made by LaDuex, seconded by Walmann that nominations cease. Yeas: All. **Motion** made by Walmann, seconded by LaDuex to elect Hunter as Council President. LaDuex was nominated for Council Vice President. **Motion** made by Hampson, seconded by Dickinson that nominations cease. Yeas: All. **Motion** made by Hunter, seconded by Walmann to elect LaDuex as Council Vice President. Yeas: All.

APPROVE OFFICIAL CITY DEPOSITORY. **Motion** made by Hampson, seconded by Hunter to continue to use First Option Bank as our Official City Depository. Yeas: All.

ORDINANCE – REZONING – BEACHNER'S ADDITION AREA – I1 TO GB. **Motion** made by Hampson, seconded by LaDuex to Approve the Planning Commission's Recommendation to Rezone the Beachner's Addition Area from I-1 Industrial District to G-B General Business District. Yeas: All.

PROPOSED EASEMENT – BY CITY TO LOFT ON SIXTH. Owner of the Loft on Sixth requested an easement for egress from their new proposed exit ramp and stairs. Proposed easement would cover all current landings and entrances on west side of building which exist without an easement. **Motion** made by Hampson, seconded by LaDuex to Approve the Easement from the City to Loft on Sixth. Yeas: All.

BID AWARD – SOLOMON CORPORATION – REWINDING TRANSFORMERS. As discussed at prior council meetings, the council would need to approve the rewinding of transformers for the generators to accommodate the eventual conversion to a higher voltage distribution system. **Motion** made by LaDuex, seconded by Hampson to Accept the Bid from Solomon Corporation. Yeas: All.

SUPPLEMENTAL AGREEMENT WITH MICO FIRE DISTRICT #1 – SMEAL PUMPER TRUCK. Few modifications were made to the agreement regarding the Smeal Pumper Firetruck. **Motion** made by Hunter, seconded by Dickinson to Approve the Agreement as Presented. Yeas: All.

DISCUSSION OF CITY AUDITORIUM REPAIRS. City Manager Don Cawby explained that repairs will be needed to replace the façade coming off of the front and east walls of the auditorium. **Motion** made by Hunter, seconded by Hampson to approve up to $300,000 for Auditorium Repairs. Yeas: All.

COUNCIL REPORTS.

John Farley reported he liked the police department summary in the packet. Work by the old Land Office looks good as well as the new sidewalk.

Ted Hunter reports he has only heard one negative report on the Main Street Project, but all the others are positive reports.

Lawrence Dickinson reported that is seems that the Main Street Project is going well.

MAYOR'S REPORT.

Reminder that the LKM Leadership Conference is coming up.

CITY MANAGER'S REPORT.

Main Street Project – City put in conduit behind the curb to allow for new electrical for street lights and future fiber.

Nuisances – Moving forward with nuisances, working on a different process.

Sports Complex – Next meeting we will be reviewing the bids for the courts, lighting and shade structure.

11th Street Sidewalk – Developing plans to address the lack of good-street crossing in the area.

Picnic Tables – Two alumni classes purchased picnic tables to place at John Brown Park.

Council Retreat, Planning Session – Proposes having the meeting on April 30th at the Ernie Miller Nature Center.

Water and Sewer Rates – April 28th meeting will discuss rate changes.

EXECUTIVE SESSION. None

OTHER DISCUSSION/MOTIONS.

Interim Chief Ellis reported activity to the Council.

Motion made by Hunter, seconded by Dickinson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 7:43 p.m.

/s/ Ashley Kobe
Ashley Kobe, Deputy City Clerk

Osawatomie, Kansas. **April 28, 2016.** The Council Meeting was held in Memorial Hall. Council President Hunter called the meeting to order at 6:30 p.m. Council members present were Dickinson, Farley, Hunter, LaDuex, Maichel, Wright, Walmann and Hampson (arriving at 6:32). Absent was Mayor Govea. Also present was City Manager Don Cawby, City Attorney Dick Wetzler and City Clerk Tammy Seamands. Members of the public were: Josh Hyde and Ken Tyson.

INVOCATION. Ken Tyson with Vineyard of Hope Church.

CONSENT AGENDA. Approval of April 28th Agenda and Reporting of Official Election Results with addition of Council Scholarships to item 10.C. **Motion** made by LaDuex, seconded by Maichel to approve the Consent Agenda. Yeas: All.

COMMENTS FROM THE PUBLIC.

Ken Tyson with Vineyard of Hope Church said they have a recovery program that they encourage all to go to.

PRESENTATIONS. None

PUBLIC HEARINGS. None

UNFINISHED BUSINESS.

ORDINANCE – SERIES 2016-A.G.O. REFUNDING AND IMPROVEMENT BONDS. Dave Arteberry, with George K. Baum, provided information to the council on the favorable rates received on the bonds. Reported that the refunding will save the City over $1 million through refinancing. He also reported that the City receiving its first Bond Rating from Moody's was helpful in securing very favorable rates. The City's rating was A3 which is the same as the USD 367's last rating. **Motion** made by Maichel, seconded by Hampson to pass the Ordinance – Series 2016-A.G.O. Refunding and Improvement Bonds. Yeas: All.

RESOLUTION – FORM AND DETAILS FOR ISSUANCE OF G.O. SERIES 2016-A BONDS. **Motion** made by Maichel, seconded by Hampson to pass the Resolution – Form and Details for Issuance of G.O. Series 2016-A Bonds. Yeas: All.

RESOLUTION – SET HEARING DATE FOR CONDEMNATION OF SELECTED PROPERTIES. City Manager Cawby explained the Council needed to pass the resolution to set the hearing for the nine (9) properties that were discussed at the March 24th meeting so the condemnation process can proceed. After passage, the owners will be provided official notice of the date. **Motion** made by Dickinson, seconded by LaDuex to Approve the Resolution and set the Hearing Date of June 23rd. Yeas: All.

UPDATE ON CITY AUDITORIUM REPAIRS. City Manager, Don Cawby, updated the Council on the problems with the auditorium and plans to repair the both facades.

NEW BUSINESS.

BIDS – CDBG SPECIAL ROUND – SPORTS COMPLEX COURTS AND SHADE STRUCTURE. Bids were opened for the sports complex, with the low bid requiring over $60,000 out of pocket from the school. Staff recommends that the Council reject the bids, subject to approval from the Department of Commerce. **Motion** made by Maichel, seconded by Dickinson to Reject the Bids Subject to Approval from the Department of Commerce. Yeas: All.

DISCUSS PROPOSED NEW WATER & SEWER RATES. City Manager Cawby discussed options for water and sewer rates with the council. Explained that the increases passed for 2015 did not generate the revenue expected, because of low water consumption and because of the manner in which the City bills for sewer consumption. No action taken at this time, will bring back to the agenda in a couple weeks.

COUNCIL SCHOLARSHIP. Council decided to do one (1) scholarship for $400.

COUNCIL REPORTS.

Karen LaDuex wanted to remind council that the Arbor Day park clean up would be April 30th.

Lawrence Dickinson reported that he has seen the new curbing being poured on the Main Street project.

Tamara Maichel shared two stories she had heard regarding the Main Street project: 1. That the trash truck sunk and 2. Kids are playing ball in the street.

MAYOR'S REPORT. None

CITY MANAGER'S REPORT.

Summarized the planning session that would be held this Saturday, April 30th.

EXECUTIVE SESSION. None

OTHER DISCUSSION/MOTIONS.

Motion made by LaDuex, seconded by Hampson to adjourn. Yeas: All. Council President Hunter declared the meeting adjourned at 8:02 p.m.

/s/ Ashley Kobe

Ashley Kobe, Deputy City Clerk

Olathe, Kansas. **April 30, 2016.** A Special Council Meeting was held at Ernie Miller Nature Center, 900 K-7 Highway, Olathe, Kansas, at 9:00 a.m. for the purposes of conducting a Worksession on the following issues:

A. Strategic Planning Session to Kickoff the City's Comprehensive Planning
B. Review of Kansas Open Meetings Act
C. Discussion of Agenda and Meeting Procedures

In attendance were Mayor Govea and Councilmembers Dickinson, Farley, Hampson, Hunter, LaDuex, Maichel, Walmann and Wright. Also present was City Manager Don Cawby, City Attorney Dick Wetzler, City Clerk Tammy Seamands, Management Analyst Kyle Glaser, and City Planner Scott Michie.

/s/ Tammy Seamands
Tammy Seamands, City Clerk

Record of Ordinances

ORDINANCE NO. 2016-04

DATE WARRANTS ISSUED:
April 30, 2016

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
KMEA	WAPA Electricity	1736	8,537.59
KMEA	SPA Electricity	1737	3,911.59
City of Osawatomie	Petty Cash Reimbursement	1738	4,229.06
Crawford Sales Company	Budweiser	47407	245.60
Home Depot	Elbow, Coupling, Mil Oil	47408	105.67
Johnson County Park & Recreation	Facility Rent	47409	220.00
Masek Golf Car Company	10 Golf Cars	47410	21,000.00
Ceramic Studio	Ceramics	47411	210.00
5 Star Pump & Control, Inc.	Repair UV - Lighting System	47412	760.00
6th Street Auto	Replace Sway Bar Bushings	47413	862.05
Ace Pest Control, LLC	Pest Control	47414	475.00
Altec Parts	Inspection and Cover Replacement	47415	1,599.13
American Safety Utility Corporation	Gloves	47416	78.87
Applied Maintenance Supplies	Gasket, Wrench Set	47417	540.32
AT&T	RTU'S	47418	222.67
Baker & Taylor	Books	47419	1,147.29
BG Consultants	Consulting Services	47420	26,118.06
C&G Merchants Supply, Inc.	Chips, Candy, Towels	47421	367.17
City of Osawatomie	Utilities	47422	9,880.06
Conrad Fire Equipment	Boots, Hoods	47423	354.00
Correct Care Solutions, LLC	Inmate Healthcare Repricing	47424	36.00
Cow Palace	Hot Dogs	47425	22.40
Cross Midwest	Polyfill	47426	198.00
Deffenbaugh Industries	Sludge Haul Off	47427	1,563.96
Delta Dental	Dental Insurance	47428	2,120.73
Dish Network	Service	47429	103.99
Elliott Insurance Inc.	Notary Bond, Add Additional Insured	47430	183.00
EMG, Inc.	Energy Consulting	47431	3,604.66
Family Center	Breakers, Couplings, Adapters	47432	558.70
Grainger	Selector Switch, Test Leads	47433	125.20
Hanes Florist & Greenhouse	Plant	47434	50.00
Hawkins	Azone	47435	2,784.00
HD Supply	Gate, Meter, Lid, Clamps, Vanstone	47436	3,139.68
Heartland Leasing Services, Inc.	Bleacher Work - Pay App 1	47437	56,654.00
Holliday Sand	Brick Sand	47438	992.78
International Institute of Municipal Clerk	Membership	47439	250.00
JEO Consulting Group	Consulting Services	47440	25,830.00
Daniel Johnston	Topsoil	47441	400.00
Kansas Department of Commerce	JTC Oil Lease	47442	1,000.00
Kansas Heavy Construction	Street Project - Pay App 1	47443	245,607.75

Record of Ordinances

DATE WARRANTS ISSUED:
April 30, 2016

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Kansas One Call	Locates	47444	88.00
KC Bobcat	Coupler, Drive Belt, Diesel	47445	338.40
Kincaid Ready Mix	Concrete	47446	2,768.88
Kriz Davis	Wire, Electric Boxes, Lids, Elbow	47447	4,906.81
Kyle's Cartoon Platoon	Interactive Draw Show	47448	300.00
L&K Services, Inc.	Refuse	47449	33,804.94
Logan Contractors Supply, Inc.	Paint, Cone, Level, Hybrid Vibrator	47450	1,678.87
Logic Now	Mailbox Filtering	47451	89.90
Lybarger Oil	Fuel	47452	1,571.29
Madden Rental	Portable Toilet Rental	47453	630.00
Martin Pringle Attorneys at Law	Municipal Matters, City Prosecutor	47454	4,499.10
Maxx HD Sunglasses	Sunglasses	47455	419.97
Miami County Medical Center	Medical Care for Prisoner	47456	277.31
Miami County Treasurer	Vehicle Registration	47457	98.00
Miami County Treasurer	Property Taxes	47458	1,336.53
Miami Lumber	Concrete Mix, Staples	47459	36.39
Moon's IGA	Baby Back Ribs, Milk, Eggs	47460	392.76
National Sign Company	Highway Striping Paint, Marking Paint	47461	374.75
Navrat's Office Products	Laser Checks, Ink Cartridge	47462	318.50
NEKLS	Shared Automation, Barcodes	47463	1,527.00
NPG Newspapers	Subscription, Parcels for Lease	47464	600.84
Oil Patch Pump & Supply	Brass Union, Lubricant, Bushings	47465	75.06
Void		47466	-
Osawatomie Chamber of Commerce	Appropriation	47467	9,000.00
Osawatomie High School Yearbook	Ad	47468	90.00
Pace Analytical	Analytical Charges	47469	364.00
Paola Do It Best Hardware	Brass Coupling, Keys, Safety Hasp	47470	84.49
Pat's Signs	Metal Signs	47471	322.50
Pitney Bowes	Postage Meter Lease	47472	189.50
R&J Trucking	Gravel Hauling	47473	1,208.75
Reeves Wiedeman Company	Coupling, Diaphragm Kit, Cap	47474	187.23
Reinders	Prodiamine	47475	352.00
Reserve Account	Postage	47476	1,200.00
Rural Water District #1	Service	47477	518.20
Smitty's Lawn & Garden Equipment	Belts, Blades	47478	857.48
Suddenlink	Internet	47479	274.90
Superior Lamp, Inc.	Bulbs	47480	1,167.68
Tri County Termite & Pest Control	Termite Control	47481	480.00
Turfwerks	Electric Valve	47482	297.18
United Imaging Consultants	Medical Care for Prisoner	47483	32.59
UPS Store	Postage	47484	27.65
USA Blue Book	Weg Motor	47485	246.05
USD 367 Sport & Fitness Zone	Membership	47486	78.50
Van Wall Equipment	Stationary, Screw	47487	335.92
Verizon	Internet	47488	40.01

Record of Ordinances

DATE WARRANTS ISSUED:
April 30, 2016

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Visa	Lodging, Fan Motor, Postage, Clamp	47489	1,986.10
Visa	Vests, Siren, Table, Chair, Toner	47490	1,569.34
Visa	Paper, DVD's Cups, Candy	47491	540.58
Wades Quarry	Gravel for Lake Road	47492	13,444.10
Welborn Sale, Inc.	Clamp	47493	110.00
Wex Bank	Fuel	47494	3,122.99
Wilson Sporting Goods	Golf Balls, Range Balls, Gloves	47495	1,495.04
Winkler, Domoney & Schultz	Municipal Court Judge	47496	2,060.00
Winterscheid Auto Parts	Filters, Spark Plug, Hose Fittings	47497	-
Winterscheid Auto Parts	Filters, Spark Plug, Hose Fittings	47498	2,123.88
Wycoff's Locksmithing	Access Control Systems for PD	47499	4,684.70
Zep Sales	Ultra Wipe Blue	47500	135.90
Zingre and Associates, PA	Planning Study	47501	1,260.00
Kansas Department of Revenue	Sales Tax	1739	11,284.59
Kansas Department of Revenue	Sales Tax	1740	455.29
Kansas Department of Revenue	Compensating Use Tax	1741	435.25
KMEA	EMP Electricity	1742	23,229.64
Kansas Employment Security Fund	1st Qtr. Unemployment Fund	1743	546.27
United Healthcare	Health Insurance	1744	38,734.19
Brent Oliver	Fire Proceeds	47502	22,605.00
Crawford Sales Company	Budweiser	47503	397.80
Midwest Distributors	Miller	47504	447.95
Visa	Hot Dog Roller Grill, Fryers	47505	739.86
Kansas City Power & Light	Service	47506	1,739.47
Kansas Gas Service	Kansas Gas Service	47507	2,003.38
5 Star Pump & Control, Inc.	350 AMP Fuse	47508	798.34
Alamar Uniforms Company	Belts, Jackets, Duty Belt Items, Brass	47509	1,460.21
Altec Industries, Inc.	Repair Throttle Control	47510	1,130.00
Arrowhead Scientific, Inc.	Drug Testing Supplies	47511	117.50
ASC Pumping Equipment	Repair Aurora Pump	47512	262.50
AT&T	RTU'S	47513	236.56
Beckman Motors, Inc.	2016 Chevrolet Silverado	47514	30,876.25
Belson Outdoors, LLC	Picnic Tables	47515	3,475.67
Brewer's Automotive Repair, Inc.	Tire Disposal, Tube	47516	128.98
Champion Brands, LLC	Gloves, Wiper Blades, Oil	47517	493.62
Chief State Fire Marshal	Boiler Certificate	47518	60.00
Deffenbaugh Industries	Sludge Haul Off	47519	939.92
Donna & Viola's Shirts	Shirts, Patches	47520	836.86
Evco Wholesale Food Corp.	Coffee, Hot Dogs, Sausage	47521	331.72
Richard Fisher, Jr.	Attorney Fees	47522	900.00
Gallagher Benefit Services, Inc.	Administration Fee	47523	445.00
Golden West Industrial Supply	Fairway Green Rope	47524	239.86
Industrial Sales	Pipe, Tee, Coupling	47525	191.78
Kansas Department of Revenue	Water Protection & Clean Water Tax	47526	1,414.79
Kansas Municipal Utilities	2nd Qtr. Dues	47527	2,455.00

Record of Ordinances

DATE WARRANTS ISSUED:
April 30, 2016

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Kansas Rural Water Association	2016 KRWA Conference	47528	195.00
Terry Long	Keyless Entry Pad, Adjust Doors	47529	840.00
Maxim Golf Solutions, LLC	Consulting Services	47530	1,250.00
McConnell Machinery Co.	Hitch, Blades, Oil Plug	47531	529.32
Miami County Sheriff's Office	Prisoner Care	47532	1,567.53
Olathe Winwater Works	Insert, Shovel, Couplings, Tee	47533	888.61
Osawatomie Chamber of Commerce	Donation	47534	180.00
Osawatomie Pet Clinic	Examination, Formula, Cleaner	47535	137.00
Pat's Signs	Mugs	47536	236.90
Pepsi	Pop	47537	304.65
Prestige Flag	Tournament Pole	47538	653.86
Quill	Highlighters, Labels, Ink, Candy	47538	119.15
Red Bud Supply	Safety Glasses	47540	60.09
Reflective Group	Service	47541	757.09
Ricoh	Copier Lease	47542	280.78
Ricoh	Copier Lease	47543	96.87
Ricoh	Copier Lease	47544	183.90
Ricoh	Copies	47545	179.97
R/S Electric Motor Service	Replace Gang Switch on 8th Street	47546	13,900.00
Scott A Michie Planning Services	Consulting Services	47547	91.30
Suddenlink	Internet	47548	169.99
Superior Vision Services, Inc.	Vision Insurance	47549	562.60
T2 Holdings, LLC	Shredding	47550	100.00
Debbie Talley	Memorial Hall Janitorial	47551	375.00
Turfwerks	Field Decoders, Wire Connectors	47552	571.16
USA Blue Book	Wipes, Chlorine, Fluoride	47553	258.07
Wade Quarries	Gravel	47554	3,998.79
Walmart	DVD'S, Brisket, Pork Loins, Buns	47555	456.40
West Bend Mutual Insurance	Liquor Liability Insurance	47556	460.00
Payroll 04/01/16			88,800.66
Fica 04/01/16			6,692.86
Payroll 04/15/16			84,465.80
Fica 04/15/16			5,972.31
Payroll 04/29/16			95,777.25
Fica 04/29/16			6,824.46
KPERS			22,679.56
			1,022,139.72

Record of Ordinances

DATE WARRANTS ISSUED:

April 30, 2016

CLAIMANT		NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
GO	224,557.09			
WTR	42,874.85			
EL	164,071.21			
EE Ben	71,753.31			
Refuse	33,804.94			
Lib	589.17			
IND	2,596.53			
SP&R	3,475.67			
St Imp	35,076.64			
Safety E	5,985.98			
Ins Proc	22,605.00			
Sew	22,349.33			
Golf	52,720.15			
TRSM	857.17			
CIP-St	253,625.81			
CIP-Spe	58,921.87			
Elec Bon	25,830.00			
Caf	445.00			
	1,022,139.72			

CITY OF OSAWATOMIE
439 Main Street
PO Box 37
Osawawtomie, KS 66064

Phone: (913) 755-2146
Fax: (913) 755-4164
cityclerk@osawatomieks.org

2016

APPLICATION FOR FIREWORKS DISPLAY PERMIT

Chapter 7, Article 3, Subsection 306 of 2010 Municipal Code

Purpose of Event: Annual City of Osawatomie Public Fireworks Display

Applicant's Name: City of Osawatomie

Address: PO Box 37, Osawatomie, KS 66064

Phone Number: 913-755-2146 Emergency Number: 913-755-2101

Name of Public Fireworks Display Operator: Dan Macek

Kansas State Fire Marshal License Number: MIFDO001

Date & Time of Discharge: July 4, 2016 at dusk

Site Address: Osawatomie City Lake

Supplier Name: Aerial FX, Inc. Phone Number: 816-238-2800

Address: 121 SE Turner Road, St. Joseph, MO 64504

Anticipated Need for Police, Fire or other City services

Tanker truck, firemen, police officers

Copies of the following are part of the application and must be received at least 30 days prior to the date of the display to be eligible for consideration:

~~Certificate of Insurance~~ Type and Number of Fireworks - detailed list
~~Detailed Site Plan~~ ~~Payment of Permit Fee~~
Display Oper[redacted]

Applicant's Signature [redacted] Date 5-10-2016

FOR OFFICE USE ONLY

Date of Application: 10-May-16
Receipt Number: NA Cash: NA Check #: NA

NA Certificate of Insurance
NA Detailed Site Plan
Display Operators License
Type & Number of Fireworks - detailed list

Council Approval Date
NA Fire Chief Approval Date Signature: NA
NA Utility Distribution Supervisor Approval Signature: NA
Permit Approved by City Clerk Signature: NA

[X-G:CITY CLERK/FIREWORKS/DISPLAY APP] 3.1.2011

CITY OF OSAWATOMIE

439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

2016
APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Dale & Jo's Fireworks

Location of Stand: 1306 Sixth St. of Storage: same

Applicant's Name: Jo Strang

Address: 19627 W 311th St. Paola KS, 66071

Home #: [redacted] Jo Cell # [redacted] Dan Email: [redacted]

Fed ID #: [redacted] State of KS Tax ID #: [redacted]

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatomie. I have received a copy of the City of Osawatomie Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: [redacted] Date: 04.15.16

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee $1,000)

Date of Application: 04/19/16 Receipt #: 52003 Check #: 5170

_____ **Drawing**
_____ **Certificate of Insurance – City of Osawatomie MUST be named as ADDITIONAL INSURED**
_____ **If located in a tent, proof of flame retardant.**
_____ **Letter of permission from property owner (if applicable).**
_____ **Letter of permission from property owner of structures, etc. within 50' (if applicable).**
_____ **Electricity Temporary Hookup** **Rcpt #:** _____ **Check #:** _____

_____ Council Approval Date
_____ Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official (Inspection sheet attached)
_____ Permit Approved by Deputy City Clerk Signature: _____

CITY OF OSAWATOMIE

439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

2016
APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Eddie's Discount Fireworks

Location of Stand: 504 Oscar St., Osa of Storage: _____

Applicant's Name: Chris & Peaceful Barnett

Address: 38764 Edgerton Rd, Lane, Ks 66042

Home #: _____ Cell #: [redacted] Email: [redacted]

Fed ID #: [redacted] State of KS Tax ID #: [redacted]

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatomie. I have received a copy of the City of Osawatomie Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: [redacted] Date: 4-16-16

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee $1,000)

Date of Application: _____ Receipt #: _____ Check #: _____

on file **Drawing**
_____ **Certificate of Insurance – City of Osawatomie MUST be named as ADDITIONAL INSURED**
on file **If located in a tent, proof of flame retardant.**
_____ **Letter of permission from property owner (if applicable).**
_____ **Letter of permission from property owner of structures, etc. within 50' (if applicable).**
_____ **Electricity Temporary Hookup** $100 **Rcpt #:** _____ **Check #:** _____

_____ Council Approval Date
_____ Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official (Inspection sheet attached)
_____ Permit Approved by Deputy City Clerk Signature: _____

City of Osawatomie
439 Main Street; P.O. Box 37
Osawatomie, KS 66064
(913) 755-2146

SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: _____
Event Deposit
Date Paid: _____
$50 Permit Fee
Date Paid: _____
$25 State Permit
Date Paid: _____

1. NAME OF APPLICANT AND/OR ORGANIZATION:
Osawatomie Alumni Association

2. CONTACT PHONE # AND EMAIL (OPTIONAL):

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
Alumni Street Dance

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION:
Osawatomie Alumni Association
PO Box 421
Osawatomie, KS 66064

5. ADDRESS/LOCATION OF SPECIAL EVENT:
Main Street - 5th-6th

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:
May 28, 2016 Dance - 9pm - midnight set up 6-9pm tear down 12-2am

7. ENTRY TO EVENT: FEE YES X NO ___
PUBLIC X OR PRIVATE ___

8. STREET CLOSURE: YES X NO ___
IF YES, TIME OF CLOSURE REQUIRED:
6pm - 12:30 am

9. # OF EXPECTED ATTENDINGS:
300-500 ?

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES X NO ___
WILL CMB BE SOLD AT THE EVENT? YES ___ NO X
WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THIRD PARTY? YES ___ NO X
IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED [redacted]

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES X NO ___
IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE:
Western World Insurance Co - Shelter Gordon Schrader $1,000,000.00

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICTION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE [redacted] **DATE** 4-14-16

PERMIT APP [redacted] **DENIED** _____
DECISION BY [redacted] **DATE OF DECISION:** 4-20-2016

COMMENTS: _____

City of Osawatomie
439 Main Street; P.O. Box 37
Osawatomie, KS 66064
(913) 755-2146

SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: _____
Event Deposit
Date Paid: _____
$50 Permit Fee
Date Paid: _____
$25 State Permit
Date Paid: _____

1. NAME OF APPLICANT AND/OR ORGANIZATION:
John Brown Jamboree

2. CONTACT PHONE # AND EMAIL (OPTIONAL):
Mike Moon 913-731-4144

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:
Annual City Celebration - Car Show & Music Concert

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION:
P.O. Box 63
Osawatomie, KS
66064

5. ADDRESS/LOCATION OF SPECIAL EVENT:
John Brown Park

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:
6/18/16 ~ 7 a.m. to Midnight

7. ENTRY TO EVENT: FEE YES * (music) NO * (Car Show)
PUBLIC * OR PRIVATE ____

8. STREET CLOSURE: YES * NO ____
IF YES, TIME OF CLOSURE REQUIRED:
Carshow 8:00 a.m. - 4:00 p.m.
Main St. west of 10th to 11th Street

9. # OF EXPECTED ATTENDINGS:
1,500

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES * NO ____
WILL CMB BE SOLD AT THE EVENT? YES * NO ____
WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES * (music) NO ____
IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED 07/26/62

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES * NO ____
IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE:
EMC Insurance; Charlie Brenzikofer; $2,000,000

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICTION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE [redacted] DATE 4/10/16

PERMIT A[redacted] DENIED ____
DECISION[redacted] DATE OF DECISION: 4-28-2016

COMMEN[redacted]

CITY OF OSAWATOMIE

STAFF AGENDA MEMORANDUM

DATE OF MEETING: May 12, 2016

AGENDA ITEM: **Proposed Water and Sewer Rates**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: In November 2014, the City Council did a fairly extensive review of water and sewer rates in advance of increased operating costs coming in 2015 and beyond. In December 2014, the Council enacted water and sewer rate increases intended to generate approximately $140,000 of annual increased revenue for between the two funds.

Sewer Rate Increase. The proposed new rates for 2015 were expected to raise about $60,000 per year, or an increase of 8.0 percent. The actual increase that was realized was $30,000, or about 3.5 percent. When reviewing the reason for this shortfall a couple of items came to light.

First, the City has been applying the winter average to all accounts, not just residential accounts. I believe that not to be the standard practice among sewer providers and upon a review of our peer cities, we were the only City to have that policy.

Second, staff was applying a strict reading of the fee table and not charging any usage for a new customer that didn't have usage for a winter average. Again, I do not believe this to be a standard practice. In my experience most cities charge for actual usage until a winter average is established.

Since the estimates for 2015 were based on assumptions to the contrary, I recalculated the difference based on actual data. The impact of the two calculation assumptions had an impact of approximately $21,500 on collections. Also, I discovered that we approved a base rate of $28.25 but an error in the fee table truncated the amount and only $28.00 has been billed as a base rate since. That error accounted for another $4,500 in lost revenue. This leaves about $4,000 of the shortfall for 2015 as a result of less than expected water usage. A large portion of that usage reduction easily attributed to the reduction in usage by the state hospital.

For the 2016 budget, we expected to increase collections for 2016 by $70,000 over the 2014 actual budget. After collections fell short for 2015, it was believed that record low water consumption was a

large part of the issue. Now after a complete examination, we believe that it is necessary to fix the calculation issues as well increase rates by another $24,000 (2.8%) annually.

The proposed rate change to accommodate this would be:

Sewer Rates	Current	Proposed
Monthly user charge	$5.00	$5.00
Monthly net capital charge	$23.00	$23.25
Minimum monthly charge (user charge + net capital charge)	$28.00 per meter	$28.25 per meter
Volume charge per 100 gallons of metered water	$0.27 per 100 gallons	$0.29 per 100 gallons

The impact of the rate increase with the calculation fixes will be to increase revenues by $45,000 (5.3%) annually. By making these changes for the last six months of 2016, it will help provide six months of actual experience of the impact of using actual data for commercial users. With a rise in costs for usage, we expect to see some curtailed usage or moves to dedicated water meters for those with landscaping and sprinkler systems.

Finally, we recommend that when no usage history exists for residential customers that the sewer usage is based upon 4,000 gallons of usage per customer. Obviously this will be higher than actual usage for some and lower than actual for others, but the alternative of charging actual usage may keep some new home owners from working on lawns and landscaping in the first year. Furthermore, this is an approach similar to two other peer cities and is preferable to using an average of the first two months of usage. This approach also avoids some complicated billing system changes and tracking for staff.

Attached is a sheet which compares our water and sewer rates to our peer communities for comparison purposes. It shows that we are just about in the middle on rates with our peers (5th highest of 8). Our base rate is the highest, but the usage charge is considerably less than our peers. As usage goes up, our rate compares better to our peers.

Water Rates. The 2015 rate increase was expected to generate an estimated $80,000 in additional revenue for the Water Fund in 2015. However, because of a historically wet year and cool summer in 2015, the resulting reduction in water usage was approximately 13% (26 million gallons) from our most recently high consumption year in 2012. The reduction from expected usage created only a net $17,000 increase in collections (all a result of sales to rural water districts) instead of the needed $80,000.

The shortage of $63,000 is hoped to be a one-time anomaly, but the reality is that rate increases are needed because the operating budget is still operating at a deficit, even before the City takes on another $65,000 in debt payments for the Main Street water project. In order to keep making improvements to the system internally, the deficit needs to be stabilized, the balances built up, and at least $65,000 in new revenues created to cover already obligated debt payments. In order to generate the additional annual revenue we believe that it is necessary to increase rates by $65,000 (7.9%) annually.

The proposed rate change to accommodate this would be:

Water Rates	Current	New Proposed
Residential		
Meter Charge	$9.50	$10.50
Rate per 100 gallons)	$0.42	$0.45
Commercial		
Meter Charge	$9.50	$10.50
Up to 75,000 gallons (rate per 100 gallons)	$0.42	$0.45
Over 75,000 gal. (rate per 100 gal.)	$0.34	$0.36
Top rate increases every January by $0.02 until even with bottom rate	Yes	Yes
Wholesale (State Hospital & Rural Water Districts)		
Meter Charge	$25.00	$26.00
Charge per thousand gallons	$2.90	$3.10
Bulk Water Sales (per 100 gallons)	$0.55	$0.58

We also recommend making these changes for the last six months of 2016, to shore up the losses in the fund in 2015 and lackluster sales so far in 2016. The result of making the mid-year change would be an additional $32,500 for the current year.

The hope is that usage will rebound and revenues will increase to somewhere around average sales levels for the past 10 years. The fund has been able to sustain one bad sales year, but two in a row, without rate increases, could dig a hole that will be hard to recover from without major increase. This instability, coupled with planning to begin on a long-term solution to water treatment, is the reason we recommend taking swift action on water rates at this time.

Combined Impact and Peer Comparisons. Attached is a sheet which compares our proposed water and sewer rates to our peer communities. Also attached is a sheet which shows the combined impact of the water and sewer rate increases. Even after these changes, the City of Osawatomie still has one of the lowest water rates. Our peers have all had rate increases over the past couple of years which has helped us to maintain our combined water and sewer bill as the second lowest among our peers and the lowest, by far (around 25% lower), of our Miami County peers.

COUNCIL ACTION NEEDED: Review and consider adoption of the fee resolution.

STAFF RECOMMENDATION TO COUNCIL: Approve the resolution as presented, which adopts the new rates effective for the bill due in July 2016, and makes a few technical corrections to the fee table.

Water & Sewer Rate Comparisons
26-Apr-2016

	Gardner	Paola	Spring Hill	Baldwin	Eudora	Tonganoxie	Louisburg	Garnett	Current Oz - Res	Proposed Oz	Long-term Increase
Water											
Customer Charge	$ 13.45	$ 25.00	$ 7.87	$ 6.50	$ 13.21	$ 11.13	$ 25.00	$ 10.00	$ 9.50	**$ 10.50**	
min included						1,000.00			-	-	
Charge / 1000 gal	$ 5.990	$ 7.300	$ 8.280	$ 10.067	$ 5.070	$ 5.540	$ 7.450	$ 5.900	$ 4.200	**$ 4.500**	
other tiers / 1000	first 6k/5.99 next 4k/6.60 next 4k/6.89 next 4k/7.20 Over 18k/7.53							Res. Only	75k/$0.34* Comm Only	**75k/$0.36** Comm Only	
Bulk / 100	0.75										
											Since 2008
Bill w/ 4000 gal	$ 37.41	$ 54.20	$ 40.99	$ 46.77	$ 33.49	$ 27.75	$ 54.80	$ 33.60	$ 26.30	**$ 28.50**	$ 6.60
increase										$ 2.20	$ 0.83/yr
										8.37%	avg: 3.8%/yr
Sewer											
Customer Charge	$ 13.73	$ 23.00	$ 25.14	$ 16.00	$ 20.93	$ 17.29	$ 18.00	$ 20.00	$ 28.00	$ 28.25	
min included						1,000.00	1,000.00				
Charge / 1000 gal	$ 8.78	$ 3.80	$ 8.22	$ 7.13	$ 3.94	$ 4.46	$ 6.30	$ 5.00	$ 2.70	**2.90**	
Winter Average		Jan-Feb	Jan-Mar	Jan-Feb				Jan-Mar avg.	Dec-Jan		
begins in		April	April	April				April	March	March	
If no history	actual	First 2 months	actual	actual	actual	actual	4,000 gal	$35 for 1st 3 mo w/o avg.	no usage	**4,000 gal**	
Apply to Com/Ind	No	No	No	No	No	No	No	No	Yes	**No**	Avg Annual
											Since 2006
Bill w/4000 gal	$ 48.85	$ 38.20	$ 58.02	$ 44.50	$ 36.69	$ 30.67	$ 36.90	$ 40.00	$ 38.80	**$ 39.85**	$ 6.42
increase										$ 1.05	$ 0.64/yr
										2.71%	avg: 1.9%/yr
COMBINED BILL	$ 86.26	$ 92.40	$ 99.01	$ 91.27	$ 70.18	$ 58.42	$ 91.70	$ 73.60	$ 65.10	$ 68.35	$ 1.47
Difference from Oz with est. Increase	***$ 17.91***	***$ 24.05***	***$ 30.66***	***$ 22.92***	***$ 1.83***	***$ (9.93)***	***$ 23.35***	***$ 5.25***	***$ (3.25)***	***$ -***	

Combined Bills

	2015 Bills			Proposed - July 2016				
Residential	**Water**	**Sewer**	**Total**	**Water**	**Sewer**	**Total**	**% change**	**$ change**
One Occupant	14.60	30.70	45.30	15.96	31.15	47.11	4.00%	1.81
Two Occupants	21.36	34.75	56.11	23.20	35.50	58.70	4.62%	2.59
Three Occupants	29.82	38.40	68.22	32.26	39.42	71.68	5.07%	3.46
Family w/ Children	39.12	44.20	83.32	42.22	45.65	87.87	5.46%	4.55
Business								
Food Service 1	107.29	51.76	159.05	115.22	53.77	168.99	6.25%	9.94
Food Service 2	96.69	86.59	183.28	103.87	91.18	195.05	6.42%	11.77
Food Service 3	252.86	156.93	409.78	271.11	166.73	437.83	6.85%	28.05
Commercial Business 1	43.81	46.63	90.44	47.24	48.26	95.50	5.59%	5.06
Commercial Business 2	43.36	40.56	83.91	46.76	41.74	88.49	5.46%	4.58
Care Facility	1,611.86	1,008.51	2,620.37	1,710.24	1,081.39	2,791.63	6.54%	171.26
Water Based Business	280.80	178.26	459.06	301.03	189.64	490.67	6.89%	31.61
Other								
OHS	333.08	203.23	536.31	356.94	216.46	573.40	6.92%	37.09
Trojan	323.54	330.54	654.08	346.80	214.97	561.77	-14.11%	(92.30)
State Hospital	2,663.80	11,980.93	14,644.73	2,819.11	12,160.93	14,980.04	2.29%	335.31

Water Rate Examples

	Avg Mo. Usage	Old Bill	New Bill	% change	$ change
Residential					
One Occupant	1,200	14.60	15.96	9.31%	1.36
Two Occupants	2,800	21.36	23.20	8.62%	1.84
Three Occupants	4,800	29.82	32.26	8.18%	2.44
Family w/ Children	7,000	39.12	42.22	7.92%	3.10
Home with Pool	8,900	47.17	50.84	7.78%	3.67
Apartment Complex	52,273	230.74	247.42	7.23%	16.68
Business					
Food Service 1	23,058	107.29	115.22	7.39%	7.93
Food Service 2	20,600	96.69	103.87	7.43%	7.18
Food Service 3	57,508	252.86	271.11	7.22%	18.25
Commercial Business 1	8,050	43.81	47.24	7.83%	3.43
Commercial Business 2	7,958	43.36	46.76	7.84%	3.40
Care Facility	449,375	1,611.86	1,710.24	6.10%	98.38
Water Based Business	64,108	280.80	301.03	7.20%	20.23
Schools					
OHS	76,750	333.08	356.94	7.16%	23.86
Trojan	74,200	323.54	346.80	7.19%	23.26
State Hospital	900,000	2,663.80	2,819.11	5.83%	155.31

Sewer Rate Examples			Current Rates - $28 & $0.27			Proposal - $28.25 & $0.29				
		Usage	Base Fee	Usage Charge	Total Charge	Base Fee	Usage Charge	Total Charge	Monthly Change	%
Residential										
One Occupant	Winter Avg	1,000	$ 28.00	$ 2.70	$ 30.70	$ 28.25	$ 2.90	$ 31.15	$ 0.45	1.47%
Two Occupants	Winter Avg	2,500	28.00	6.75	34.75	28.25	7.25	35.50	0.75	2.16%
Three Occupants	Winter Avg	3,850	28.00	10.40	38.40	28.25	11.17	39.42	1.02	2.66%
Family w/ Children	Winter Avg	6,000	28.00	16.20	44.20	28.25	17.40	45.65	1.45	3.28%
Apartment Complex	Winter Avg	52,500	28.00	141.75	169.75	28.25	152.25	180.50	10.75	6.33%
Commercial										
Food Service 1	Winter Avg	8,800	$ 28.00	$ 23.76	$ 51.76	$ 28.25	$ 25.52	$ 53.77	$ 2.01	3.88%
	Year Avg	23,058	28.00	23.76	51.76	28.25	66.87	95.12	43.36	83.77%
Food Service 2	Winter Avg	21,700	28.00	58.59	86.59	28.25	62.93	91.18	4.59	5.30%
	Year Avg	20,600	28.00	58.59	86.59	28.25	59.74	87.99	1.40	1.62%
Food Service 3	Winter Avg	47,750	28.00	128.93	156.93	28.25	138.48	166.73	9.80	6.25%
w/ landscaping	Year Avg	57,508	28.00	128.93	156.93	28.25	166.77	195.02	38.10	24.28%
Commerical Business	Winter Avg	6,900	28.00	18.63	46.63	28.25	20.01	48.26	1.63	3.50%
	Year Avg	8,050	28.00	18.63	46.63	28.25	23.35	51.60	4.97	10.65%
Commercial Business	Winter Avg	4,650	28.00	12.56	40.56	28.25	13.49	41.74	1.18	2.91%
w/ landscaping	Year Avg	7,958	28.00	12.56	40.56	28.25	23.08	51.33	10.77	26.57%
Care Facility	Winter Avg	363,150	28.00	980.51	1,008.51	28.25	1,053.14	1,081.39	72.88	7.23%
	Year Avg	449,375	28.00	980.51	1,008.51	28.25	1,303.19	1,331.44	322.93	32.02%
Water Based Business	Winter Avg	55,650	28.00	150.26	178.26	28.25	161.39	189.64	11.38	6.38%
	Year Avg	64,108	28.00	150.26	178.26	28.25	185.91	214.16	35.91	20.14%
School										
OHS	Winter Avg	64,900	$ 28.00	$ 175.23	$ 203.23	$ 28.25	$ 188.21	$ 216.46	$ 13.23	6.51%
	Year Avg	74,483	28.00	175.23	203.23	28.25	216.00	244.25	41.02	20.18%
Trojan	Winter Avg	112,050	$ 28.00	$ 302.54	$ 330.54	$ 28.25	$ 324.95	$ 353.20	$ 22.66	6.86%
	Year Avg	64,388	28.00	302.54	330.54	28.25	186.72	214.97	(115.56)	-34.96%
State Hospital	Year Avg	900,000	$ 9,550.93	$ 2,430.00	$ 11,980.93	$ 9,550.93	$ 2,610.00	$ 12,160.93	$ 180.00	1.50%

Fund # 02
Water

	2013 ACTUAL	2014 ACTUAL	2015 ua ACTUAL	2016 Orig. APPR	2016 REVISED	2017 Estimate	2018 Est	2019 Est
BEGINNING CASH BALANCE	$176,093	$ 206,190	$ 122,292	$ 164,192	$ 179,813	$ 133,840	$ 19,246	$ (135,736)
REVENUE								
510 Sales and Charges	$539,336	$ 558,614	$ 553,626	$ 608,400	$ 565,501	$ 565,501	$ 598,223	$ 598,223
511 Wholesale Water	236,647	225,223	251,395	246,300	253,805	253,805	265,491	265,491
512 Bulk Water Sales	14,295	18,676	14,846	20,300	15,274	15,274	17,611	17,611
513 New Utility Services		750	2,250					
Rate Increases - Retail Sales				50,000	**23,373**	**46,746**		
Rate Increases - Wholesale/Bulk					**9,159**	**18,318**		
801 Miscellaneous Revenue	1,200				4,000			
802 Reimbursed Expense	593		104,775					
808 Water Protection Tax	3,322	3,469	3,008	3,500	3,500	3,500	3,500	3,500
813 Tower Lease	11,592	11,592	14,505	16,331	16,331	16,331	16,331	16,331
TOTAL REVENUE	**$806,986**	**$ 818,325**	**$ 944,405**	**$ 944,831**	**$ 890,942**	**$ 919,474**	**$ 901,156**	**$ 901,156**
TOTAL RESOURCES AVAILABLE	**$983,078**	**$1,024,514**	**$1,066,697**	**$1,109,023**	**$1,070,755**	**$1,053,315**	**$ 920,403**	**$ 765,420**
EXPENSES								
Personnel			$ -					
Salaries	$133,464	$ 164,685	$ 212,273	$ 208,954	213,133	$ 219,527	$ 226,113	$ 232,896
Health Insurance	24,545	29,232	33,330	39,382	39,382	42,532	46,786	51,464
All Other Benefits	24,487	37,696	43,512	45,142	46,045	47,426	50,044	51,375
Subtotal	**182,496**	**231,612**	**289,115**	**293,478**	**298,560**	**309,486**	**322,942**	**335,736**
Operating Expenses								
Utilities	83,238	53,708	53,966	59,500	63,638	63,638	66,649	69,944
Treatment Chemicals	163,855	128,870	122,893	130,100	125,000	125,000	128,900	132,763
Professional Services	3,791	118,992	6,666	14,000	9,350	9,350	8,222	8,310
Machine Parts & Supplies	14,361	19,612	14,226	18,000	16,066	16,066	16,357	16,668
State Taxes & Fees	14,290	18,533	14,348	38,500	15,715	15,715	28,000	28,000
All Other Expenses	96,101	113,224	166,077	134,910	122,946	113,156	113,348	114,458
Subtotal	**375,635**	**452,939**	**378,176**	**395,010**	**352,714**	**342,924**	**361,477**	**370,142**
Capital Outlay	26,584	45,432	31,259	140,500	97,500	122,500	107,500	127,500
Debt Service	59,827	59,827	59,827	74,827	59,827	126,225	127,589	126,798
Transfers	45,000	40,000	40,000	43,000	41,000	43,000	44,000	44,000
Overhead Fees	87,346	72,412	88,506	87,314	87,314	89,933	92,631	95,410
TOTAL EXPENSES	**$776,889**	**$ 902,222**	**$ 886,884**	**$1,034,129**	**$ 936,914**	**$1,034,068**	**$1,056,139**	**$1,099,586**
Revenues Over Expenditures	$ 30,097	$ (83,898)	$ 57,521	$ (89,298)	$ (45,972)	$ (114,594)	$ (154,983)	$ (198,430)
ENDING BALANCE	**$206,190**	**$ 122,292**	**$ 179,813**	**$ 74,894**	**$ 133,840**	**$ 19,246**	**$ (135,736)**	**$ (334,166)**
as a percentage of expenses	*26.5%*	*13.6%*	*20.3%*	*7.2%*	*14.3%*	*1.9%*	*-12.9%*	*-30.4%*
Full-Time Equivalent Employees (FTE)	**4.00**	**4.40**		**4.65**	**4.48**	**4.65**	**4.65**	**4.65**

Fund # 16
Sewer

	2013 ACTUAL	2014 ACTUAL	2015 ua ACTUAL	2016 Orig. APPR	2016 REVISED	2017 Estimate	2018 Est	2019 Est
BEGINNING CASH BALANCE	$ 335,552	$ 383,948	$ 357,409	$ 169,140	$ 245,326	$ 150,443	$ 176,084	$ 133,855
REVENUE								
510 Sales/Charges	$ 825,379	$ 818,794	$ 847,908	$ 849,000	$ 853,561	$ 853,561	$ 899,068	$ 899,068
Rate Increase				40,000	**12,002**	**24,007**		
Calculation Fix					**10,750**	**21,500**		
513 New Utility Services		350	450					
802 Reimbursed Expense	6,053	1,500						
901 Sale of Fixed Assets		739						
TOTAL REVENUE	**$ 831,432**	**$ 821,383**	**$ 848,358**	**$ 889,000**	**$ 876,313**	**$ 899,068**	**$ 899,068**	**$ 899,068**
TOTAL RESOURCES AVAILABLE	**$ 1,166,984**	**$ 1,205,331**	**$ 1,205,768**	**$ 1,058,140**	**$ 1,121,639**	**$ 1,049,511**	**$1,075,152**	**$ 1,032,923**
EXPENSES								
By Object								
Salaries & Wages	$ 111,171	$ 146,542	$ 162,882	$ 162,000	$ 164,852	$ 170,762	$ 176,643	$ 182,761
Utilities	32,187	52,833	50,835	54,000	54,000	54,000	55,620	57,289
Prof Services & Contract Maint	3,096	16,418	59,137	27,500	14,500	11,000	27,500	27,500
Chemicals	7,054	4,875	6,015	12,000	7,000	7,000	7,210	7,426
Parts & Supplies	27,415	14,596	5,267	27,000	22,000	22,000	27,210	27,426
All Other Capital Outlay	-	4,463	6,046	83,700	44,200	34,000	18,500	63,500
Debt Service	-	-	32,848	40,000	40,000	40,001	90,000	90,000
Transfer to Bond & Interest	434,000	435,000	434,200	434,300	434,300	338,700	337,500	338,300
Transfer to General Fund	39,000	41,000	41,000	42,000	42,000	43,000	43,000	45,000
Overhead Fees	71,629	56,792	81,714	87,314	87,314	89,933	92,631	95,410
Mechanic/Repair Fee	15,717	18,412	17,307	-	-	-	-	-
All Other Expenses	41,767	56,989	63,190	63,530	61,030	63,030	65,483	68,716
TOTAL EXPENSES	**$ 783,036**	**$ 847,921**	**$ 960,441**	**$ 1,033,344**	**$ 971,196**	**$ 873,427**	**$ 941,297**	**$ 1,003,328**
Revenues Over Expenditures	$ 48,396	$ (26,538)	$ (112,083)	$ (144,344)	$ (94,883)	$ 25,641	$ (42,229)	$ (104,260)
ENDING BALANCE	**$ 383,948**	**$ 357,409**	**$ 245,326**	**$ 24,796**	**$ 150,443**	**$ 176,084**	**$ 133,855**	**$ 29,595**
as a percentage of expenses	*49.0%*	*42.2%*	*25.5%*	*2.4%*	*15.5%*	*20.2%*	*14.2%*	*2.9%*
Full-Time Equivalent Employees (FTE)	**2.35**	**2.60**		**2.65**	**2.58**	**2.65**	**2.65**	**2.65**

RESOLUTION NO. 720

A RESOLUTION REVISING THE ANNUAL FEE RESOLUTION NO. 714.

WHEREAS, a "comprehensive fee listing" promotes efficiency and expediency regarding City fees and charges; and

WHEREAS, the Governing Body shall at least annually review prior to the next fiscal year's budget all fees and charges.

BE IT RESOLVED BY THE CITY OF OSAWATOMIE, KANSAS, that the fees and charges in "Exhibit A" attached be established.

SECTION ONE: Resolution No. 714 and all fees that are in conflict with this Resolution regarding fees and charges are hereby repealed.

SECTION TWO: This Resolution shall take effect the 12th day of May, 2016.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 12th day of May, 2016, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

_____
L. Mark Govea
Mayor

(SEAL)

ATTEST:

_____
Tammy Seamands
City Clerk

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
ADMINISTRATIVE:						
ALCHOHOL & CEREAL MALT BEVERAGE						
3-101	Code 1977	Alcoholic Consumption on Public Property	$100.00 deposit	28-Jul-05	$100.00 deposit	
		Cereal Malt Beverage				
		general retailer/consumption	$100.00*	13-Dec-07	$50.00 per calendar year *	
		limited retailer/retail sales	$50.00*	13-Dec-07	$50.00 per calendar year *	
		change location application fee		13-Dec-07	$25.00	
		** plus any state assessed costs/taxes*				
		Occupational Tax – Retail Liquor sales off premises consumption	$300.00		$300.00 per year	
		Private Club License - Class A Club			$250.00 per year	
		Private Entertainment Event			$100.00	
	Ord 3254	Drinking Establishment License - Class B Club	$100.00		$250.00 per year	
		Special Event Cereal Malt Beverage Permit		12-Jan-12	$50 + $25 State Fee	
		Temporary Liquor License - by the drink		28-Jul-05	$50.00 per day + state license	
BUILDING RENTALS						
	Governing Body Nov-05	Auditorium				
		per hour		17-Dec-15	$10.00	
		per day	$125.00	17-Dec-09	$150.00	
		deposit			$100.00	
		microphone deposit			$25.00	
		Memorial Hall				
		Monday - Friday 7:00 a.m. - 3:00 p.m.	$35.00	13-Dec-07	$40.00	
		4:00 p.m. - midnight	$45.00	13-Dec-07	$50.00	
		all day	$55.00	13-Dec-07	$60.00	
		Saturday, Sunday, Holidays 7:00 a.m. - 3:00 p.m.	$40.00	13-Dec-07	$50.00	
		4:00 p.m. - midnight	$50.00	13-Dec-07	$60.00	
		all day	$60.00	13-Dec-07	$70.00	
		Grandfathered organizations	$25.00 per year		$35.00 per year	
		deposit	$100.00		$100.00	
		Old Stone Church	$50 rent + $50 deposit	17-Dec-15	$50 rent + $100 deposit	
		Rental Waivers				
		USD #367 & Chamber of Commerce	no rent/no deposit	14-Dec-06	no rent/no deposit	
		Osawatomie Alumni Association			no rental charge	
		Benefit for someone with severe illness			no rental charge	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
CEMETERY						
	Ord 3395	Opening & closing grave, reopening or disinterment	contractor's cost		contractor's cost	
		Single grave space				
		City Limits	$100.00	9-Jan-14	$150.00	
		Osawatomie Zip Code	$0.00	9-Jan-14	$250.00	
		All Other	$200.00	9-Jan-14	$400.00	
		Permit for setting monument				
		single/double/corner markers	$30.00	14-Dec-06	$40.00	
		reset	$0.00	9-Jan-14	no charge	
		repair			no charge	
		Burial Permit				
		during business hours	$25.00	14-Dec-06	$30.00	
		after business hours	$75.00	14-Dec-06	$80.00	
		Permit for disinterment	$10 + cost + 10%	14-Dec-06	$80.00	
		Stone Setting Bond	$300.00	14-Dec-06	$300 w/liability ins of $1M	
FIREWORKS						
	Ord 3582	Permit for sale of fireworks	$750.00	11-Dec-08	$1,000.00	
		Permit for public display	none		none	
LIBRARY						
		Collection Fee - Additional fee for all delinquent accounts sent to a collection agency				$20.00
		Late Fees				Established by Library Board
		Printing-Copy-Faxing Charges				Established by Library Board
MISCELLANEOUS/OTHER						
		Insufficient check charge for checks returned unpaid by a bank (KSA 21-3707(b)(1))			$30.00	
MUNICIPAL COURT						
	Ord 3627	Court Cost - plus any state assessed costs	$55.50 + State costs	17-Dec-15	$60.00 + State costs	
	Ord 3706	Other Court Fees not to exceed $500		13-Dec-12	As assessed by the Judge	
		Court Fines			fine schedule determined by Judge	
OPEN RECORDS FEES						
		Copies	$0.20	28-Jul-05	$.60 per page	
		Research fee per employee	$13/hr.		$20.00 hr. w/ $20.00 min.	
		Utility Histories	150% of cost	9-Jan-14	$.60 per page or $10 per mutli -family housing complex	
		Letters of Credit	150% of cost	9-Jan-14	$.60 per page	
		Maps, postage, manuals, misc.	manuals - $10		150% of City cost including labor	
SOLICITORS, CANVASSERS, PEDDLERS (ETC. City Code 5-201)						
5-207		License fee per person	$10/day/person	14-Dec-06	$30.00 per day per person	
		License fee for Ice Cream Street Vendors		12-Jul-12	$50.00 per year per vehicle	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
BUILDING, ZONING & NUISANCES:						
BUILDING PERMITS						
	Ord 3577	Residential Structures New, Additions, Remodel, or Accessory Structures over 120 ft^2, including unfinished basements & garages	$.27/sq ft (annual increase of $.03/yr)+ Utilities as required	12-Jan-12	$.30 per sq. ft., minimum $40 + UTILITIES as required	
		Non-Residential & Public Projects (Other than City) New, Alterations or Additions with a Construction Value less than $300,000 New, Alterations or Additions with a Construction Value of $300,000 or greater	$.22 per sq. ft., $100 minimum + UTILIITES as required	12-Jan-12	$.25 per sq. ft., $100 minimum + UTILIITES as required Adopted Building Code Rates	
		Accessory Structures Residential/Commercial 120 sf and greater Agricultural All square footage	 $.27/sq ft ($40 min) $25.00	 12-Jan-12 13-Dec-07	 $.30 per sq. ft. - min of $40 $30.00	
		Re-roof/New Roof/fences over 6' in height	$25.00	13-Dec-07	$30.00	
		Demolition Free Standing Building with Shared Wall	 $25.00 $100.00	 13-Dec-12	 $30.00 $100 + engineer review costs	
		Electric Wiring replacement (of existing wiring only) new structures (expansion of existing system)	 $25.00 $40.00	 13-Dec-07	 $30.00 $50.00	
		Plumbing replacement (of existing plumbing only) new structures (expansion of existing system)	 $25.00 $40.00	 13-Dec-07	 $30.00 $50.00	
		Mechanical, Heating, Venting & AC replacement (of existing HVAC only) new structures (expansion of existing system)	 $25.00 $40.00	 13-Dec-07	 $30.00 $50.00	
		Earthwork - excavation or fill 18" or more	$40 + actual cost		$50 plus actual City cost	
	Ord. 3577	Towers, Generating Stations, & Generating Plants			Adopted Building Code Rates	
		Temporary Occupancy Permit		17-Dec-09	$25.00	
		Decks	$25.00		$30.00	
		Signs	$25.00		$30.00	
		Stucture Moving Fee ** does not include all cost of required new structure permits*	$40 + cost - $300 …	13-Dec-07	$50 + cost of City labor - $500 in escrow prior to permit - total cost = actual City cost*	
		Street excavation fee per occurrence or street/curb damage fee *(permit required for each occurrence)*	$300 escrow …		$1,000 escrow held up to 1 year, 48 hr response to trigger escrow	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
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CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
	Ord 3320	Oil or gas drilling permit fee	$100.00	13-Dec-07	$1,000.00	
		Plan Review Fee Non-Residential & Public Housing* ** may include (but not limited to) all plans such as utility site plans, storm water plans, traffic flow plans, outside lighting plans, landscaping plans, building plans, etc.*	ted building code rates if value is c	17-Dec-15	$250 or actual cost of third-party review	
		Residential Homes and Accessory Structures	$50/hour w/1 hour min./3 hour max. or Adopted Building Code Rate for Buildings valued over $300,000	17-Dec-15	$50 minimum up to $150, based on $50/hr, or Actual Cost of Third-Party Review, if necessary	
		Working without building permit (in addition to any citation)	double permit fee		triple permit fee	
CONTRACTOR REGISTRATION FEES*						
	Ord 3577	** All must present proof of required insurance*				
		General Builder or Limited Building Contractor Engages in general contract work, except house moving	$30.00	13-Dec-07	$50.00 per calendar year	
		General Electrician or Electrical Contractor Engages in more than one kind of electrical construction work	$30.00	13-Dec-07	$50.00 per calendar year	
		General Plumber or Plumbing Contractor Engages in more than one kind of plumbing work	$30.00	13-Dec-07	$50.00 per calendar year	
		Mechanical Contractor Engages in more than one kind of mechanical work	$30.00	13-Dec-07	$50.00 per calendar year	
		Tree Trimmers	$30.00	13-Dec-07	$50.00 per calendar year	
		House Movers	$30.00	13-Dec-07	$50.00 per calendar year	
		Sign Hangers and Panel Posters	$30.00	13-Dec-07	$50.00 per calendar year	
		Operating without being registered		14-Dec-06	maximum $500.00	
MOWING ASSESSMENT						
		Mowing of Nuisance Lots - each occurance	$150/hour	17-Dec-09	$200.00/hr, 1 hr minimum (round up to next hour)	
ZONING*						
	Ord 3577	** All zoning requests will be fees plus actual City costs for publication, notifications, legal costs*		28-Jul-05		
		Rezoning – All districts 0 - 5 acres 5.1 - 50 acres 50.1 and up	$150.00 + $5.00 per owner		$250.00 $300.00 $400.00	
		Special Use Permit – Initial Application 0 - 5 acres 5.1 - 50 acres 50.1 and up	$100.00 + $5.00 per owner		$200.00 $300.00 $400.00	
		Land use permit			$400.00	
		Board of Zoning Appeals Variances Appeals	$300.00 $150.00	9-Feb-06	$150.00 $300.00	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
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CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
		Subdivision Application				
		Per lot, 10 or less	$75 + $5/lot	14-Dec-06	$200.00 + $5.00 per lot	
		Per lot, 11 or more	$75 + $3.50/lot		$200.00 + $3.50 per lot	
		Preliminary Plat	$600.00		$300.00	
		Final Plat - not combined with preliminary plat			$300.00	
		Lot Splits	$75.00		$150.00	
PUBLIC SAFETY:						
ADMINISTRATIVE						
		Fee for Police Responses to Party*				
		** Fees including but not limited to: Officer salaries, pro rate cost of equipment, cost of repairing City equipment or property, officer medical treatment, reasonable attorney fees, etc.*		28-Jul-05	Actual Cost*	
	Ord 3482	Adult entertainment licenses				
		Business license	$500.00 per year*	13-Dec-07	$1,000.00 per year*	
		Manager's license	$100.00 per year*	13-Dec-07	$250.00 per year*	
		Entertainer's license	$250.00 per year*	"	$1,000.00 per year*	
		Server's license	$50.00 per year*	"	$50.00 per year*	
		** plus investigation costs*	$50.00 per year*	"	$50.00 per year*	
		Access/ Copy Fees*				
		Copies	$4.00 per report	18-Dec-14	$5.00 per report	
		Mail Charge		"	$2.00 per report	
		Fax Charge		"	$1.00 per report	
		Search Charge		"	$20.00 per hour	
		Computer Time		"	$40.00 per hour	
		Video Reproduction	$20.00 per copy	"	$20.00 per hour	
		*No charge for law enforcement agencis or victims of crimes				
ANIMALS						
Ch. 2	Ord 3709	Dog or Cat License (registered for first time after Nov 1 will apply to the following year)				
		sexually altered	$7.00 per animal per year	13-Jun-13	$5.00 per animial per year	
		unalterted	$10.00	13-Dec-07	$10.00 per animal per year	
		updated micro-chip discount (must provide proof)	*not available*	13-Jun-13	Free, one tag (if not picked up unlicensed)	
		duplicate tag	$2.00	13-Dec-07	$2.50	
		Pickup Fee per licensed non-aggressive animal (in lieu of citation)				
		1st Pickup per animal	*not available*	13-Jun-13	$0 (Warning)	
		2nd Pickup (within 12 months of 1st)	*not available*	"	$10.00	
		3rd Pickup (within 12 months of 1st)	*not available*	"	$25.00	
		4th Pickup (within 12 months of 1st)	*not available*	"	Pickup + at large citation	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
		Unlicensed Animal Pickup Fee (in lieu of citation)				
		1st Pickup per owner	*not available*	13-Jun-13	$25 + license	
		2nd Pickup (within 24 months of 1st)	*not available*	"	$50 + license	
		3rd Pickup (within 24 months of 1st)	*not available*	"	$100 + license	
		4th Pickup (within 24 months of 1st)	*not available*	"	Pickup + license + at large citation	
		General Pickup fee	$25.00	13-Jun-13	$25.00 with at large citation	
		Boarding fee (paid if animal is checked into pound)	$20.00 per day	13-Jun-13	$7.00 per day	
		Euthanization Fee	$20.00	13-Dec-07	$50.00	
		Vaccination fee	$10.00	13-Dec-07	$15.00 per animal	
		Vaccination deposit		13-Jun-13	$10.00	
		Live Trap Rental				$15 rental for 5 days minimum; $3 per day late fee; $50 deposit.
		Dead Animal Removal				
		Small animal from private property (commercial operation)	$30.00 per animal	13-Jun-13	*Not Available*	
		Small animal from private property		14-Dec-06	$25.00	
		Large animal from private property (over 50 lbs.)	Actual cost of removal	13-Jun-13	$50.00 or Actual Cost if higher	
		Animal Adoption, dog or cat				
		License Fee	Same as above		Same as above	
		Adoption fee	$20.00 per animal	14-Dec-06	$25.00 per animal	
		Spay/neuter fee		14-Dec-06	$100.00	
		Vaccination fee	Same as above		Same as above	
RECREATION:						
CAMPING						
	Ord. 3277	Individuals				
		no hook-up	$7.00	13-Dec-07	$10.00 per day with 7-day limit combined with all City parks	
		electric	--			
		air conditioning or heat	--			
		Organizations				
		no hook-up	$7.00	13-Dec-07	$10.00 per day with 7-day	
		electric	--			
		air conditioning or heat	--			
GOLF COURSE FEES						
	Ord 3552	Memberships, Greens Fees and Golf Carts			All Rates To Be Estabilshed by the Operator Subject to City Manager Approval	
		Tournament Rates			Tournament Rates to be Negotiated by the Operator	

OSAWATOMIE FEE SCHEDULE
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Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
UTILITIES:						
ADMINISTRATIVE						
		Customer utility service fee (connections & transfers)	$15.00	13-Dec-07	$20.00 + tax	
		Utility Desposits		13-Dec-07		
		Residential	$100.00		$200.00	
		Commercial - average of previous 12 mos or similar business	$150.00 min		$300.00	
		Rental Units - residential	$100.00		$200.00	
		Senior citizen housing	$50.00		$75.00	
		Tavern	$250.00		$300.00	
		Restaurant	$1,000.00		$1,000.00	
		Late charge for delinquent utility bills	3%	11-Dec-08	7% of amount billed	
		Reconnection Trip Charge for services delinquent for non-payment				
		during business hours	$20 + tax		$25.00 + tax	
		after business hours	$40 + tax		NO AFTER HOURS RECONNECT	
ELECTRIC SERVICE RATES						
	Ord 3422	Residential*				
		Meter Charge	$10.00	13-Dec-12	$9.00	
		First 100 kwh per month	$0.156	25-Sep-08	0.150/kwh	
		Next 400 kwh per month	$0.100	"	$0.096/kwh	
		Next 1,000 kwh per month	$0.079	"	$0.076/kwh	
		All over 1,500 kwh per month	$0.077	"	$0.074/kwh	
		Small General*				
		Meter Charge	$15.00	13-Dec-12	$14.00	
		First 100 kwh per month	$0.137	25-Sep-08	$0.126/kwh	
		Next 400 kwh per month	$0.121	"	$0.111/kwh	
		Next 1,500 kwh per month	$0.103	"	$0.095/kwh	
		Next 3,000 kwh per month	$0.100	"	$0.092/kwh	
		Next 5,000 kwh per month	$0.088	"	$0.081/kwh	
		All over 10,000 kwh per month	$0.082	"	$0.075/kwh	
		Large General (Demand Meters)*				
		Demand			Minimum kW demand or 60% of highest summer kW demand	
		Demand Charge	$5.81	25-Sep-08	$5.35/kW of Demand	
		First 150 demand kWh (150 x demand)	$0.068		$0.063/demand kWh	
		Next 150 demand kWh (150 x demand)	$0.062		$0.057/demand kWh	
		All additional kWh	$0.053		$0.049/kWh	
		Customer Charge	$75.00		$75.00/mo	
		Minimum bill	demand + cc		demand + customer chg	

OSAWATOMIE FEE SCHEDULE
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CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
		School District*		17-Dec-15		
		Demand Meters				
		Demand			Minimum kW demand or 60% of highest summer kW demand	
		Demand Charge			$5.35/kW of Demand	
		First 150 kWh * demand kW per month			$0.059/demand kWh	
		Next 150 kWh * demand kW per month			$0.053/demand kWh	
		All additional kWh			$0.049/kWh	
		Customer Charge			$75.00/mo	
		Minimum bill			demand + customer chg	
		City Use & School District Non-Demand*		17-Dec-15	(school added)	
		First 100 kwh per month	$0.115	12-Oct-95	$0.115 per kwh	
		All over 100 kwh per month	$0.083		$0.083 per kwh	
		Outside City Limits		14-Dec-06	50% over rates listed above	
		Energy Cost Adjustment (ECA) Charge*				
15-312		Base Rate for Calculation (Calculation in Ordinance)	$0.05/kWh thru Jan 2016	17-Dec-15	$0.04/kWh beg. Feb 2016 billing	
		ECA Calculation Period	Based on 3 month rolling average of actual costs	17-Dec-15	Based on energy costs for actual billing period	
		** ECA applied to all electric rates*				
		Service Connection				
		Regular meter - res. & small commercial - 200 amps & less			$500.00	
		Demand meter - 400 amps & more			$750.00	
		Padmount transformer			cost + labor + 10%	
		Temporary Electric Hookup				
		rate	as applicable		as applicable	
		installation			$100.00	
		deposit	as applicable		$100.00	
		Security/Yard Lights				
		Monthly Rate 175 watt	$7.50	14-Dec-06	$9.50 per month	
		400 watt		14-Dec-06	$20.00 per month	
		Installation	$60.00		$100 per light	
		Pole 30'	$60.00		$100 per pole	
		35'		13-Dec-12	$150 per pole	
		After Hours Repair			$125/hr equipment charge + $75/hour per employee	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION			PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
REFUSE SERVICE RATES								
	Ord 3533	Residential*	per family unit		$17.20 per family unit	14-Jan-16	$17.68 per family unit	
		Business*						
			Class 1	2x	$17.10	14-Jan-16	$17.58	
				5x	$39.81	"	$40.75	
			Class 2	2x	$31.41	"	$32.18	
				5x	$76.47	"	$78.14	
			Class 3	2x	$42.94	"	$43.94	
				5x	$105.29	"	$107.54	
			Class 4	2x	$61.86	"	$63.24	
				4x	$98.13	"	$100.23	
				5x	$122.33	"	$124.92	
				6x	$146.52	"	$149.59	
			Class 5	2x	$98.13	"	$100.23	
				4x	$194.88	"	$198.92	
				5x	$243.26	"	$248.27	
				6x	$291.65	"	$297.62	
			Class 6	2x	$146.52	"	$149.59	
				4x	$291.65	"	$297.62	
				5x	$363.07	"	$370.47	
				6x	$436.75	"	$445.63	
			Class 7	2x	$194.88	"	$198.92	
				4x	$388.40	"	$396.31	
				5x	$485.13	"	$494.97	
				6x	$581.88	"	$593.66	
		Fuel Surcharge	Adjusts every 6 months per contract ** Fuel Surcharge applied to all refuse rates*			1-Jan-14	3% for each $0.20 increase in fuel over $3	
		Billing Charge - Administraton fee inlucded in rates			$0.50	17-Dec-15	$0.65	
		Collection outside City limits			no additional chg		50% over rates listed above	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
SEWER SERVICE CHARGES						**Effective on July 1 Bill**
Ord 3481		Inside City Limits				
		~~*Volume charge based on metered water used during preceding December & January (or by policy with history doesn't exist)*~~		12-Nov-99		
		Residential Charge - Volume charge based on metered water used during two month winter average. No charge for water meters dedicated to lawns or other non-sewer users.				Dec-Jan Averge (Staff may delay 1-2 months for weather event.)
		If winter history average is not yet established.				Bill based on 4,000 gallon volume usage
		Non-Residential Use. No charge for water meters dedicated to lawns or other non-sewer users.				Based on Actual Usage
		Monthly user charge	$4.33	18-Dec-14	$5.00	
		Monthly net capital charge	$21.75	"	$23.25	
		Minimum monthly charge (user charge + net capital charge)	$26.08 per housing unit	"	$28.**25** per housing unit	
		Volume charge per 100 gallons of metered water	$0.25 per 100 gallons	"	$0.27 per 100 gallons	$0.29 per 100 gallons
		Outside City limits		14-Dec-06	50% over rates listed above	
		Service to the State Hospital				
		Monthly user charge	$2.33	18-Dec-14	$5.00	
		Monthly net capital charge	$5,953.37	"	$9,545.93	
		Minimum monthly charge (user charge + net capital charge)		"	$9,550.93	
		Volume charge per 100 gallons of metered water	$1.79 per month	"	$.27 per 100 gallons	$.29 per 100 gallons
		Extra Strength Sewage Surcharge	S=Vs x 0.00624 [$.2364 (BOD-300) + $.1734 (SS-350)]	18-Dec-14	S=Vs x 0.00624 [$.2647 (BOD-300) + $.1942 (SS-350)]	
		BOD	$0.2364 per pound	"	$0.2647 per pound	
		Suspended Solids	$0.1734 per pound	"	$0.1942 per pound	
	Ord 3496	Service Connection		13-Dec-07		
		connection within existing districts	$250.00		$350.00	
		reconnection	$50.00		$50.00	
	Ord 3457	Amortization Assessment fee - outside the bounds of an assessed improvement district	$1,000.00	14-May-98	$1,000.00	
		Private system inspection & permit fee - does not include regular plumbing permit fee		28-Jul-05	$50.00	

OSAWATOMIE FEE SCHEDULE
Proposed 05/12/2016; Resolution No. 720
Changes Effective - May 12, 2016

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
WATER SERVICE RATES						**Effective on July 1 Bill**
	Res 557	Residential				
		First 1,500 gallons per month	$13.00 min. per housing unit	18-Dec-14	$9.50 meter fee	$10.50 meter fee
		Next 2,200 gallons per month	$.40 per 100 gal over 1,500	"	$.42 per 100 gallons	$.45 per 100 gallons
		Next 3,700 gallons per month	$.34 per 100 gal over 15,000	"		
		Over 7,400 gallons per month				
		Commercial				
		First 1,500 gallons per month	$18.25 minimum	18-Dec-14	$9.50 meter fee	$10.50 meter fee
		Next 2,200 gallons per month	$.40 per 100 gal over 1,500	"	$.42 per 100 gal up to 75k gal	$.45 per 100 gal up to 75k gal
		Next 3,700 gallons per month	$.34 per 100 gal over 15,000	"	$.34 per 100 gal over 75,000 gal	$.36 per 100 gal over 75,000 gal
		Next 67,400 gallons per month	$.30 per 100 gal over 65,000	"	top tier increases $0.02 per 100 gal	
		Over 74,800 gallons per month	Top tier started at $.32 for 2015		each **Jan bill** until tier is eliminated	
		Outside City Limits		14-Dec-06	50% over rates listed above	
		State Hospital and Rural Water Districts				
		First 7,500 Gallons, Minimum	$35.00			
		Excess	$2.69 per thousand			
		Meter Charge		18-Dec-14	$25.00	$26.00
		Usage Rate		"	$2.90 per thousand	$3.10 per thousand
		Bulk Water Sales				
		Per Thousand Gallons	$4.90	18-Dec-14	$5.50	$5.80
		Per 100 Gallons	$0.49	"	$0.55	$0.58
		Hydrant Meter Fee		17-Dec-09	$25.00	
		State Water Protection Fee - State mandated	$0.032		$0.032 per thousand gallons	
		New Service Connection - tap, service line & meter				
		3/4 inch meter or 5/8 inch meter			$750.00	
		meter larger than 3/4 inch			time & material + $750.00	
		Temporary Water Service				
		rate			bulk water rate	
		installation			$25 + installation cost	
		deposit			$500 meter deposit	
		fire hydrant water meter deposit			$1,200.00	

CITY OF OSAWATOMIE

STAFF AGENDA MEMORANDUM

DATE OF MEETING: May 12, 2016

AGENDA ITEM: **City Hall Space**

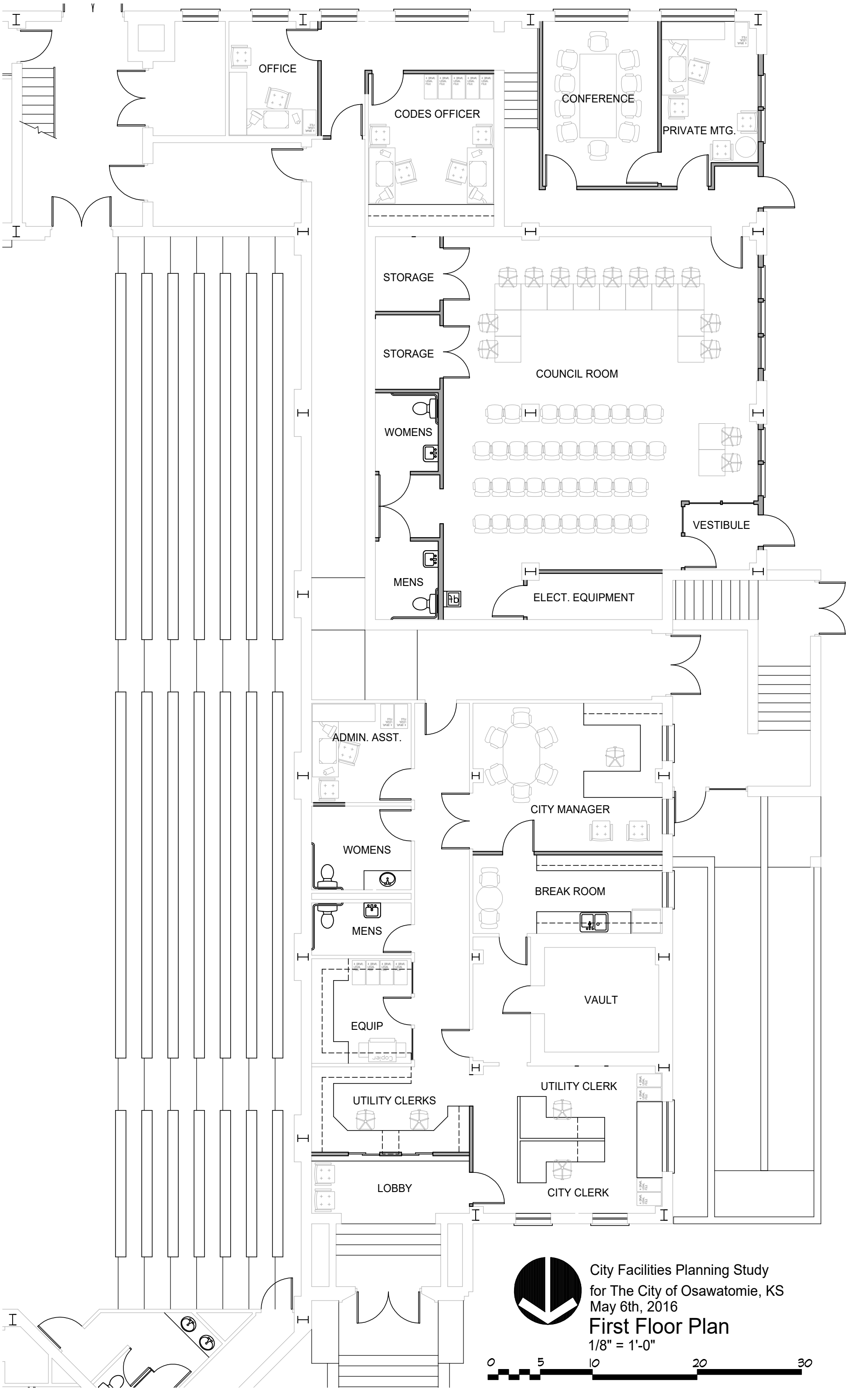
PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: About a month ago we engaged an architect, Rick Zingre, to help us with some planning and review of our internal space plans. Rick developed a large scale project for City Hall in 2005 and also has designed the renovations for the City Halls at both Paola and Louisburg, as well as the Paola Library addition. Attached is a conceptual plan, based on staff conversations and ideas for the conversion of the old PD space and some renovations to the front of City Hall to "harden" the entrance for future changes in state gun laws.

Before we have Rick spend a lot of time developing estimates and getting us construction plans, I wanted to make sure I got your feedback on the direction of these plans.

COUNCIL ACTION NEEDED: Review the enclosed conceptual layout.

STAFF RECOMMENDATION TO COUNCIL: Review and provide feedback to staff.


OFFICE
CODES OFFICER
CONFERENCE
PRIVATE MTG.
STORAGE
STORAGE
COUNCIL ROOM
WOMENS
MENS
VESTIBULE
ELECT. EQUIPMENT
ADMIN. ASST.
CITY MANAGER
WOMENS
BREAK ROOM
MENS
VAULT
EQUIP
UTILITY CLERK
UTILITY CLERKS
LOBBY
CITY CLERK
City Facilities Planning Study
for The City of Osawatomie, KS
May 6th, 2016
First Floor Plan
1/8" = 1'-0"
0
5
10
20
30

Osawatomie City Hall Renovations
Preliminary Building Program

	DESCR. AREA	OCUP.				AREA	ADJ. AREAS	-	REMARKS
City Hall Spaces									
1.00	**PUBLIC AREA**					**1300**			
1.10	Entrance Lobby					80			Seating for 2, access to utility clerks windows
1.20	Utility Clerks Window					100			Public greeting area, bill payment counter integrated with workstation. Each workstation has PC, one 4 drawer file, one 4 drawer lateral file. One visitors chair
1.30	City Council/Conference Room	40	@	15	sf/ocup.	600			General Public Access, Presentation Screen, white board, access to private meeting rom
1.31	City Councilors Bench	12	@	25	sf/ocup.	300			Raised Bench, Focal Point of Room. Also functions as judges bench during court proceedings
1.32	Press/Admin tables	2	@	20	SF	40			table seating in close proximity to bench
1.33	Podium Bench	1	@	25	sf/ocup.	25			Adj. to public seating area, focus on Bench
1.34	AV Equipment Closet					35			Storage for AV equipment.
1.40	PUBLIC RESTROOMS								
1.41	MENS RESTROOM					60			Wheelchair accessible, toilet, wall mount sink
1.42	WOMENS RESTROOM					60			Wheelchair accessible, toilet, wall mount sink
2.00	**CODES OFFICE**					**280**			
2.10	Codes Officer	2	@	90	sf/ocup.	180			Space for 2 desks, side chairs, (4) 4 drawer files
2.20	Future Office					100			Space for 1 desk, side chair, (1) 4 drawer file
3.00	**ADMINISTRATIVE OFFICES**					**964**			
3.10	UTILITY CLERK	1	@	75	sf/ocup.	75			Access to public, desk with return, PC, printer, close to files, access to utility pay window.
3.15	NIGHT DEPOSITORY					5			Through wall drop-off. Walk up access
3.20	FIRE RATED VAULT					100			
3.30	SHARED EQUIPMENT/FILES					80			Copy machine is also shared by other departments. (4) 4 drawer files, work table area.
3.40	CITY CLERKS OFFICE					110			Access to public, supervises utility clerk, desk with return, PC, printer, close to files, access to utility pay window
3.50	CITY MANAGER'S OFFICE					224			Desk with Credenza, PC on credenza, 2 visitors chairs, book case, small table for 6
3.60	ADMIN ASSISTANT OFFICE								Desk with return, PC, printer
3.70	PRIVATE MEETING ROOM					110			Also used as judges office. Include a desk and 4 side chairs
3.80	SHARED CONFERENCE ROOM					260			Conference table for 10 with 2 side chairs.

Osawatomie City Hall Renovations
Preliminary Building Program

DESCR.	AREA	OCUP.	AREA	ADJ. AREAS	-	REMARKS
4.00	**UTILITY/MISC.**		**227**			
4.10	JANITORS CLOSET		35			cleaning supplies, vacuum, mop sink
4.20	BREAK ROOM		72			counter with sink, microwave, small refrigerator, coffee maker, some cabinet storage
4.30	MENS EMPLOYEE RESTROOM		60			Wheelchair accessible, toilet, wall mount sink
4.40	WOMENS EMPLOYEE RESTROOM		60			Wheelchair accessible, toilet, wall mount sink
	NET TOTAL FINISHED SPACE FOR CITY HALL		**2771**	**net SF**		
1.20	**TOTAL BUILDING LOW RANGE ESTIMATE**		**3325**	**Gross Square Footage**		
1.30	**TOTAL BUILDING HIGH RANGE ESTIMATE**		**3602**	**Gross Square Footage**		

Police Dept Summary - City Council Meeeting 5/12/2016

Dispatch received 1007 calls for service in the month of March. Of the 1007 calls, Officers handeled 802 calls for service.

(1007 minus(-) Fire calls, Burn permits, Court, Cont. burn, Fine payments, Fuel, City Services.

	Totals for the Month of April
19	Warrant Arrests
161	Traffic Stops
94	Suspicious Activ., Inv. Persons, Ped Checks, Prowlers
16	Traffic Accidents
24	Assist EMS
48	Fights , Disturbance, Assualts, Domestics, Harras
1	Sexual assaults (juv.) ***50+ hour investigation**
38	Damage to Prop., thefts, Burglarys,
45	Animal at Large, Bite, Welfare chk
10	Child in Need of Care, Runaways, Missing Children
17	Vehicle Lock outs
47	Non Warrant Arrests
91	Welfare Checks, Civil Stand-bys, Motor Assist, X-Patrol, Alarm Calls, Citizen Inquiry
124	Citizen Complaints
31	Loud Music, Violation of Protection Orders, Traffic Haz, Drive Complaints, Drug Testing Finger Printing, Open Doors, Follow-ups, Found Property,
72	Citations Traffic
19	Citations Other