

OSAWATOMIE CITY COUNCIL

**REVISED** AGENDA

March 23, 2017

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
  - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
  - A. March 23 Agenda
  - B. Appropriation Ordinance 2017-02
  - C. Special Event Application – Alumni Street Dance
6. Comments from the Public
  - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Presentations & Proclamations
  - A. Dirty Kanza Promotions – Flint Hills Trail Ride/Run
  - B. Proclamation – Fair Housing Month**
8. Public Hearings
9. Unfinished Business
  - A. Condemnation 917 Pacific – progress review
  - B. Condemnation 1635 Main – progress review
  - C. Ordinance – Knox Boxes
10. New Business
  - A. Library Board Appointment - Connie Hebert
  - B. Public Safety Committee (2<sup>nd</sup> Ward Position) – Eddie Hebert**
  - C. Property & Liability Insurance - 2017 Renewal
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Reports
14. Executive Session –
15. Other Discussion/Motions
16. Adjourn

*NEXT REGULAR MEETING – April 13, 2017*

# Record of Ordinances

ORDINANCE NO. 2017-02

DATE WARRANTS ISSUED:  
February 28, 2017

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	Amount
United Healthcare	Health Insurance	1846	41,915.96
City of Osawatomie	Petty Cash Reimbursement	1847	2,909.15
KMEA	GRDA Electricity	1848	74,515.97
KMEA	WAPA Electricity	1849	8,182.25
KMEA	EMP Electricity	1850	54,888.24
City of Osawatomie	Petty Cash Reimbursement	1851	2,496.26
United Healthcare	Health Insurance	1852	44,232.13
Kansas Department of Revenue	Sales Tax	1853	993.82
Kansas Department of Revenue	Compensating Use Tax	1854	1,123.60
Kansas Department of Revenue	Sales Tax	1855	13,403.29
Kansas State Treasurer	Bond Interest	1856	308,129.33
Beckman Motors	2017 Silverado	49068	30,999.99
Miami County, Kansas	208 Ford Expedition	49069	4,000.00
Crawford Sales Company	Budweiser	49070	202.85
Suddenlink	Internet	49071	249.90
Dish Network	Service	49072	109.02
Visa	Sump Pump, Flush Valve, Coats	49073	257.43
Visa	Pizza, Decals	49074	519.62
Visa	Brisket, Candy, Water, Chips, Soup	49075	433.46
Visa	Ethernet Cables, Seminar, Battery	49076	1,373.39
Visa	Calendar, Shirts, Book, Dvd's, Poster	49077	672.89
Midwest Carpet Cleaning	Carpet Cleaning	49078	551.00
Mary Buckley	Lease Agreement	49079	50,000.00
Kansas Statebank	Bobcat Loader	49080	8,000.00
Wex Bank	Fuel	49081	4,261.38
Ricoh	Copier Lease	49082	311.30
Southwest Power Pool	Interconnection Study Agreement	48083	15,000.00
Ace Pest Control	Pest Control	49084	475.00
Allenbrand-Drew & Associates, Inc.	Deed of Dedication	49085	140.00
Artic Glacier	Ice	49086	210.00
Arrowhead Scientific, Inc.	Evidence Tape	49087	27.00
Baker & Taylor	Books	49088	809.19
Boundtree Medical	Battery	49089	234.99
Bradley A/C & Heating	Replace Belt	49090	123.28
Brewer's Automotive Repair	Alignment, Tires	49091	770.87
Centurylink	Long Distance	49092	49.00
Centurylink	Services	49093	765.18
Centurylink	RTU'S	49094	236.56
Champion Brands, LLC	Oil, Paint	49095	749.66
City Electric Supply	Lugs	49096	176.87

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DATE WARRANTS ISSUED:  
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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
City of Osawatomie	Utilities	49097	14,377.94
Cow Palace	Hot Dogs	49098	28.00
Cross Midwest	Tires	49099	230.00
Deffenbaugh	Sludge Haul Off	49100	2,001.48
Delta Dental	Dental Insurance	49101	3,182.10
Detroit Industrial Tool	Diamond Blades	49102	165.98
Donna & Viola's	Patches, Shirts	49103	218.84
EMG, Inc.	Energy Consulting	49104	3,080.13
Family Center	Tire, Gloves, Tarp, Ball, Connector	49105	-
Family Center	Tire, Gloves, Tarp, Ball, Connector	49106	1,786.45
Richard Fisher	Attorney Fees	49107	1,125.00
Gallagher Benefit Services	Administration Fee	49108	457.00
Gearzone Products	Pants, Duty Belt, Handcuff Pouch	49109	548.68
Hawkins	Azone, Tubing	49110	670.50
JEO Consulting Group, Inc.	Consulting Service	49111	10,120.50
Jive Communications, Inc.	Service	49112	912.78
KACM	Membership	49113	30.00
Kansas City Power & Light	Service	49114	1,026.27
Kansas City Wilbert	Grave Openings	49115	4,440.00
Kansas Department of Commerce	JTC Oil Lease	49116	1,000.00
Kansas Department of Revenue	CMB License	49117	25.00
Kansas Gas Service	Services	49118	6,569.54
Kansas Municipal Utilities	Lineman Apprenticeship Program	49119	1,000.00
Kansas Museum Association	Membership	49120	50.00
Kansas One Call	Locates	49121	50.00
Kansas Rural Water Association	KRWA Conference	49122	780.00
Kansas Salt, LLC	Salt	49123	5,304.94
Kansas Sampler Festival	Kansas Sampler Booth	49124	167.00
KC Bobcat	Elbow	49125	57.39
Key Equipment	Broom, Bearing, Curtain	49126	1,800.09
Killough Construction	Asphalt	49127	1,578.95
Kincaid Ready Mix	Concrete	49128	5,359.13
KEMA	Annual Dues	49129	721.00
Knapheide Truck Equipment	Utility Bed	49130	9,329.00
Kriz Davis Co.	Wire, Par Groove Clamp, Bushing	49131	9,506.59
L&B Electronics	Siren Contactor	49132	200.00
L&K Services	Refuse	49133	32,453.92
Mark Lane	Rebuild and Sharpen Reels	49134	1,824.50
Logan Contractors Supply	Surveyor Flags	49135	68.58
Louisburg Firefighters Association	Fire Extinguisher Maintenance	49136	136.00
Lybarger Oil	Dyed Diesel	49137	684.19
Martin Pringle	Municipal Matters, City Prosecutor	49138	7,008.08
Jennifer McDaniel	Communication Services	49139	1,200.00
Miami County Sheriff's Office	Prisoner Care	49140	863.77
Midwest Collision II	Repair 2012 Impala	49141	1,000.00

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Midwest Systems, Inc.	Breaker	49142	60.00
Navrat's Office Products	Receipt Books, Dispense Tape	49143	27.68
NEKLS	Library Courier Service, Optiplex	49144	2,455.95
Northern Tool	8 Ton Long Ram Jack	49145	159.98
NPG Newspapers	Treasurer's Quarterly Report	49146	338.80
O'reilly Auto Parts	Fuel Cap, Ball Mount, Roloc Disc	49147	155.09
Office of the State Fire Marshal	Boiler Certificate	49148	30.00
Oil Patch	Adapter, Cap, Elbow, Bushing	49149	114.63
Olathe Winwater Works	Meter Pit, Saddle, Tracer Wire	49150	6,146.02
OMB Guns	Gun Magazines	49151	250.00
Optiv	Token	49152	50.84
Osawatomie Chamber of Commerce	Membership	49153	175.00
Pace Analytical	Analytical Charges	49154	316.00
Paola Do It Best Hardware	Hand Bit Set, Nozzle, Adapter	49155	75.96
Pat's Signs	Pens, Mugs	49156	468.59
Pepsi	Pop	49157	313.33
Postmaster	Utility Billing	49158	1,000.00
Print Shoppe	Door Hangers	49159	225.00
Professional Turf Products	Bearing, Throttle, Bedknife, Washer	49160	1,988.76
Quill	Chairs, Labels, Calculator Ribbon	49161	446.71
R&J Trucking	Gravel Hauling	49162	959.40
R&R Products, Inc.	Shaft, Pin, Bearing, Screw	49163	384.07
Ramsey Printing	Rubber Stamp	49164	20.00
Red Bud Supply, Inc.	Gloves, Ear Plugs	49165	352.65
Reeves-Wiedeman Company	Stainer	49166	14.95
Regency Coffee & Vending	Coffee	49167	58.44
Ricoh	Copies	49168	296.55
Ricoh	Copier Lease	49169	280.78
RMI Golf Carts	Tune Up Kit	49170	662.89
Ron's Country Market	Ground Beef, Cleaning Products	49171	361.41
Royal Metal Industries	Square Tubing	49172	149.50
Royal Publishing	Ad	49173	125.00
Rural Water District #1	Service	49174	124.48
Schindler Elevator Corporation	Elevator Inspection	49175	1,149.24
Scott Michie Planning Services	Consulting Service	49176	38.50
Security 1st Title	Title Search	49177	275.00
Solarwinds	Mailbox Filtering	49178	95.70
Suddenlink	Internet	49179	272.09
Superior Vision	Vision Insurance	49180	644.38
T&R Electric	Transformer	49181	4,450.00
Debbie Talley	Memorial Hall Janitorial	49182	375.00
TFMComm, Inc.	Replace Light Bar, Replace Radio	49183	2,223.50
Tri County Ice	Transformer	49184	200.00
UPS Store	Copies	49185	245.00
USA Bluebook	Chlorine Reagent, Ammonia Salicylate	49186	2,301.12

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
USD 367 Sport & Fitness Zone	Membership	49187	80.00
Van Wall Equipment	Bearing, Washer, Seal, Flange Nut	49188	780.85
Verizon	Internet	49189	80.02
Viking Industrial Supply	Paper Products	49190	364.19
Winfield Solutions, LLC	Wettig Agent Pack	49191	2,303.55
Winkler, Domoney & Schultz	Municipal Court Judge	49192	2,060.00
Winterscheid Auto Parts	Bulb, Antennas, Filter, Coupler	49193	-
Winterscheid Auto Parts	Bulb, Antennas, Filter, Coupler	49194	1,057.74
Witmer Public Safety Group	Cairns	49195	51.98
Wycoff's Locksmithing	Key Blanks, Adjust Front Door Lock	49196	97.25
Zep Sales	Liners, Wipes	49197	170.99
Payroll 02/03/17			93,378.41
Fica 02/03/17			6,529.34
Payroll 02/17/17			94,837.45
Fica 02/17/17			6,630.82
KPERS			14,970.81
			1,061,890.54
GO	178,502.27		
WTR	67,940.20		
EL	210,237.24		
Emp Ber	110,293.49		
Refuse	32,553.92		
LIB	50.00		
IND	1,000.00		
ST IMP	14,967.62		
B&I	203,829.33		
Saftey	4,000.00		
Sewer	37,983.82		
Golf	19,870.51		
TRSM	784.64		
CIP-Gen	50,000.00		
CIP-Wtr	104,300.00		
EL Bond	25,120.50		
CAF	457.00		
	1,061,890.54		



City of Osawatomie  
 439 Main Street; P.O. Box 37  
 Osawatomie, KS 66064  
 (913) 755-2146

# SPECIAL EVENTS PERMIT APPLICATION

Department Use Only
Date Filed: _____
Event Deposit
Date Paid: _____
\$50 Permit Fee
Date Paid: _____
\$25 State Permit
Date Paid: _____

1. NAME OF APPLICANT AND/OR ORGANIZATION: <u>Osawatomie Alumni Association</u>	
2. CONTACT PHONE # AND EMAIL (OPTIONAL):	

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:  
Alumni Street Dance

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION: <u>Osawatomie Alumni Association P.O. Box 421 Osawatomie, KS 66064</u>	5. ADDRESS/LOCATION OF SPECIAL EVENT: <u>main Street - 5th - 6th</u>
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6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:  
May 27, 2017 Dance 9pm-midnight      Set up 6-9pm  
tear down 12-2am

7. ENTRY TO EVENT: FEE YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> PUBLIC <input checked="" type="checkbox"/> OR PRIVATE <input type="checkbox"/>	8. STREET CLOSURE: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES, TIME OF CLOSURE REQUIRED: <u>6pm - 12:30am</u>	9. # OF EXPECTED ATTENDINGS: <u>350-550?</u>
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10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES  NO   
 WILL CMB BE SOLD AT THE EVENT? YES  NO   
 WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES  NO   
 IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED 3-13-61

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES  NO   
 IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: Western World Insurance Co - Shelter Gordon & Haeder \$1,000,000.00

**STATEMENT OF APPLICANT**

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE *Nikona Head*      DATE 3-9-17

PERMIT APPLICATION: APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
 DECISION BY: \_\_\_\_\_ DATE OF DECISION: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

# CITY OF OSAWATOMIE



## PROCLAMATION ISSUED BY THE MAYOR AND CITY COUNCIL

**WHEREAS**, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunities; and

**WHEREAS**, the City of Osawatomie is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

**WHEREAS**, the Fair Housing groups and the US Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

**WHEREAS**, equal housing opportunity is a condition of life in our City that can and should be achieved,

**NOW, THEREFORE, I**, L. Mark Govea, Mayor of the City of Osawatomie, on behalf of its citizens, do hereby proclaim

### ***April 2017*** ***FAIR HOUSING MONTH***

in the City of Osawatomie, and express the hope that this year's observance will promote fair housing practices throughout the city.

Proclaimed this 23<sup>rd</sup> day of March, 2017

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L. Mark Govea, Mayor  
City of Osawatomie

# CITY OF OSAWATOMIE



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## STAFF AGENDA MEMORANDUM

**DATE OF MEETING:** March 23, 2017

**AGENDA ITEM:** **Condemnation Extensions**

**PRESENTER:** Don Cawby, City Manager

**ISSUE SUMMARY:**

**917 Pacific.** On July 15, 2016, Resolution No. 725 was passed condemning the property at 917 Pacific. At the time the owner did not appear asking for more time. On July 28, one of the owners, Derek Gould, appeared to ask the Council for more time as he planned to rehabilitate the home.

On November 16, 2017, both owners appeared to discuss a formal time extension. At the meeting, Ted Bartlett provided a memo which detailed the work that had been done on the house since July. Dereki Gould indicated he could have the building done by the end of January. The Council noted unanimously to allow a time extension to March 1, 2017.

**1635 Main.** On July 15, 2016, Resolution No. 727 was passed condemning the property at 1635 Main. Stan Gray, the owner, appeared at the meeting and explained had cleaned the property up by removing trees, tearing out the driveway and removing a shed. He asked for at least 6 months to gut the inside, work on electrical, install new windows, new driveway, etc. The resolution was passed, with one dissenting vote, to give the owner 90 days to obtain building permits and 180 days to work on the property. That deadline passed on approximately February 1, 2017.

Since the time of the hearing, no work has been done on the building, but last in 2016 the building has been sold to a new owner, Doug Jenkins. He came to the city staff and indicated he would begin work on the building once he finished the renovation of 136 Pacific. Mr. Jenkins is close to completing that property, but since the deadline passed staff is recommending that he address the Council and provide them with his timeline and plans for the structure.



**COUNCIL ACTION NEEDED:** The council should consider the staff and owner reports and consider one of 2 actions:

1. Direct the property to be put out for bid to be demolished;
2. Consider a motion to extend the time allowed under the passed resolution for the owners to complete the renovation and receive a certificate of occupancy; or

**STAFF RECOMMENDATION TO COUNCIL:** Based upon the investment and progress, staff recommends that an extension granted to the owners, but with different deadlines.

For 917 Pacific, staff recommends an extension until no later than July 1 to complete the project and gain a certificate of occupancy, with the following condition:

The owner must report progress by the end of each month to the Building Official. The Building Official will confirm the progress before the first Council meeting. If no progress report is received, the home will be added to the next Council agenda to recommend proceeding with demolition.

For 1635 Main, staff recommends that it discuss with Doug Jenkins a timeline for completion of the project before the end of 2017. The staff recommends this leniency based on two factors: (1) a long track record of him starting and finishing projects in a timely manner within the City, and (2) his willingness to take on a problem property from an owner who took no real actions to maintain or renovate the property.

RESOLUTION NO. 725

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED LOT 5, BLOCK 3 OF MARY P. SMITH'S SUBDIVISION OF LOTS 8, 9, 10, 14 AND 19 OF MARY G. CRANE'S ADDITION, TO THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS; COMMONLY KNOWN AND REFERRED TO AS 917 PACIFIC AVENUE, OSAWATOMIE, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THAT THE STRUCTURE BE REMOVED AND THE PREMISES MADE SAFE AND SECURE..

WHEREAS, the Enforcing Officer of the City of Osawatomie, Kansas, did on the 14th day of April, 2016, file with the Governing Body of said City a statement in writing that a certain structure, hereinafter described was abandoned or unsafe and dangerous; and

WHEREAS, the Governing Body did by Resolution No. 719, dated the 28th day of April, 2016, fix the time and place of a hearing at which the owner, his or her agent, and lienholders, any occupants and all other parties in interest of such structure would appear and show cause why such structure should not be condemned and ordered repaired or demolished and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 719 was published in the official City newspaper on the 4th day of May, 2016, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 23rd day of June, 2016, the Governing Body did conduct the hearing scheduled in Resolution No. 719 and took evidence from the following: the Enforcing Officer on behalf of the City, Ted Bartlett. The following parties in interest failed to appear or appeared and did not present evidence: Derrick Gould.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS, THAT:

1. The Governing Body hereby finds that the structure located at Lot 5, Block 3 of Mary P. Smith's Subdivision of Lots 8, 9, 10, 14 and 19 of Mary G. Crane's Addition, to the City of Osawatomie, Miami County, Kansas; Commonly Known and Referred to as **917 Pacific Avenue**, Osawatomie, Kansas is unsafe and dangerous based on the following findings:

- a) Structure has been vacant and has been unsecured since a structure fire occurred in March 2012.
- b) Being unsecured, animals to take residence in the structure and around the property.
- c) Repairs to the structure were abandoned leaving a roof patched with a sheet of plywood and construction debris laying around the premises.

- d) The property has received numerous letters regarding nuisance issues but no action was taken by the owner.

2. The owner of such structure is hereby directed to commence the removal of the property within 14 days from the date of publication of this resolution, and to have the removal completed within 30 days of the commencement. Provided, that upon due application by the owner and for good cause shown, the Governing Body, in its sole discretion, may grant the owner additional time to complete the removal of the property.

3. If the owner fails to commence the repair of the structure within the time stated herein, or any additional time granted by the Governing Body, or fails to diligently prosecute the same until the work is completed, the Governing Body will cause the structure to be razed and removed and the costs of razing and removing, less salvage if any, shall be collected in the manner provided by K.S.A. 12-1755, and amendments thereto or shall be assessed as a special assessment against the lot or parcel of land upon which the structure is located or by both, all as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders, occupants and other parties of interest.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 14th day of July, 2016, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

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L. Mark Govea  
Mayor

(SEAL)

ATTEST:

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Tammy Seamands  
City Clerk

RESOLUTION NO. 727

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED AT THE NORTH 93.25 FEET OF THE WEST ONE-HALF OF LOT 18 AND THE NORTH 93.25 FEET OF LOTS 19 AND 20 IN BLOCK 2, IN LOWES ADDITION TO THE WEST HIGHLANDS ADDITION IN THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS; COMMONLY KNOWN AND REFERRED TO AS 1635 MAIN STREET, OSAWATOMIE, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THAT THE STRUCTURE BE REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Governing Body did by Resolution No. 660, dated the 10th day of January, 2013, did find that the structure located 1635 Main Street, Osawatomie, Kansas, was abandoned property and directed rehabilitation of the property by the owner, and no such rehabilitation occurred and the property was subsequently sold; and

WHEREAS, the Enforcing Officer of the City of Osawatomie, Kansas, did on the 14th day of April, 2016, file with the Governing Body of said City a statement in writing that a certain structure, hereinafter described was abandoned or unsafe and dangerous; and

WHEREAS, the Governing Body did by Resolution No. 719, dated the 28th day of April, 2016, fix the time and place of a hearing at which the owner, his or her agent, and lienholders, any occupants and all other parties in interest of such structure would appear and show cause why such structure should not be condemned and ordered repaired or demolished and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 719 was published in the official City newspaper on the 4th day of May, 2016, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 23rd day of June, 2016, the Governing Body did conduct the hearing scheduled in Resolution No. 719 and took evidence from the following: the Enforcing Officer on behalf of the City, Ted Bartlett and the owner Stan Gray.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS, THAT:

1. The Governing Body hereby finds that the structure located at the North 93.25 Feet of the West One-Half of Lot 18 and the North 93.25 Feet Of Lots 19 and 20 In Block 2, In Lowes Addition to the West Highlands Addition In the City of Osawatomie, Miami County, Kansas; Commonly Known and Referred To as **1635 Main Street**, Osawatomie, Kansas is unsafe and dangerous based on the following findings:

- a) The structure has been vacant since March 2011.
- b) The structure has broken windows, a broken garage door, peeling paint, detached guttering, vegetation growth against the structure, and standing water in the crawl space near or against floor joists.
- c) During an inspection of the property, it was observed that most of the wiring had been removed from the structure and that it was full of household debris and belongings.

2. The owner of such structure is hereby directed to commence the removal of the property within 90 days from the date of publication of this resolution, and to have the removal completed within 180 days of the commencement. Provided, that upon due application by the owner and for good cause shown, the Governing Body, in its sole discretion, may grant the owner additional time to complete the removal of the property.

3. If the owner fails to commence the repair of the structure within the time stated herein, or any additional time granted by the Governing Body, or fails to diligently prosecute the same until the work is completed, the Governing Body will cause the structure to be razed and removed and the costs of razing and removing, less salvage if any, shall be collected in the manner provided by K.S.A. 12-1755, and amendments thereto or shall be assessed as a special assessment against the lot or parcel of land upon which the structure is located or by both, all as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders, occupants and other parties of interest.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 14th day of July, 2016, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

---

L. Mark Govea  
Mayor

(SEAL)

ATTEST:

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Tammy Seamands  
City Clerk

# CITY OF OSAWATOMIE



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## STAFF AGENDA MEMORANDUM

**DATE OF MEETING:** March 23, 2017

**AGENDA ITEM:** Knox Box Ordinance

**PRESENTER:** Don Cawby, City Manager

**ISSUE SUMMARY:** This ordinance was requested by Fire Chief Brian Love to be included for purposes of enforcing with our building codes. On August 13, 2015 the Council heard the presentation of Chief Love on a draft ordinance and took the action of approving the ordinance that night. The approved minutes from that meeting, pertaining to this item, read as follows:

DRAFT ORDINANCE – KNOX BOXES (PRESENTED BEFORE SPECIAL PURPOSE VEHICLES). Brian Love, Fire Chief, and Robert Couture, firefighter, explained that Knox boxes are a box that is on the exterior of buildings that hold a master key to the building as well as codes to access the building without damaging the buildings in case of emergencies that only the fire department would have access to. Any new businesses, business renovating by 50 percent or more, any building being renovated that is receiving assistance from the City of Osawatomie, buildings that undergo a change in occupancy, building protected with an automatic alarm system and buildings protected by an automatic fire suppression or standpipe system would be required to obtain a Knox box. If current businesses and/or residents would want a Knox box, they would order through the fire department. **Motion** made by Hampson, seconded by Maichel to approve the Knox box ordinance. Yeas. All.

However, we can find no record of this ordinance, or any summary, being published in the newspaper. There was also no ordinance number ever assigned. Because the council membership has changed since the passage of this ordinance, I would ask that the City Council consider this item again, so that we can adopt it correctly.

**COUNCIL ACTION NEEDED:** Review and discuss the proposed ordinance.

**STAFF RECOMMENDATION TO COUNCIL:** Approve the ordinance as presented.

ORDINANCE NO. 3746

AN ORDINANCE PROVIDING FOR THE REQUIREMENT OF RAPID ACCESS KEY BOXES, LOCKING FIRE DEPARTMENT CONNECTION CAPS AND HAZARDOUS MATERIALS CABINETS FOR USE BY THE OSAWATOMIE FIRE DEPARTMENT IN TIMES OF EMERGENCY BY ADDING NEW SECTIONS 225 AND 226 TO CHAPTER 4, ARTICLE 2 OF THE MUNICIPAL CODE OF THE CITY OF OSAWATOMIE.

WHEREAS, many properties are equipped with automatic alarm systems and/or sprinkler/standpipe systems, and these automatic systems may cause the Osawatomie Fire Department to be summoned at a time when the building or business is not occupied or when the occupant is not available to provide entry for the fire department; and

WHEREAS, the immediate availability of Material Safety Data Sheets during incidents involving Hazardous Materials will serve to protect firefighters and inform the proper response to such incidents; and

WHEREAS, the City of Osawatomie wishes to protect the firefighters from injury, provide immediate access in cases of emergency and prevent damage from forcible entry; and

WHEREAS, the International Building Code and the International Fire Code provide that any fire department may require certain occupancies to maintain a Rapid Access system, also known as Knox Boxes, as prescribed by the fire department;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

**Section 1.** Article 2 of Chapter 4 of the Code of the City of Osawatomie is hereby amended to add the following new section:

**4-225. Knox Boxes Required.**

Mandatory rapid access key boxes, also commonly referred to as Knox Boxes, shall be required for commercial, industrial or governmental buildings with the City of Osawatomie meeting the following criteria:

(a) All newly constructed buildings.

(b) Buildings renovated by 50 percent or more. A building shall be considered to have been renovated by 50 percent or more if value of the property will be increased by 50 percent or more after being renovated or if the area of the structure, considering the total floor and/or wall space renovated, is determined by the City's Building Codes Official to have been renovated by 50 percent or more.

(c) Regardless of the percentage of building renovated, any building renovated by or for the use of businesses or organizations that receive any assistance from the City of Osawatomie for local economic development purposes, including the free or reduced-cost installation of fire lines or utilities or other in-kind contributions provided to the business or organization that are not readily available to all businesses located in the City under current policies or regulations.

(d) Buildings that undergo a change of occupancy as defined by the City’s building regulations.

(e) Buildings protected by an automatic alarm system.

(f) Buildings protected by an automatic fire suppression or standpipe system.

**4-226. Additional Requirements; Placement and Type; Contents.**

(a) When a building is protected by an automatic fire suppression or standpipe system and the fire department connection is exposed, the Osawatomie Fire Department may require that a locking fire department connection cap be installed.

(b) When a building stores or dispenses hazardous materials, the Osawatomie Fire Department may require the use of a hazardous materials cabinet.

(c) All Knox Boxes, locking fire department connection caps or hazardous materials cabinets required by this article, shall be approved for type, quality and location by the Osawatomie Fire Department.

(d) All Knox Boxes shall contain the following:

(1) Labeled keys to locked points of egress, locked interior rooms, elevator controls, any fenced or secured exterior areas of the property.

(2) Sets of keys based on the following:

(A) 1 story building - 1 set

(B) 2-3 stories - 2 sets

(C) 4-6 stories - 3 sets

(D) In some cases where the structure is very large or has unusual configurations, additional sets of keys may be required.

(3) A dated card containing the emergency contact information (day and night time phone numbers) of at least three individuals.

(4) In some cases, structure floor plans may be required, including the location of shut offs. These plans shall be placed in a designated position or in an approved cabinet accessible to the fire department.



(e) Upon proper installation, the responsible party will contact the Osawatomie Fire Department to schedule a time when the appropriate items can be secured in the Knox Box.

**Section 2. EFFECTIVE DATE.** This ordinance shall take effect and be in force from and after its passage and one publication in the official City newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, a majority being in favor thereof, this 23rd day of March, 2017.

**APPROVED AND SIGNED** by the Mayor.

---

L. Mark Govea  
Mayor

(SEAL)

ATTEST:

---


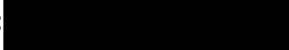


Tammy Seamands  
City Clerk



# Public Service Application

City of Osawatomie, KS

(one application per committee)

Name: Ginnie Hebert Maiden Name: Parker  
Address: 1300 Parker Ave. \* SSN:   
Mailing Address (if different): \_\_\_\_\_ \* DOB:   
City, State, Zip: Osawatomie, KS 66064 Home Phone: \_\_\_\_\_  
Cell:  Work: \_\_\_\_\_ E-Mail:   
Place of Employment: Ozone Position: \_\_\_\_\_  
Product or services rendered by employer: welcome Desk  
Brief description of job duties/responsibilities: check in guests, take payment, etc.

Spouse's place of employment: Shawnee Mission Position: critical care RN  
Product or Service rendered by spouse's employer: \_\_\_\_\_

Committee, Board, Commission, Task Force or other position to which you wish to be appointed:

Library Board


Why do you wish to serve in this position? I love to read and enjoy sharing that with others. The Osawatomie library offers so many great things for the community and I would like to be a part of that process.

Have you served on any other board, committee, commission or in an elected position with the City? If yes, please state your experience as a member: No

Do you or your spouse have any monetary interest, direct or indirect, in any pending or incomplete transaction or contract to which the City is, or is to be, a party? If yes, please explain: NO

\* It is the policy of the City of Osawatomie to conduct criminal background checks on all potential applicants for the PUBLIC SAFETY COMMITTEE. Appointment to the Committee is contingent on the results of such checks. In order to conduct the check, a birthdate and social security number are required. By signing below, I understand that the above information I have voluntarily provided is to be used solely for the purpose of the background check.

I do hereby affirm that I am currently a registered voter in the city of Osawatomie. I reside in Ward No. 7.

 \_\_\_\_\_ Date 3-7-17

**PLEASE RETURN TO CITY CLERK**

439 Main Street

PO Box 37, Osawatomie, KS 66064

[ozcity@osawatomiaks.org](mailto:ozcity@osawatomiaks.org)

--- OFFICE USE ONLY ---		
Received: _____	Council Approval Date: _____	Letter of Approval: _____
Scanned: _____	Term Expiration Date: _____	Letter of Non-Approval: _____

5/15/2014

# Public Service Application

City of Osawatomie, KS

(one application per committee)

Name: Eddie Hebert Maiden Name: \_\_\_\_\_  
Address: 1300 Parker Ave \* SSN: [REDACTED]  
Mailing Address (if different): \_\_\_\_\_ \* DOB: [REDACTED]  
City, State, Zip: Osawatomie KS 66064 Home Phone: \_\_\_\_\_  
Cell: [REDACTED] Work: \_\_\_\_\_ E-Mail: [REDACTED]  
Place of Employment: Shawnee Mission Position: Staff RN  
Product or services rendered by employer: critical care RN  
Brief description of job duties/responsibilities: \_\_\_\_\_

Spouse's place of employment: Dzame Position: Welcome Desk  
Product or Service rendered by spouse's employer: \_\_\_\_\_

Committee, Board, Commission, Task Force or other position to which you wish to be appointed:  
Public Safety Committee  
Why do you wish to serve in this position? serve my community in a practical way

Have you served on any other board, committee, commission or in an elected position with the City? If yes, please state your experience as a member: NO

Do you or your spouse have any monetary interest, direct or indirect, in any pending or incomplete transaction or contract to which the City is, or is to be, a party? If yes, please explain: NO

\* It is the policy of the City of Osawatomie to conduct criminal background checks on all potential applicants for the PUBLIC SAFETY COMMITTEE. Appointment to the Committee is contingent on the results of such checks. In order to conduct the check, a birthdate and social security number are required. By signing below, I understand that the above information I have voluntarily provided is to be used solely for the purpose of the background check.

I do hereby affirm that I am currently a registered voter in the city of Osawatomie. I reside in Ward No. ?

[REDACTED]

3-7-17  
Date

## PLEASE RETURN TO CITY CLERK

439 Main Street

PO Box 37, Osawatomie, KS 66064

[ozcity@osawatomiaks.org](mailto:ozcity@osawatomiaks.org)

--- OFFICE USE ONLY ---		
Received: _____	Council Approval Date: _____	Letter of Approval: _____
Scanned: _____	Term Expiration Date: _____	Letter of Non- Approval: _____

5/15/2014

**CITY OF OSAWATOMIE - BUDGET REPORT**

<b>DATE: January 2017</b>	<b>BUDGETED</b>	<b>REIMBS</b>	<b>EXPENDITURES</b>	<b>UNEN BALANCE</b>
<b>GENERAL</b>				
Administration	586,669.00		36,439.00	550,230.00
Codes Enforcement	149,576.00	300.00	42,061.62	107,814.38
Police	874,015.00	5,784.30	47,979.30	831,820.00
John Brown Cabin	37,207.00		2,134.99	35,072.01
Public Works	245,077.00		8,279.36	236,797.64
Properties & Maintenance	321,550.00		11,102.80	310,447.20
Fire	76,948.00	426.30	5,668.35	71,705.95
Municipal Court	170,809.00		4,275.03	166,533.97
Levees & Storm Water	21,294.00		1,089.55	20,204.45
Library	155,164.00	11.00	7,686.45	147,488.55
<b>TOTAL</b>	<b>2,638,309.00</b>	<b>6,521.60</b>	<b>166,716.45</b>	<b>2,478,114.15</b>
<b>WATER</b>				
Administration	367,144.00		3,436.89	363,707.11
Water Treatment	356,826.00		18,996.89	337,829.11
Water Distribution	330,053.00		31,329.18	298,723.82
<b>TOTAL</b>	<b>1,054,023.00</b>	<b>-</b>	<b>53,762.96</b>	<b>1,000,260.04</b>
<b>ELECTRIC</b>				
Administration	1,503,680.00		49,726.59	1,453,953.41
Electric Production	2,147,673.00		100,516.76	2,047,156.24
Elect Transmission	572,399.00		31,440.39	540,958.61
<b>TOTAL</b>	<b>4,223,752.00</b>	<b>-</b>	<b>181,683.74</b>	<b>4,042,068.26</b>
EMPLOYMENT BENEFIT	825,609.00	12,350.02	128,193.62	709,765.40
REFUSE	431,500.00		-	431,500.00
LIBRARY	114,000.00		-	114,000.00
RECREATION	2,000.00		-	2,000.00
INDUSTRIAL	105,500.00		4,110.36	101,389.64
REVOLVING LOAN	-		-	-
SPECIAL PARKS & REC	50,000.00		-	50,000.00
ST IMPROVEMENT	157,980.00		283.43	157,696.57
BOND & INTEREST	939,069.00		-	939,069.00
PUBLIC SAFETY EQUIP.	64,800.00		4,200.00	60,600.00
FIRE INS PROCEEDS	-		-	-
SEWER	979,429.00		25,265.62	954,163.38
REC EMP BENEFITS	1,000.00		-	1,000.00
GOLF COURSE	313,946.00		10,127.36	303,818.64
SPECIAL REV (FIRE EQUIP)	9,897.00		-	9,897.00
SPECIAL REVENUE (911)	-		-	-
LLEBG GRANT	-		-	-
TOURISM	85,350.00		7,786.78	77,563.22
EVIDENCE LIABLITIY	-		-	-
CAPITAL - GENERAL	145,000.00		-	145,000.00
CAPITAL IMP. - STREET	1,200,000.00		-	1,200,000.00
CAPITAL IMP - SEWER	-	-	-	-
CAPITAL IMP - GRANTS	-		-	-
CAPITAL IMP - WATER	-		-	-
ELECTRIC REVENUE BOND	450,000.00		364,477.61	85,522.39
ELECTRIC UTILITY DEBT SER	432,500.00		-	432,500.00
CAFETERIA 125 #50	52,500.00		3,749.44	48,750.56
COURT ADSAP #51	-		-	-
COURT BONDS #52	-		4,490.00	(4,490.00)
FOREITURES #53	-		-	-
PAY PAL #55	-		-	-
<b>GRAND TOTAL</b>	<b>14,276,164.00</b>	<b>18,871.62</b>	<b>954,847.37</b>	<b>13,340,188.25</b>

**CITY OF OSAWATOMIE - CASH FLOW REPORT**

Date: January 2017	BEGINNING BALANCE	REVENUE	EXPENDITURES	CASH BALANCE	ENCUMBRANCES (ORD.)	CASH BALANCE 1/31/2017
GENERAL OPERATING	427,561.07	440,478.94	160,194.85	707,845.16		707,845.16
WATER	243,189.12	79,459.45	53,762.96	268,885.61		268,885.61
ELECTRIC	516,295.78	333,121.04	181,683.74	667,733.08		667,733.08
EMPLOYEE BENEFIT	83,706.81	304,345.53	115,843.60	272,208.74		272,208.74
REFUSE	7,759.60	33,101.43	-	40,861.03		40,861.03
LIBRARY	108,330.36	295.00	-	108,625.36		108,625.36
RECREATION	-	1.06	-	1.06		1.06
RURAL FIRE	-	-	-	-		-
INDUSTRIAL	70,912.74	2,138.81	4,110.36	68,941.19		68,941.19
REVOLVING LOAN	-	-	-	-		-
SPECIAL PARKS & REC	100,083.71	-	-	100,083.71		100,083.71
STREET IMPROVEMENTS	148,183.62	29,005.99	283.43	176,906.18		176,906.18
BOND & INTEREST	202,541.60	173,647.63	-	376,189.23		376,189.23
PUBLIC SAFETY EQUIP.	15,083.11	11,376.77	4,200.00	22,259.88		22,259.88
FIRE INS PROCEEDS	0.84	-	-	0.84		0.84
SEWER	153,252.78	78,687.50	25,265.62	206,674.66		206,674.66
RECREATION BENEFIT	-	0.13	-	0.13		0.13
GOLF COURSE	1,399.35	35,235.11	10,127.36	26,507.10		26,507.10
SPECIAL REVENUE (911)	9,897.41	-	-	9,897.41		9,897.41
LLEBG GRANT	-	-	-	-		-
TOURISM	36,461.62	6,148.45	7,786.78	34,823.29		34,823.29
EVIDENCE LIABILITY	12,899.79	-	-	12,899.79		12,899.79
CAPITAL - GENERAL	138,538.56	-	-	138,538.56		138,538.56
CAPITAL IMP. - STREETS	116,593.98	-	-	116,593.98		116,593.98
CAPITAL IMP - SEWER	4,000.00	-	-	4,000.00		4,000.00
CAPITAL IMP - GRANTS	74,142.13	270,306.00	-	344,448.13		344,448.13
CAPITAL IMP - WATER	-	-	-	-		-
ELECTRIC REVENUE BONDS	3,029,838.11	802.89	364,477.61	2,666,163.39		2,666,163.39
ELECTRIC BOND RESERVE	147,868.81	36,310.42	-	184,179.23		184,179.23
CAFETERIA 125 # 50	43,826.84	2,166.76	3,749.44	42,244.16		42,244.16
COURT ADSAP # 51	7,401.00	-	-	7,401.00		7,401.00
COURT BONDS # 52	13,269.54	3,572.00	4,490.00	12,351.54		12,351.54
FORFEITURES # 53	978.42	150.00	-	1,128.42		1,128.42
PAYPAL # 55	0.01	-	-	0.01		0.01
TOTALS	5,714,016.71	1,840,350.91	935,975.75	6,618,391.87	-	6,618,391.87

CASH TRANSACTIONS REPORT

YEAR: THROUGH DECEMBER  
City of Osawatomie

Page: 1  
3/8/2017  
1:08 pm

Account Number		Beginning Balance	Debit	Credit	Ending Balance
<b>100.101 CASH &amp; INVESTMENTS</b>					
100.101 CASH & INVESTMENTS					
01-000-100.101	CASH & INVESTMENTS	427,561.07	513,188.72	232,904.83	707,844.96
02-000-100.101	CASH & INVESTMENTS	243,189.12	87,126.39	61,429.90	268,885.61
03-000-100.101	CASH & INVESTMENTS	516,295.78	354,526.79	203,089.49	667,733.08
04-000-100.101	CASH & INVESTMENTS	83,706.81	316,695.55	128,193.62	272,208.74
05-000-100.101	CASH & INVESTMENTS	7,759.60	33,101.43	0.00	40,861.03
06-000-100.101	CASH & INVESTMENTS	108,330.36	295.00	0.00	108,625.36
07-000-100.101	CASH & INVESTMENTS	0.00	1.06	0.00	1.06
08-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
09-000-100.101	CASH & INVESTMENTS	70,912.74	2,138.81	4,110.36	68,941.19
10-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
11-000-100.101	CASH & INVESTMENTS	100,083.71	0.00	0.00	100,083.71
12-000-100.101	CASH & INVESTMENTS	148,183.62	29,005.99	283.43	176,906.18
13-000-100.101	CASH & INVESTMENTS	202,541.60	173,647.63	0.00	376,189.23
14-000-100.101	CASH & INVESTMENTS	15,083.11	11,376.77	4,200.00	22,259.88
15-000-100.101	CASH & INVESTMENTS	0.84	0.00	0.00	0.84
16-000-100.101	CASH & INVESTMENTS	153,252.78	83,435.55	30,013.67	206,674.66
17-000-100.101	CASH & INVESTMENTS	0.00	0.13	0.00	0.13
18-000-100.101	CASH & INVESTMENTS	1,399.35	38,876.41	13,768.66	26,507.10
19-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
20-000-100.101	CASH & INVESTMENTS	9,897.41	0.00	0.00	9,897.41
21-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
22-000-100.101	CASH & INVESTMENTS	36,461.62	6,148.45	7,786.78	34,823.29
23-000-100.101	CASH & INVESTMENTS	12,899.79	0.00	0.00	12,899.79
24-000-100.101	CASH & INVESTMENTS	138,538.56	0.00	0.00	138,538.56
25-000-100.101	CASH & INVESTMENTS	116,593.98	0.00	0.00	116,593.98
26-000-100.101	CASH & INVESTMENTS	4,000.00	0.00	0.00	4,000.00
27-000-100.101	CASH & INVESTMENTS	74,142.13	270,306.00	0.00	344,448.13
28-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
30-000-100.101	CASH & INVESTMENTS	0.00	757,997.60	757,997.60	0.00
33-000-100.101	CASH & INVESTMENTS	3,029,838.11	802.89	364,477.61	2,666,163.39
43-000-100.101	CASH & INVESTMENTS	147,868.81	36,310.42	0.00	184,179.23
50-000-100.101	CASH & INVESTMENTS	43,826.84	2,166.76	3,749.44	42,244.16
51-000-100.101	CASH & INVESTMENTS	7,401.00	0.00	0.00	7,401.00
52-000-100.101	CASH & INVESTMENTS	13,269.54	3,572.00	4,490.00	12,351.54
53-000-100.101	CASH & INVESTMENTS	978.42	150.00	0.00	1,128.42
54-000-100.101	CASH & INVESTMENTS	0.00	0.00	0.00	0.00
55-000-100.101	CASH & INVESTMENTS	0.01	0.00	0.00	0.01
Total for 100.101		5,714,016.71	2,720,870.35	1,816,495.39	6,618,391.67
<b>Total for 100.101</b>		<b>5,714,016.71</b>	<b>2,720,870.35</b>	<b>1,816,495.39</b>	<b>6,618,391.67</b>
Grand Totals:		5,714,016.71	2,720,870.35	1,816,495.39	6,618,391.67

# **POLICE**

OSAWATOMIE

**Chief David Ellis**  
**Deputy Chief David Stuteville**  
105 E. Main Street  
Osawatomie, KS 66064  
Phone 913-755-2101  
Fax 913-755-3558

---

3/21/2017

City of Paola Kansas

I wanted to thank Police Chief Paul Jokerst for informing us of the opportunity to receive used police equipment that will benefit the Osawatomie Police Department. I also wanted to thank the Paola City Manager Jay Wieland and the Paola City Council for granting us the requested equipment.

This equipment will help offset some of my budget restraints and will replace older equipment that is currently being used.

Again, thank you.



Police Chief David Ellis

Cc Don Cawby



**From:** [Diane Rosebaugh](#)  
**To:** [Blake Madden \(Blake.Madden@osawatomieks.org\)](#); [Blake Madden](#); [Don Cawby](#)  
**Cc:** [Brian Kingsley](#); [Dylan Medlock](#)  
**Subject:** 15-1493L: Osawatomie Open House Follow-up  
**Date:** Thursday, March 16, 2017 9:36:19 AM

---

Don/Blake,

I thought that the Open House last night was very positive. People seemed very receptive to the project. There were numerous times that I mentioned that 7<sup>th</sup>-12<sup>th</sup> will look very similar to 1<sup>st</sup>-5<sup>th</sup> and people would comment that they really like out 1<sup>st</sup>-5<sup>th</sup> turned out. Below is a summary of some of the questions we received and how we answered them:

Q: What is the scope of the project?

A: The project includes new pavement on 12<sup>th</sup> Street from Parker Avenue to Main Street and on Main Street from 12<sup>th</sup> Street to 7<sup>th</sup> Street. On-street parking “bump-outs” have been designed on the north side of every block on Main Street. All driveways will be replaced with concrete drives to the City’s right-of-way. New sidewalks will be built on both sides of the street the entire length of the project. New storm sewer will be constructed to improve drainage along Main Street.

Q: When will construction start?

A: I was telling people the end of June after the John Brown Jamboree parade. *I know we had some discussion about this last night towards the end of the Open House. I think we could have the contractor out turning dirt as early as June 1<sup>st</sup> – just let me know if this is something you would like to pursue.*

Q: How long will construction last?

A: Construction will likely go from June 2017 to January 2018.

Q: How does construction impact school/football traffic?

A: Construction will be phased so that all improvements from 12<sup>th</sup> and Parker through 11<sup>th</sup> and Main will be completed before school starts. Sequencing notes have also be included in the plans to ensure that the intersections of 12<sup>th</sup> and Parker and 11<sup>th</sup> and Main will not be completed at the same time dictating that at least one of those intersections is to be open to traffic throughout construction.

Q: Is there a detour route?

A: A detour route has been designated along 14<sup>th</sup> Street (between Parker Avenue to Pacific Avenue) to Pacific Avenue (from 14<sup>th</sup> Street to 6<sup>th</sup> Street) to 6<sup>th</sup> Street (from Pacific Avenue to Main Street).

Q: How many trees are being removed?

A: There are some trees that will need to be removed to accommodate the project improvements but we have made every effort with design to keep most of the trees along Main Street and along 12<sup>th</sup> Street.

Q: There is a historical war monument on the NE corner of 9<sup>th</sup> and Main. How is

the monument impacted by construction?

A: The monument will not be impacted by construction. All construction activities in this location will be within the limits of the City's right-of-way.

Q: Will 12<sup>th</sup> and Main be a four-way stop?

A: I indicated that the current stop conditions are going to remain the same. *Just let me know if you are wanting to change this to a four-way stop; we can add the stop bar to the pavement marking plan.*

Q: Is the radius at the NE corner of 12<sup>th</sup> and main large enough that trucks will not be driving on the curb?

A: The intersection radii has been designed to accommodate large trucks. *Blake and I had some further discussion about this last night – we are going to increase the radius to make sure we are accommodating the trucks.*

Blake – I'd be interested to know if you had any other questions besides those listed above and if your answers differed from those I listed.

We are still looking at the following schedule:

Advertise: Tuesday, April 11<sup>th</sup>, 2017

Award: Thursday, May 11<sup>th</sup>, 2017 (this allows for a 30 day advertising period)

Const.: As early as June 1<sup>st</sup>, 2017

Const. End: 132 Working Days

Please let me know if you have any other concerns or questions as we wrap up the plans.

Thanks!

**Diane Rosebaugh, P.E.**

Project Manager | Associate Principal



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