

OSAWATOMIE CITY COUNCIL

AGENDA

June 9, 2016

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. June 9 Agenda
 - B. Appropriations Ordinance 2016-05
 - C. Payment Application #3 – CDBG Main Street – Kansas Heavy Construction
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor.*
7. Presentations & Proclamations
8. Public Hearings
9. Unfinished Business
 - A. City Hall Complex Area Sidewalk Modifications – Main Street Phase I
 - B. BG Consultants Contract Addendum for Main Street Phase II
10. New Business
 - A. Health Insurance Renewal
 - B. City Enterprise Software Proposal
 - C. Current Committee Appointments Review
11. Council Reports
12. Mayor's Report
13. City Manager & Staff Reports
14. Executive Session – Non-Elected Personnel
15. Other Discussion/Motions
16. Adjourn

REGULAR MEETING – June 23, 2016

SPECIAL MEETING – BUDGET WORKSHOP – July 7, 2016

REGULAR MEETING – July 14, 2016

SPECIAL MEETING – BUDGET WORKSHOP – July 21, 2016

Record of Ordinances

ORDINANCE NO. 2016-05

DATE WARRANTS ISSUED:
May 31, 2016

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AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
KMEA	GRDA Electricity	1745	62,293.60
KMEA	WAPA Electricity	1746	9,861.49
KMEA	SPA Electricity	1747	3,651.99
City of Osawatomie	Petty Cash Reimbursement	1748	7,507.43
Knapheide Truck Equipment Center	Service Body Bed for 2016 Silverado	47557	9,062.00
Crawford Sales Company	Budweiser	47558	149.90
Centurylink	Long Distance	47559	44.42
Centurylink	Services	47560	748.94
Crawford Sales Company	Budweiser	47561	252.70
6th Street Auto	Repair Speed Odom Wiring	47562	360.00
AT&T	RTU'S	47563	222.67
Baker & Taylor	Books	47564	276.30
Beachner Grain, Inc.	Trimec Classic, Glyphosate	47565	310.75
Bearing Headquarters Company	E-40 Element	47566	242.69
BG Consultants, Inc.	Consulting Services	47567	18,623.82
Bowes Automotive Products	Oil Filters, Tire Repair Supplies	47568	75.55
Garrett Branson	Stem Club Hours	47569	210.00
Brewer's Automotive Repair, Inc.	Fuel Pump, Steering Geer, Alignment	47570	1,541.59
Carrot Top Industries	Flags	47571	779.29
Champion Brands, LLC	Oil, Fuses	47572	633.15
City Attorney's Association of Kansas	City Attorney's Spring Meeting	47573	65.00
City of Osawatomie	Utilities	47574	10,265.13
Coleman Equipment, Inc.	Panel	47575	466.00
Computers & More	Computer, Cable, Wireless Access	47576	1,129.70
Deffenbaugh Industries	Yard Waste, Sludge Haul Off	47577	2,110.50
Dental Insurance	Dental Insurance	47578	2,774.51
Demco	Book Jackets	47579	107.63
Dish Network	Service	47580	103.99
Division of Environment	Wastewater Permit	47581	320.00
Family Center	Stripper, Pliers, Vests, Rake, Switch	47582	741.91
Farwest Line Specialties	Climbing Equipment	47583	1,407.16
Gearzone Products	Shirts, Patches	47584	849.09
Gerken Rent All	Skid-Steer Bobcat	47585	226.80
Halls Bobcat Service	Mulch	47586	162.00
Hawkins	Aqua Hawk	47587	4,873.79
HD Supply Waterworks	Connectra Squeeze Off Tool	47588	996.00
Home Depot	Step Ladder, Extension Ladder	47589	646.64
Huber & Associates, Inc.	Enterpol License	47590	400.00
ICMA	Membership	47591	726.54
Inland Truck Parts	Full Round U Joint, Nut	47592	121.41

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
JEO Consulting Group, Inc.	Consulting Services	47593	24,105.00
Kansas City Wilbert	Grave Openings	47594	750.00
Kansas Dept. of Commerce	JTC Oil Lease-May 2016	47595	1,000.00
Kansas Dept. of Health & Environment	Analytical Service	47596	1,076.00
Kansas Heavy Construction, LLC	Street Project - Pay App 2	47597	271,332.68
Kansas One Call	Locates	47598	50.00
KC Bobcat	Drive Belt	47599	33.13
KC Mapping & Gis	Update Zoning Map	47600	75.00
Key Equipment	Broom, Repair Street Sweeper	47601	2,678.52
Kincaid Ready Mix	Concrete	47602	3,868.75
KS City Freightliner Sales, Inc.	Valve	47603	164.98
L&K Services	Service	47604	33,008.46
Lang Chevrolet	Switch	47605	9.66
League of KS Municipalities	Mayors Conference and Leadership	47606	160.00
Logicnow	Mailbox Filtering	47607	89.90
Maxim Golf Solutions	Rack Cards	47608	101.65
MesoExtreme Media Productions	Install Mounts, Antennas, Brackets	47609	250.00
Miami Lumber, Inc.	Concrete Mix, Flashing, Waferboard	47610	385.98
Midwest Turf, Inc.	Solar Protectant	47611	530.00
National Sign Company, Inc.	Wrong Way Sign, Sign Stand	47612	266.90
Navrat's Office Products	Utility Bills, Shut off Notices	47613	1,312.80
Oil Patch Pump & Supply, Inc.	Bushing Brass, Cap, Bushing PVC	47614	15.48
Olathe Winsupply	Wire, Coupling	47615	4,846.09
Pace Analytical	Analytical Charges	47616	301.00
Paola Do It Best Hardware	Switch, Bracket, Drill Bit, Battery	47617	41.65
Professional Turf Products	Topdresser	47618	1,800.00
Quill	Envelopes, Copy Paper, Ink	47619	220.77
Ramsey Printing	Pencils, Scorecards	47620	1,890.00
Reeves-Wiedeman Company	Flush Valve	47621	179.00
Rejis Commission	Leweb Subscription	47622	32.76
Ricoh	Copies	47623	47.90
RMI Golf Carts	Reinforced Holder	47624	22.90
Rural Water District #1	Service	47625	475.54
Scott Merriman, Inc.	Citations	47626	565.10
Sherwin Williams	Paint	47627	540.93
Suddenlink	Internet	47628	312.32
UPS Store	Postage	47629	20.10
USD 367 Sport & Fitness Zone	Membership	47630	40.00
Void		47631	-
Void		1749	-
Kansas Department of Revenue	Sales Tax	1750	6,333.92
Kansas Department of Revenue	Compensating Use Tax	1751	435.25
Kansas Department of Revenue	Sales Tax	1752	1,201.59
KEMA	EMP Electricity	1753	16,563.18
United Healthcare	Health Insurance	1754	39,878.66

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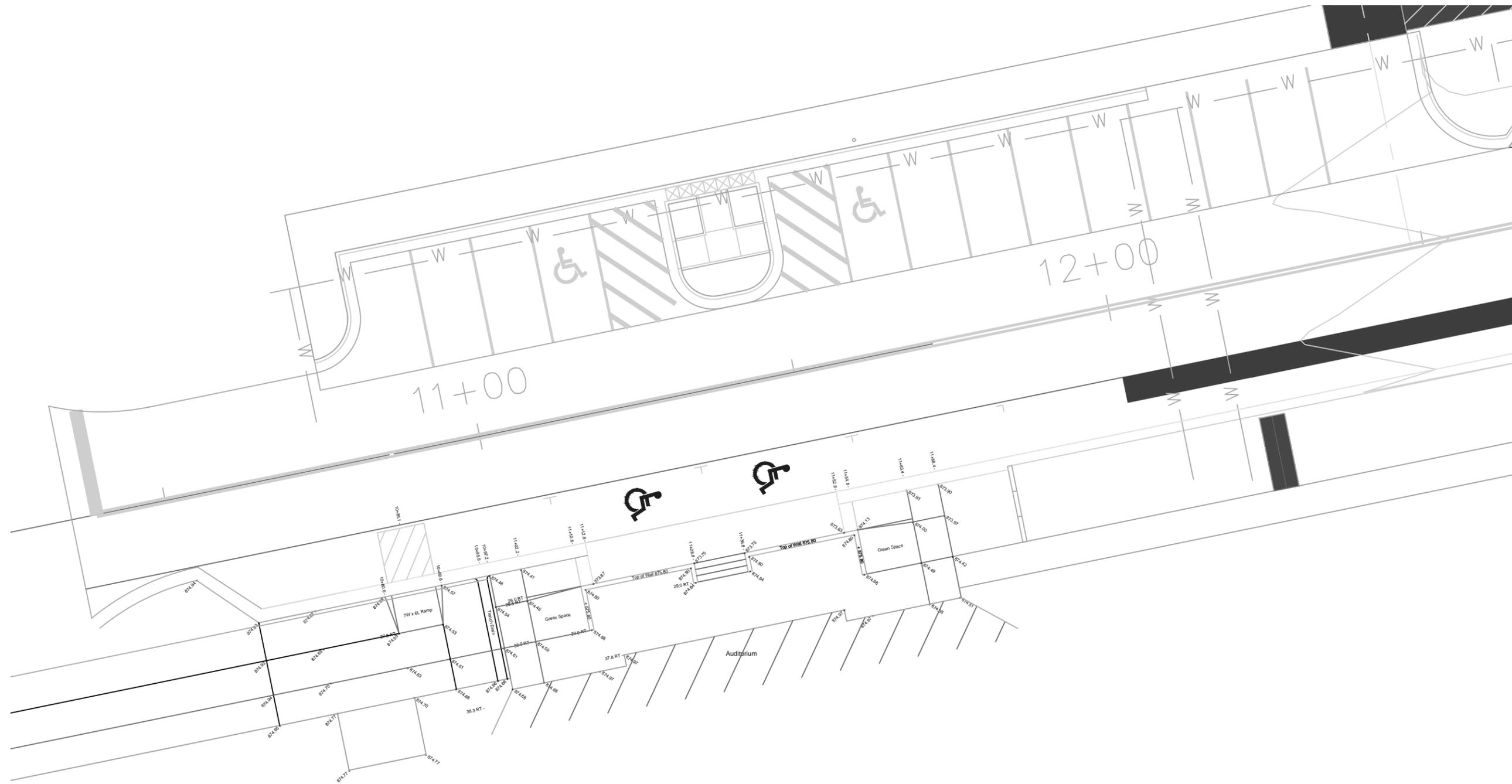
CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Visa	Battery Back Up, Shirts	47632	335.94
Visa	Shirts, Cart Bag	47633	169.99
Visa	Rubber Curb Ramp	47634	314.97
Visa	Tickets, Lodging, Computer Equip	47635	2,162.78
Visa	Dvd's, Cups, Pizza, Canvas, Paints	47636	1,914.44
Superior Masonry and Restoration	Masonry Repairs-Auditorium	47637	5,000.00
John Dixon	Sound & Stage Deposit-Jamboree	47638	485.00
Wex Bank	Fuel	47639	3,551.64
Crawford Sales Company	Budweiser	47640	269.80
Eric Draper	Plants	47641	592.49
Verizon	Internet	47642	40.01
American Law Enforcement Radar	Radar Certification	47643	390.00
Brent's Glass Co.	Replace Side Window	47644	140.00
Bridgewell Resources	Utility Poles	47645	11,231.00
Will Channon	Balloon Animals	47646	75.00
Conrad Fire Equipment	Boots, Vest, Rescue Steel Locking	47647	1,866.59
Deffenbaugh Industries	Furniture Haul Off, Sludge Haul Off	47648	921.55
Detroit Industrial Tool	Diamond Blade	47649	226.90
Elliott Insurance, Inc.	Quarterly Premium	47650	42,925.00
EMG, Inc.	Energy Consulting	47651	1,807.24
Richard Fisher, LLC	Attorney Fees	47652	575.00
Galls	Nameplate, Badge Emblem, Vest	47653	338.68
Generator Services, Inc.	Generator Inspection	47654	2,154.00
Hall's Bobcat Service	Mulch	47655	512.50
Huber & Associates, Inc.	Enterpol Maintenance	47656	6,505.00
IES Commercial, Inc.	Ground Grid Installation for Generators	47657	34,264.00
Jarred, Gilmore & Phillips, PA	2015 Audit	47658	5,000.00
Kansas City Power & Light	Service	47659	1,298.80
Kansas City Young Audiences	Stage Combat- Summer Reading	47660	170.00
Kansas Department of Revenue	CMB Stamp Fee	47661	225.00
Kansas Gas Service	Services	47662	649.26
Kansas State Attorney General	Bond Review	47663	405.00
Killough Construction, Inc.	Asphalt	47664	673.65
Kriz-Davis, Co.	Light Poles, Camera, Pin, Holophone	47665	35,274.27
Mike Mallory	Greens Aeration	47666	1,400.00
Martin Pringle	Municipal Matters, City Prosecutor	47667	4,095.38
Maxim Golf Solutions	Consulting Services	47668	1,250.00
McMaster Carr	Threaded Oil Hole Cover	47669	36.95
Miami County Fire District #1	1992 Smeal Pumper Rent - 6 Mo	47670	2,100.00
Miami County Medical Center	CPR Course	47671	130.00
Miami County Sheriff's Office	Prisoner Care	47672	1,636.03
Moon's IGA	Cake, Steak, Water, Milk	47673	896.30
My-Lor, Inc.	ID Tag	47674	58.10
Nekls	Director's Institute, MS Windows 10	47675	61.00
Nicholson, Dasenbrock & Hartley, LC	Attorney Fees	47676	140.00

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CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Nips, LLC	Castings, 4' Flattop	47677	505.00
NPG Newspaper	Treasurer Qtrly, Ordinance 3738	47678	466.06
O'Donnell & Son's	Asphalt	47679	215.01
Oil Patch Pump & Supply	Pipe, Couplings, Teflon Tape	47680	57.36
Olathe Medical Services	Employment Physicals	47681	189.00
Osawatomie Golf Association	Membership	47682	1,950.00
Osawatomie Pet Clinic	Examination	47683	25.00
Pace Analytical	Analytical Charges	47684	301.00
PB Electronics, Inc.	Laser Repair	47685	560.00
Pepsi	Pop	47686	383.96
Petrocon, Inc.	Tank Removal on Main Street	47687	1,640.00
Postmaster	Utility Billing	47688	1,000.00
Pro-Vision	In Car Video System, Body Camera	47689	14,788.15
Pud, LLC	Nu Chain	47690	637.73
Quality Tree Service	Remove Hackberry Tree	47691	700.00
Ricoh	Copies	47692	2,382.43
Ricoh	Copier Lease	47693	280.78
Ricoh	Copier Lease	47694	96.87
Ricoh	Copier Lease	47695	183.90
S&P Capital IQ, LLC	Cusip Number	47696	644.00
Scott A Michie Planning Services	Consulting Services	47697	748.43
Security 1st Title	Title Searches	47698	1,800.00
Site One Landscape Supply	Herbicide, Fertilizer, Foam Maker	47699	1,056.58
Skate City	Skate Party	47700	500.00
Smith & Loveless, Inc.	Element Filter Kit	47701	92.09
Smitty's Lawn & Garden Equipment	Wheel Bearing, Switch	47702	72.78
Spin Screed, Inc.	Spin Screed	47703	1,784.00
Sprayer Specialties, Inc.	Polymer Tank Lid	47704	18.59
Suddenlink	Internet	47705	399.99
Superior Lamp, Inc.	Bulbs	47706	941.45
Superior Masonry and Restoration	Masonry Repairs-Auditorium	47707	5,000.00
Superior Vision	Vision Insurance	47708	604.94
T2 Holdings, Inc.	Shredding	47709	90.00
Debbie Talley	Memorial Hall Janitorial	47710	375.00
Robert Thomas CPA, LLC	Verification Services	47711	3,500.00
United Rentals	Forklift Rental	47712	1,569.52
UPS Store	Laminating Care Show Handouts	47713	3.00
Upstart	Stickers, Jump Rope, Tshirts	47714	451.23
USA Blue Book	Hach Fluoride, Batteries, Valve	47715	871.56
Van Diest Supply Company	Herbicide, Biomist	47716	939.50
Van Wall Equipment	Module, Bushing, Fuel Pump, Spacer	47717	216.64
Viking Industrial Supply	Paper Supplies	47718	596.68
Wades Quarries	Gravel	47719	2,143.29
Winfield Solutions, LLC	Fungicide	47720	3,671.78
Winkler, Domoney & Shultz	Municipal Court Judge	47721	2,060.00



CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 9, 2016

AGENDA ITEM: Phase II Streets – Engineering Addendum

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: Included in the packet is an addendum to have BG Consultants design an extension of the project from 12th and Main to 12th and Parker to fix drainage issues. This issue was discussed at a Council meeting earlier this year, but the approval to amend the contract and begin the additional design work never occurred.

COUNCIL ACTION NEEDED: Review and discuss.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed contract addendum with BG Consultants.

**ADDENDUM NO. 1
TO
AGREEMENT FOR ENGINEERING SERVICES**

This Addendum No. 1 amending the Agreement for Engineering Services dated _____ and titled Main Street Improvements - 7th Street the 12th Street City of Osawatomie, Kansas, party of the first part, hereinafter referred to as the "CLIENT", and the firm of BG Consultants, Inc., located in Lawrence, Kansas, party of the second part, hereafter referred to as the "CONSULTANT".

The CLIENT requests that CONSULTANT provide the following additional design services.

Expand the design services to include construction plan preparation for 12th Street from Main Street to Parker Avenue.

These improvements will be hereinafter referred to as the "IMPROVEMENT".

In consideration of these premises and the mutual covenants herein contained, the Parties hereto agree as follows:

**ARTICLE I
SCOPE OF SERVICES
TO BE PROVIDED BY THE CONSULTANT**

1. The CONSULTANT shall commence from the date of this agreement to provide the services required under this section for 12th Street from Main Street to Parker Avenue.
2. The CONSULTANT will provide design services in accordance with the original contract for the additional IMPROVEMENT.
3. In the event the scope of additional work described in this contract changes, the scope of work and compensation paid to the CONSULTANT will be renegotiated.
4. Additional construction observation services for the additional IMPROVEMENT are not included in this addendum.

**ARTICLE II
RESPONSIBILITY OF THE CITY**

The CLIENT shall provide information, assistance and compensation as follows:

1. For additional services set forth in this Article I, Items 1 through 4 above, an hourly fee.
 - a. The total amount for work identified in Article I, Items 1 through 4, shall be billed LUMP SUM according to the original contract in the amount of

\$19,750.00, unless specifically authorized by the CLIENT. The original maximum contract amount for section B shall be increased to \$240,500.00.

2. To provide compensation to the CONSULTANT as follows:

a. Payment will be in accordance with the *Original Contract Section 4*.

**ARTICLE III
RESPONSIBILITY OF THE CONSULTANT**

The CONSULTANT Agrees to provide the following Amended professional services as part of the overall scope of services for this project:

1. The CONSULTANT will provide design services in accordance with the original contract.
2. To accept compensation for the herein Additional Services, described in such amounts and at such periods as indicated in Article II Section 1a.

**ARTICLE IV
MUTUAL AGREEMENTS**

It is Mutually-Agreed by the Parties Hereto:

1. This agreement amendment shall become part of the original agreement dated _____.

IN WITNESS WHEREOF, said parties have caused this Agreement to be signed by their only authorized officers in four counterparts, each of which shall be deemed an original, on the day and year first written.

ATTEST:

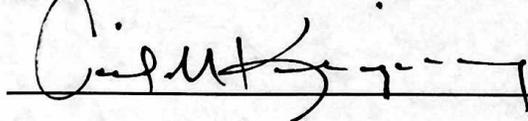
CITY OF OSAWATOMIE, KS

City Clerk

Mayor

ATTEST:

BG CONSULTANTS, INC.





Brian P. Kingsley, P.E.
Vice President

**Osawatomie 12th Street Improvements (Main Street to Parker Avenue)
Osawatomie, KS**

Man-hour Estimate - Including Topo for Street Improvements

Task	Project Manager	Project Engineer III	Project Engineer I	Design Engineer	Sen. Project Surveyor	GPS Surveyor	Surveyor	CAD Sys & Operator	SUBTOTAL
1 Field Survey									
Total Hours	1	1	0	0	12	20	20	6	60
Labor Rate	\$129.00	\$116.50	\$95.00	\$85.50	\$112.00	\$82.50	\$67.00	\$83.50	
Total Labor	\$ 129.00	\$ 116.50	\$ -	\$ -	\$ 1,344.00	\$ 1,650.00	\$ 1,340.00	\$ 501.00	\$ 5,080.50

Task	Project Manager	Project Engineer III	Project Engineer I	Design Engineer	Sen. Project Surveyor	GPS Surveyor	Surveyor	CAD Sys & Operator	SUBTOTAL
2 Concept Street Design (15% Design)									
Total Hours	4	6	12	0	0	0	0	6	28
Labor Rate	\$129.00	\$116.50	\$95.00	\$85.50	\$112.00	\$82.50	\$67.00	\$83.50	
Total Labor	\$ 516.00	\$ 699.00	\$ 1,140.00	\$ -	\$ -	\$ -	\$ -	\$ 501.00	\$ 2,856.00

Task	Project Manager	Project Engineer III	Project Engineer I	Design Engineer	Sen. Project Surveyor	GPS Surveyor	Surveyor	CAD Sys & Operator	SUBTOTAL
2 Preliminary Street Design (75% Design)									
Total Hours	6	12	16	16	0	0	0	24	74
Labor Rate	\$129.00	\$116.50	\$95.00	\$85.50	\$112.00	\$82.50	\$67.00	\$83.50	
Total Labor	\$ 774.00	\$ 1,398.00	\$ 1,520.00	\$ 1,368.00	\$ -	\$ -	\$ -	\$ 2,004.00	\$ 7,064.00

Task	Project Manager	Project Engineer III	Project Engineer I	Design Engineer	Sen. Project Surveyor	GPS Surveyor	Surveyor	CAD Sys & Operator	SUBTOTAL
2 Final Street Design (100% Design)									
Total Hours	6	8	12	8	0	0	0	16	50
Labor Rate	\$129.00	\$116.50	\$95.00	\$85.50	\$112.00	\$82.50	\$67.00	\$83.50	
Total Labor	\$ 774.00	\$ 932.00	\$ 1,140.00	\$ 684.00	\$ -	\$ -	\$ -	\$ 1,336.00	\$ 4,866.00

Estimated Fee:	\$	19,866.50
Lump Sum Amendment 1:	\$	19,750.00

(FYI) 7th to 12th per block contract cost:	\$	28,200.00
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CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 9, 2016

AGENDA ITEM: Health Insurance Renewal

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: We received a final offer from United on our health insurance for 2016. The original offer received in early May was over 12%. The renewal rate with no changes would be about 8.3% for the new year. However, I am recommended a small decrease in the City's coverage of spouses/dependents from 65% to 63%. This decrease is about \$5,000 in savings to the City and keeps the City on track to lowering the dependent liability to a more market equitable amount.

The proposal for 2016 has one major change. To comply with the ACA and meet the required price point of under \$94 per month for single health premiums, we have created a third tier (Option C) with higher deductibles that meet ACA standards. While this tier has higher deductibles (\$2,000 higher) and limits copays, the maximum out of pocket is only \$700 more than our primary tier. Also, the drug card is the same as the other options.

Finally, I have asked our broker to provide a life insurance coverage program to provide all full-time employees with \$15,000 of life insurance to be paid for by the City. This will cost the City around \$3,000. It would also let full-time and non-seasonal, part-time employees take advantage of additional coverage at their own expense. If the estimates are off, we likely have time to change the coverage at the 2nd meeting in June. We expect to get the quote sometime next week.

We would continue the rest of the program as it has been in past years.

COUNCIL ACTION NEEDED: Review and discuss.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed insurance renewal, along with the City's reduction in dependent/spouse rate from 65% to 63% and provide \$15,000 in term life insurance coverage to all full-time employees, to be paid by the City, should the final cost be less than \$3,500.

City of Osawatomie

City Pays 75% of Employee Premium and 65% of Dependent Premium
Payroll Deductions - Effective July 1, 2015

CURRENT

		Monthly Premium	City Pays 75% EE Only	City Pays 65% Depend	City Pays Total	Monthly EE Pays	Bi-Weekly EE Pays
\$3,000 PPO Plan							
Employee Only	7	392.44	294.33		294.33	98.11	45.28
Employee & Spouse	3	784.88	294.33	255.09	549.42	235.46	108.67
Employee & Children	4	745.64	294.33	229.58	523.91	221.73	102.34
Full Family Plan	10	1,255.81	294.33	561.19	855.52	400.29	184.75
\$2,500 PPO Plan							
Employee Only	10	428.93			294.33	134.60	62.12
Employee & Spouse	6	857.86			549.42	308.44	142.36
Employee & Children	2	814.98			523.91	291.07	134.34
Full Family Plan	5	1,372.58			855.52	517.06	238.64
Dental							
Employee Only	17	28.96	21.72		21.72	7.24	3.34
Employee +1	13	55.84	21.72	17.47	39.19	16.65	7.68
Full Family Plan	17	94.83	21.72	42.82	64.54	30.29	13.98
Vision							
Employee Only	15	5.80	4.35		4.35	1.45	0.67
Employee & Spouse	8	12.18	4.35	4.15	8.50	3.68	1.70
Employee & Children	7	10.44	4.35	3.02	7.37	3.07	1.42
Full Family Plan	16	20.30	4.35	9.43	13.78	6.52	3.01

TOTAL	City	Employee	
		Option A	Option B
Employee Only	320.40	106.80	143.29
Employee & Spouse	597.11	255.79	328.77
Employee & Child	570.47	241.45	310.79
Employee & Children	595.82	255.09	324.43
Full Family Plan	933.84	437.10	553.87

CITY EXPENSE	Health		Dental		Vision		TOTAL	
	Month	Annual	Month	Annual	Month	Annual	Month	Annual
Employee Only	5,004	60,043	369	4,431	-	-	5,373	64,474
Employee & Spouse	4,945	59,337			65	783	5,010	60,120
Employee & Children	3,143	37,722			68	816	3,211	38,538
Employee +1			509	6,114			509	6,114
Full Family Plan	12,833	153,994	1,097	13,166	52	619	13,982	167,779
TOTAL	25,925	311,096	1,976	23,711	185	2,218	28,085	337,025

City of Osawatomie

City Pays 75% of Employee Premium and 63% of Option B Dependent Premium
Payroll Deductions - Effective July 1, 2016

PROPOSED

		City	City	City			Employee		
	Monthly	75%	63%	Pays	Monthly	Bi-Wkly	Mo	Bi-Wk	%
	Premium	EE Only	Dep	Total	EE Pays	EE Pays	Diff	Diff	
\$3,000 PPO Plan (OPTION A)									
Employee Only	7 424.89	318.67		318.67	106.22	49.03	8.11	3.74	8.27%
Employee & Spouse	3 849.78	318.67	267.68	586.35	263.43	121.58	27.97	12.91	11.88%
Employee & Children	4 807.30	318.67	240.92	559.59	247.71	114.33	25.98	11.99	11.72%
Full Family Plan	10 1,359.65	318.67	588.90	907.57	452.08	208.65	51.79	23.90	12.94%
\$2,500 PPO Plan (OPTION B)									
Employee Only	10 471.20			318.67	152.53	70.40	17.93	8.28	13.32%
Employee & Spouse	6 942.40			586.35	356.05	164.33	47.61	21.97	15.44%
Employee & Children	2 895.29			559.59	335.70	154.94	44.63	20.60	15.33%
Full Family Plan	5 1,507.84			907.57	600.27	277.05	83.21	38.41	16.09%
\$5,000 PPO Plan (OPTION C)									
Employee Only	0 365.96			318.67	47.29	21.83	-50.82	-23.45	-51.80%
Employee & Spouse	0 731.96			586.35	145.61	67.21	-89.85	-41.47	-38.16%
Employee & Children	0 695.37			559.59	135.78	62.67	-85.95	-39.67	-38.76%
Full Family Plan	0 1,171.14			907.57	263.57	121.65	-136.72	-63.10	-34.15%
Dental									
Employee Only	17 29.80	22.35		22.35	7.45	3.44	0.21	0.10	2.90%
Employee +1	13 57.47	22.35	17.43	39.78	17.69	8.16	1.04	0.48	6.25%
Full Family Plan	17 97.59	22.35	42.71	65.06	32.53	15.01	2.24	1.03	7.40%

City of Osawatomie

**City Pays 75% of Employee Premium and 63% of Option B Dependent Premium
Payroll Deductions - Effective July 1, 2016**

PROPOSED

		Monthly Premium	City	City	City	Monthly EE Pays	Bi-Wkly EE Pays	Employee		
			75% EE Only	63% Dep	Pays Total			Mo Diff	Bi-Wk Diff	%
Vision										
Employee Only	15	5.80	4.35		4.35	1.45	0.67	0.00	0.00	0.00%
Employee & Spouse	8	12.18	4.35	4.02	8.37	3.81	1.76	0.13	0.06	3.53%
Employee & Children	7	10.44	4.35	2.92	7.27	3.17	1.46	0.10	0.05	3.26%
Full Family Plan	16	20.30	4.35	9.14	13.49	6.81	3.14	0.29	0.13	4.45%

TOTAL	City	Chg	% Chg	Employee		
				Opt A	Opt B	Opt C
Employee Only	345.37	24.97	7.79%	115.12	161.43	56.19
Employee & Spouse	634.50	37.39	6.26%	284.93	377.55	167.11
Employee & Child	606.64	36.17	6.34%	268.57	356.56	156.64
Employee & Children	631.92	36.10	6.06%	283.41	371.40	171.48
Full Family Plan	986.12	52.28	5.60%	491.42	639.61	302.91

CITY EXPENSE	Health		Dental		Vision		TOTAL	
	Month	Annual	Month	Annual	Month	Annual	Month	Annual
Employee Only	5,417	65,008	380	4,559	65	783	5,863	70,351
Employee & Spouse	5,277	63,326			67	804	5,344	64,129
Employee & Children	3,358	40,290			51	611	3,408	40,901
Employee +1			517	6,206			517	6,206
Full Family Plan	13,614	163,362	1,106	13,272	216	2,590	14,935	179,224
TOTAL	27,666	331,986	2,003	24,037	399	4,787	30,068	360,811

City of Osawatomie

City Pays 75% of Employee Premium and 65% of Option B Dependent Premium
 Payroll Deductions - Effective July 1, 2016

		City	City	City			Employee		
	Monthly	75%	65%	Pays	Monthly	Bi-Wkly	Mo	Bi-Wk	%
	Premium	EE Only	Dep	Total	EE Pays	EE Pays	Diff	Diff	
\$3,000 PPO Plan (OPTION A)									
Employee Only	7 424.89	318.67		318.67	106.22	49.03	8.11	3.74	8.27%
Employee & Spouse	3 849.78	318.67	276.18	594.85	254.93	117.66	19.47	8.99	8.27%
Employee & Children	4 807.30	318.67	248.57	567.24	240.06	110.80	18.33	8.46	8.27%
Full Family Plan	10 1,359.65	318.67	607.59	926.26	433.39	200.03	33.10	15.28	8.27%
\$2,500 PPO Plan (OPTION B)									
Employee Only	10 471.20			318.67	152.53	70.40	17.93	8.28	13.32%
Employee & Spouse	6 942.40			594.85	347.55	160.41	39.11	18.05	12.68%
Employee & Children	2 895.29			567.24	328.05	151.41	36.98	17.07	12.71%
Full Family Plan	5 1,507.84			926.26	581.58	268.42	64.52	29.78	12.48%
\$5,000 PPO Plan (OPTION C)									
Employee Only	0 365.96			318.67	47.29	21.83	-50.82	-23.45	-51.80%
Employee & Spouse	0 731.96			594.85	137.11	63.28	-98.35	-45.39	-41.77%
Employee & Children	0 695.37			567.24	128.13	59.14	-93.60	-43.20	-42.21%
Full Family Plan	0 1,171.14			926.26	244.88	113.02	-155.41	-71.73	-38.82%
Dental									
Employee Only	17 29.80	22.35		22.35	7.45	3.44	0.21	0.10	2.90%
Employee +1	13 57.47	22.35	17.99	40.34	17.13	7.91	0.48	0.22	2.88%
Full Family Plan	17 97.59	22.35	44.06	66.41	31.18	14.39	0.89	0.41	2.94%

City of Osawatomie

**City Pays 75% of Employee Premium and 65% of Option B Dependent Premium
Payroll Deductions - Effective July 1, 2016**

		Monthly Premium	City	City	City	Monthly EE Pays	Bi-Wkly EE Pays	Employee		
			75% EE Only	65% Dep	Pays Total			Mo Diff	Bi-Wk Diff	%
Vision										
Employee Only	15	5.80	4.35		4.35	1.45	0.67	0.00	0.00	0.00%
Employee & Spouse	8	12.18	4.35	4.15	8.50	3.68	1.70	0.00	0.00	0.00%
Employee & Children	7	10.44	4.35	3.02	7.37	3.07	1.42	0.00	0.00	0.00%
Full Family Plan	16	20.30	4.35	9.43	13.78	6.52	3.01	0.00	0.00	0.00%

TOTAL	City	Chg	% Chg	Employee		
				Opt A	Opt B	Opt C
Employee Only	345.37	24.97	7.79%	115.12	161.43	56.19
Employee & Spouse	643.69	46.58	7.80%	275.74	368.36	157.92
Employee & Child	614.95	44.48	7.80%	260.26	348.25	148.33
Employee & Children	641.02	45.20	7.59%	274.31	362.30	162.38
Full Family Plan	1,006.45	72.61	7.78%	471.09	619.28	282.58

CITY EXPENSE	Health		Dental		Vision		TOTAL	
	Month	Annual	Month	Annual	Month	Annual	Month	Annual
Employee Only	5,417	65,008	380	4,559	65	783	5,863	70,351
Employee & Spouse	5,354	64,244			68	816	5,422	65,060
Employee & Children	3,403	40,841			52	619	3,455	41,460
Employee +1			524	6,293			524	6,293
Full Family Plan	13,894	166,726	1,129	13,548	220	2,646	15,243	182,920
TOTAL	28,068	336,819	2,033	24,400	405	4,864	30,507	366,083

City of Osawatomie

MEDICAL RENEWAL

July 1, 2016

INITIAL

		PPO \$3,000				PPO \$2,500			
		Current Premiums	Renewal Premiums	Amount of Change	Percent Change	Current Premiums	Renewal Premiums	Amount of Change	Percent Change
Premium Rates									
Employee Only	7	\$ 392.44	\$ 440.48	\$ 48.04	12.2%	10 \$ 428.93	\$ 488.51	\$ 59.58	13.9%
Employee & Spouse	3	\$ 784.88	\$ 880.96	\$ 96.08	12.2%	6 \$ 857.96	\$ 977.02	\$ 119.06	13.9%
Employee and Children	4	\$ 745.64	\$ 836.92	\$ 91.28	12.2%	2 \$ 814.98	\$ 928.18	\$ 113.20	13.9%
Family	10	\$ 1,255.81	\$ 1,409.54	\$ 153.73	12.2%	5 \$ 1,372.58	\$ 1,563.24	\$ 190.66	13.9%
Monthly Premium		\$ 20,642	\$ 23,169	\$ 2,527	12.2%	\$ 17,930	\$ 20,420	\$ 2,490	13.9%
Annual Premium		\$ 247,709	\$ 278,032	\$ 30,323		\$ 215,159	\$ 245,037	\$ 29,878	
Total Annual Premium		\$ 462,868	\$ 523,069	\$ 60,202	13.0%				

Medicare Creditable

Yes

Yes

The information herein is subject to the disclosures and disclaimers on the final page of the presentation.

City of Osawatomie

MEDICAL RENEWAL

July 1, 2016

REVISED

	PPO \$3,000				PPO \$2,500			
	Current Premiums	Renewal Premiums	Amount of Change	Percent Change	Current Premiums	Renewal Premiums	Amount of Change	Percent Change
Premium Rates								
Employee Only	7 \$ 392.44	\$ 424.89	\$ 32.45	8.3%	10 \$ 428.93	\$ 471.20	\$ 42.27	9.9%
Employee & Spouse	3 \$ 784.88	\$ 849.78	\$ 64.90	8.3%	6 \$ 857.86	\$ 942.40	\$ 84.54	9.9%
Employee and Children	4 \$ 745.64	\$ 807.30	\$ 61.66	8.3%	2 \$ 814.98	\$ 895.29	\$ 80.31	9.9%
Family	10 \$ 1,255.81	\$ 1,359.65	\$ 103.84	8.3%	5 \$ 1,372.58	\$ 1,507.84	\$ 135.26	9.9%
Monthly Premium	\$ 20,642	\$ 22,349	\$ 1,707	8.3%	\$ 17,929	\$ 19,696	\$ 1,767	9.9%
Annual Premium	\$ 247,709	\$ 268,191	\$ 20,483		\$ 215,152	\$ 236,354	\$ 21,202	
Total Annual Premium	\$ 462,860	\$ 504,545	\$ 41,685	9.0%				

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City of Osawatometie

MEDICAL RENEWAL

July 1, 2016

		United Healthcare		
		Current	Current	Option 1
		\$3,000 PPO Plan	\$2,500 PPO Plan	\$5,000 PPO Plan
Physician Services				
Office Visits		Under age 19 - \$0 Copay; Age 19 and over \$30 Copay	Under age 19 - \$0 Copay; Age 19 and over \$30 Copay	\$35 Copay for first 4 visits then deductible
Primary Care Physician				Designated \$35 copay for first 4 visits then D&C; Network \$70 copay for first 6 visits then D&C
Specialist Physician		Designated \$30 Copay; Network \$60 Copay	Designated \$30 Copay; Network \$60 Copay	Designated \$35 Copay; Network \$70 Copay
In Office Lab		Designated \$30 Copay; Network \$60 Copay	Designated \$30 Copay; Network \$60 Copay	Designated \$35 Copay; Network \$70 Copay
In Office X-ray		Designated \$30 Copay; Network \$60 Copay	Designated \$30 Copay; Network \$60 Copay	Designated \$35 Copay; Network \$70 Copay
Maternity Care <small>(copay applies to initial visit only)</small>		Designated \$30 Copay; Network \$60 Copay;	Designated \$30 Copay; Network \$60 Copay;	Designated \$35 Copay; Network \$70 Copay;
Annual Eye Exam		N/A	N/A	N/A
Preventive Services				
As Required by Healthcare Reform		100% Coverage	100% Coverage	100% Coverage
Other Medical Services				
Deductible		\$3,000	\$2,500	\$5,000
Individual		\$6,000	\$5,000	\$10,000
Family Maximum				
Coinsurance		80% / 20%	100%	100%
Out of Pocket Maximum				
<small>(includes copay, coinsurance and deductible)</small>				
Individual Maximum		\$6,000	\$4,000	\$6,350
Family Maximum		\$12,000	\$8,000	\$12,700
Outpatient Surgery		50% after deductible	100% after deductible	Deductible and Coinsurance
Emergency Services <small>(not coverage for non-emergency)</small>				
Urgent Care Facility		\$75 Copay	\$75 Copay	\$100 copay per visit for first 4 visits then D&C
Hospital Emergency Room <small>(waived if admitted)</small>		\$250 Copay then coinsurance	\$300 Copay	\$100 copay per visit for first 4 visits then D&C
Ambulance		80% after deductible	100% after deductible	Deductible and Coinsurance
In-Patient Services		50% after deductible	100% after deductible	Deductible and Coinsurance
Outpatient Hospital Lab		80% after deductible	100% after deductible	Deductible and Coinsurance
Outpatient Hospital X-ray		80% after deductible	100% after deductible	Deductible and Coinsurance
MRI, CT Scans and PET Scans		80% after deductible	100% after deductible	Deductible and Coinsurance
Plan Provisions				
Plan Type		PPO	PPO	PPO
Network Name		UHC Choice Plus	UHC Choice Plus	UHC Choice Plus
Lifetime Maximum		Unlimited	Unlimited	Unlimited
Dependents Eligibility		Up to Age 26	Up to Age 26	Up to Age 26
Prescription Drugs				
Retail Pharmacy		34 Day Supply	34 Day Supply	34 Day Supply
Copayments				
Tier 1A Prescriptions		\$15 Copay	\$15 Copay	\$15 Copay
Tier 1B Prescriptions		\$15 Copay	\$15 Copay	\$15 Copay
Tier 2 Prescriptions		\$40 Copay	\$40 Copay	\$40 Copay
Tier 3 Prescriptions		\$75 Copay	\$75 Copay	\$75 Copay
Mail Order Pharmacy		90 Day Supply	90 Day Supply	90 Day Supply
Copayments				
Tier 1A Prescriptions		\$37.50 Copay	\$37.50 Copay	\$37.50 Copay
Tier 1B Prescriptions		\$37.50 Copay	\$37.50 Copay	\$37.50 Copay
Tier 2 Prescriptions		\$100 Copay	\$100 Copay	\$100 Copay
Tier 3 Prescriptions		\$187.50 Copay	\$187.50 Copay	\$187.50 Copay
Monthly Premium Rates				
		\$3,000 PPO	\$2,500 PPO	
Employee Only		7	10	
Employee + Spouse		3	6	
Employee + Child(ren)		4	2	
Family		10	5	
Monthly Premiums		24	23	
Compared to Current				
Total Combined		8.3%	9.9%	
Medicare Creditable		Yes	Yes	Yes
		Current: \$38,571	Renewal: \$42,045	

The information herein is subject to the disclosures and disclaimers on the final page of the presentation.

City of Osawatomie

Dental Renewal

July 1, 2016

	DENTAL				
		<u>Current Premiums</u>	<u>Renewal Premiums</u>	<u>Amount of Change</u>	<u>Percent Change</u>
Premium Rates					
Employee Only	17	\$ 28.96	\$ 29.80	\$ 0.84	2.9%
Employee + 1	13	\$ 55.84	\$ 57.47	\$ 1.63	2.9%
Family	17	\$ 94.83	\$ 97.59	\$ 2.76	2.9%
Monthly Premium		\$ 2,830	\$ 2,913	\$ 82	2.9%
Total Annual Premium		\$ 33,964	\$ 34,953	\$ 989	

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CITY OF OSAWATOMIE

VISION, CRITICAL ILLNESS AND ACCIDENT RENEWALS

JULY 1, 2016

Vision

In the middle of a 4 year rate guarantee. Renews 2017

Critical Illness and Accident

Not up for renewal this year

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What follows is the disclosure of our estimated fees and/or commissions related to the City of Osawatomie ("Buyer's") Group Health & Welfare Plan(s) and any relationships, or agreements Gallagher Benefit Services, Inc. ("GBS") has with the insurance companies involved in this marketing.

GBS, as agent of record, will receive the following estimated commissions expressed as a percentage of gross premium payments, or fees as agreed upon by the City of Osawatomie:

STANDARD COMMISSIONS:

Medical

Carrier	UHC						
Response	Current Carrier - Shown in Proposal						
GBS Commission	4%						
Supplemental Compensation*	\$0 - \$49.92 PEPQ						
A.M. Best Rating	* While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflects their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.						

Dental, Vision, Critical Illness and Accident

Carrier	Delta Dental	Superior Vision	Assurant - CI	Assurant - ACC			
Response	Current Carrier - Shown in Proposal	Current Carrier - Shown in Proposal	Current Carrier - Shown in Proposal	Current Carrier - Shown in Proposal			
GBS Commission	7%	6%	10%	10%			
Supplemental Compensation*	0% - 3/4%	None	0% - 6%	0% - 6%			
A.M. Best Rating			A- IX	A- IX			
A.M. Best Rating	* While GBS does not guarantee the financial viability of any health insurance carrier or market, it is an area we recommend that clients closely scrutinize when selecting a health insurance carrier or HMO. There are a number of rating agencies that can be referred to including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflects their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.						

* This is an supplemental compensation amount provided to GBS by the carrier. Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

AM Best Rating Scale			
FINANCIAL STRENGTHS RATING			
Level	Category	Level	Category
A++	Superior	C++	Marginal
A+	Superior	C+	Marginal
A	Excellent	C	Weak
A-	Excellent	C-	Weak
B++	Very Good	D	Poor
B+	Very Good	E	Under Regulatory Supervision
B	Fair	F	In Liquidation
B-	Fair		
Not Rated Categories			
NR1	Insufficient Data		
NR2	Insufficient Size and/or Operating Experience		
NR3	Rating Procedure Inapplicable		
NR4	Company Request		
NR5	Not Formally Followed		
Financial Size Categories (FSC)			
Ranges are in millions of US dollars			
I	Less than 1	VIII	100 to 250
II	1 to 2	IX	250 to 500
III	2 to 5	X	500 to 750
IV	5 to 10	XI	750 to 1,000
V	10 to 25	XII	1,000 to 1,250
VI	25 to 50	XIII	1,250 to 1,500
VII	50 to 100	XIV	1,500 to 2,000

City of Osawatomie

Notes to Market Analysis

Rates are based on July 1, 2016 effective date

These notes apply to all applicable insurance related products illustrated in this analysis.

This is a market analysis of the coverages proposed by the carrier(s), based on information provided by your company. This analysis does not include all of the terms, coverages, exclusions, limitations, and conditions of the actual contract language. There are varying benefit details within each plan. The policies and contracts must be read for full details. Master Policies and/or a copy of the Certificate of Insurance will be made available to you upon request.

This analysis is for illustrative purposes and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or certificate of insurance for specific information.

The intent of this analysis is to provide you with general information regarding the status of, and/or potential concerns related to, your current employee benefits environment. It does not necessarily fully address all of your specific issues. It should not be construed as, nor is it intended to provide, legal advice. Questions regarding specific issues should be addressed by your general counsel or an attorney who specializes in this practice area.

Gallagher Benefit Services does not guarantee the financial ability to pay claims for any health insurance company. A number of rating agencies perform this service including, A.M. Best, Fitch, Moody's, Standard & Poor's, and Weiss Ratings (TheStreet.com). Generally, agencies that provide ratings of U.S. Health Insurers, including traditional insurance companies and other managed care (e.g., HMO) organizations, reflects their opinion based on a comprehensive quantitative and qualitative evaluation of a company's financial strength, operating performance and market profile. However, these ratings are not a warranty of an insurer's current or future ability to meet its contractual obligations.

All rates are based on the employer being an active workers compensation subscriber. Rates and coverages are subject to the insurer's Master Policy. If this analysis includes a proposal from a new carrier, the rates are subject to change based on final enrollment, medical conditions, and the ages of dependents, if not disclosed on the initial census.

The charges for medical care received from a non-network provider will be limited to the insurance company's reasonable and customary charge. The insured individual is responsible for the difference between non-contracting provider's billed charges and the insurance company's allowed amount. This difference is in addition to the non-network deductible and coinsurance, if applicable. Prescription drugs are only available through contracting network pharmacies.

Gallagher Benefit Services, Inc.
8110 East 32nd Street North
Wichita, Kansas 67226
Fax: (316) 685-5520
Telephone: (316) 977-9779

Mike Keller, Benefit Consultant
Shelly Quick, Account Manager
Bria Heinzman, Account Coordinator

Michael_Keller@ajg.com
Shelly_Quick@ajg.com
Bria_Heinzman@ajg.com

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 9, 2016

AGENDA ITEM: **Enterprise Software Proposal**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: We have two issues that need to be addressed and one now has something to do with the other. After this audit and the last two years of issues with Municipal Court not operating effectively, we are taking action on purchasing a new court software program. The program will cost approximately \$2,600 and have an annual maintenance fee of \$900. The annual fee is a little high, but that is because we are having to purchase several modules of the enterprise software to allow payment collections to happen away from the Court Clerk office.

In evaluating this software over the last two years, we have realized that Asyst from USTI may be the best, most cost effective, enterprise software we have seen. They offer modern services like electronic billing, e-payment integration, auto bank drafts, online purchase orders, and a service order system, just to name a few. Also, it will finally allow all of our city services to be integrated and talk to each other, something that does not happen on our current system. Most importantly, the program primarily integrates with Excel and Word to create reports, dockets and other necessary reports. The proposal to do the entire system would be around \$30,000. However, we believe we can save some of those costs by having Bill Justesen perform the data transfer services.

For comparison purposes, I have included a bid from our current provider to upgrade us to their comparable system, Incode. Our current system will no longer be upgraded and eventually not supported. The cost quote received last year for Incode, with less functionality than Asyst, was \$87,000, and that included a 40% discount (\$28,000) for the license fees, to incentivize us into upgrading. Also, the annual fees for Incode would be \$19,000 and for Asyst would be \$5,000.

COUNCIL ACTION NEEDED: No action needed. Review and discuss.

STAFF RECOMMENDATION TO COUNCIL: Seek consensus on moving to this software package at the end of 2016 to have in place for 2017.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 9, 2016

AGENDA ITEM: **Enterprise Software Proposal**

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COUNCIL ACTION NEEDED: No action needed. Review and discuss.

STAFF RECOMMENDATION TO COUNCIL: Seek consensus on moving to this software package at the end of 2016 to have in place for 2017.

**Addendum A To
USTI LICENSE AGREEMENT
(USMSL1.9511)**

This Addendum to USTI License Agreement (USMSL1.9511) is made by and between **United Systems Technology, Inc.** with principal offices at 1430 Valwood Parkway, Suite 130, Carrollton, Texas 75006, hereinafter referred to as "USTI" (an Iowa Corporation) and **City of Osawatomie, 439 Main Street, Osawatomie, KS 66064** hereinafter referred to as "LICENSEE."

USTI and Licensee hereby agree that the Licensee is granted license rights, as outlined in the USTI License Agreement (USMSL1.9511), for the use of the following USTI Software Products:

<u>Software Product</u>	<u># Copies</u>	<u>License Fee</u>
asyst: Administrator [SQL]	Unlimited	\$ 530.00
asyst: Cash Receipts	1	\$ 530.00
asyst: Master Name Index	1	\$ 530.00
asyst: Municipal Court	1	\$ 530.00
asyst: Municipal Court Additions (KS)	1	\$ 530.00
Total License Fees		<u>\$ 2,650.00</u>

LICENSEE ACKNOWLEDGES THAT HE/SHE HAS READ THIS ADDENDUM AND RELATED LICENSE AGREEMENT, INCLUDING ALL TERMS AND CONDITIONS AND AMENDMENTS OR ADDENDA, UNDERSTANDS IT AND AGREES TO BE BOUND BY THIS AGREEMENT. THE LICENSEE FURTHER AGREES THAT IT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES AND SUPERSEDES ALL PROPOSALS OR PRIOR AGREEMENTS, ORAL OR WRITTEN, AND ALL OTHER COMMUNICATIONS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT. **THIS AGREEMENT IS VOID IF THE EXECUTED COPY AND AMOUNTS DUE ARE NOT RECEIVED BY USTI BY June 23, 2016.**

ACCEPTED BY:

United Systems Technology, Inc.

Authorized
Signature _____

Name David Entrekin

Title Director of Technology and Support

Date _____

ACCEPTED BY:

City of Osawatomie

Authorized
Signature _____

Name _____

Title _____

Date _____

Addendum A To
USTI CUSTOMER SUPPORT AGREEMENT
(USMCS1.9511)

This Addendum to USTI Customer Support Agreement (USMSL1.9511) is made by and between **United Systems Technology, Inc.** with principal offices 1430 Valwood Parkway, Suite 130, Carrollton, Texas 75006, hereinafter referred to as "USTI" (an Iowa Corporation) and **City of Osawatomie, 439 Main Street, Osawatomie, KS 66064** hereinafter referred to as "CUSTOMER."

CUSTOMER hereby orders and USTI Hereby agrees to provide Customer Support, as defined in the USTI Customer Support Agreement (USMCS1.9511), for the following USTI Software Products, at the listed Support Fees. Customer Support will begin on the Support Commencement Date listed below and remain in force for a period of 12 months:

<u>Software Product</u>	<u># Copies</u>	<u>Support Fee</u>	<u>Commencement Date</u>
asyst: Administrator [SQL]	Unlimited	\$ 260.00	July 01, 2016
asyst: Cash Receipts	1	\$ 160.00	July 01, 2016
asyst: Master Name Index	1	\$ 160.00	July 01, 2016
asyst: Municipal Court	1	\$ 160.00	July 01, 2016
asyst: Municipal Court Additions (KS)	1	\$ 160.00	July 01, 2016
Total Customer Support Fees		<u>\$ 900.00</u>	

LICENSEE ACKNOWLEDGES THAT HE/SHE HAS READ THIS ADDENDUM AND RELATED LICENSE AGREEMENT, INCLUDING ALL TERMS AND CONDITIONS AND AMENDMENTS OR ADDENDA, UNDERSTANDS IT AND AGREES TO BE BOUND BY THIS AGREEMENT. THE LICENSEE FURTHER AGREES THAT IT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES AND SUPERSEDES ALL PROPOSALS OR PRIOR AGREEMENTS, ORAL OR WRITTEN, AND ALL OTHER COMMUNICATIONS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THIS AGREEMENT. . **THIS AGREEMENT IS VOID IF THE EXECUTED COPY AND AMOUNTS DUE ARE NOT RECEIVED BY USTI BY June 23, 2016.**

ACCEPTED BY:

United Systems Technology, Inc.

Authorized
Signature _____

Name _____ David Entrekin

Title _____ Director of Technology and Support

Date _____

ACCEPTED BY:

City of Osawatomie

Authorized
Signature _____

Name _____

Title _____

Date _____



United Systems Technology, Inc.

Tomorrow's Integrated Information Systems

asyst SQL Price Quote for Osawatomie, KS

Concurrent

June 7, 2016

Number of Licenses	License Fee	Annual Support
1	\$ 530	\$ 260

asyst:Administrator

(1) Required as the base module for all asyst applications.

asyst:Financials

asyst:General Ledger

1	\$ 530	\$ 160
1	\$ 530	\$ 160
1	\$ 790	\$ 240
1	\$ 530	\$ 160
5	\$ 1,740	\$ 520
1	\$ 530	\$ 160
1	\$ 530	\$ 160
1	\$ 530	\$ 160

asyst:Accounts Payable

asyst:Payroll

asyst:Purchase Orders

asyst:Cash Receipts

asyst:Project Accounting

asyst:Cash Control

asyst:Budget XLence

asyst:General Government

asyst:Master Directory

1	\$ 260	\$ 120
1	\$ 260	\$ 120
1	\$ 530	\$ 160
1	\$ 530	\$ 160
1	\$ 530	\$ 160

asyst:Land Management

asyst:Code Enforcement

asyst:Building Permits

asyst:Cemetery

(2,3) Required modules for the asyst Code Enforcement and Building Permits applications.

asyst:Utilities

asyst:Utility Billing

4	\$ 3,660	\$ 1,090
5	\$ 1,740	\$ 520
1	\$ 530	\$ 160
1	\$ 530	\$ 160

asyst:Service Orders

asyst:Bank Drafts

asyst:HH Meter Interface

Totals

\$ 14,810	\$ 4,630
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Information provided in this proposal intended for personnel and staff at Osawatomie, KS only and should be treated as confidential. Pricing is subject to applicable taxes and is valid for 45 days.

Concurrent pricing allows software to be loaded on multiple computers, but only access for number licensed. User must log off module to allow other access. Additional users per module can be added at discounted price. For example: 2nd user for Accounts Payable License fee \$400, annual support \$120 additional, 2nd user for Payroll License fee \$600, annual support \$180 additional.

Prices quoted are for Microsoft SQL versions 2005, 2008, 2012. Express SQL is not a supported version.



United Systems Technology, Inc.

Tomorrow's Integrated Information Systems

Services

Go Live Services

asyst Accounts Payable

asyst Building Permits

asyst Cash Control

asyst Cash Receipts

asyst Cemetery Management

asyst Code Enforcement

asyst General Ledger

asyst Land Management

asyst Master Directory

asyst Payroll

asyst Project Accounting

asyst Purchase Orders

asyst Service Orders

asyst Utility Billing Plus

Units	Total
1	\$ 195
1	\$ 195
1	\$ 195
1	\$ 195
1	\$ 195
1	\$ 195
1	\$ 395
1	\$ 195
1	\$ 95
1	\$ 595
1	\$ 195
1	\$ 195
1	\$ 195
1	\$ 795

Total

\$ 3,830

“Go Live” Services

USTI Go Live services are training and implementation services designed to be a “From Start to Live” service. It combines our guided Quickstart setup assistance with live and video training that is scheduled as needed until you are up and running smoothly. **asyst** QuickStarts are web based consultations working with you to complete the setup of a specific **asyst** application. Training offered in the Go Live services includes a combination of live one-on-one training with a **USTI** Support Rep and by the customer watching pre-recorded on-demand videos. All training videos will be reviewed in a live follow up session to insure customer’s success. Go Live, based on web interaction and telephone communication, is designed to provide continuous guidance and training as the customer completes data entry to setup and use the application in the shortest time. Note: Data conversion/import services not included in GoLive and are quoted on page 4.

Implementation Services

USTI has the personnel to help make your transition to **asyst** software a smooth one. Once you determine your go-live date, we can provide milestones schedule services to help move the implementation forward. An Implementation coordinator reviews the services and helps get each step of the Go Live services and data conversions (if quoted) scheduled. Note: Data conversions services are quoted in addition to the Go Live services. Customer is responsible for data entry.

USTI

1430 Valwood Parkway, Suite 130
Carrollton, TX 75006
(972) 767-3488 Fax

www.USTI.us
www.Facebook.com/USTIasyst
Toll Free (800) 456-8784

jUSTImagine...



Data Imports/Conversions

Tyler Fund Balance Conversions

General Ledger \$800

- Chart of accounts
- Budgets for current fiscal year
- Transactions for current fiscal year

Accounts Payable \$800

- Vendor
- Transactions

Payroll \$800

- Employee Record
- Possibly – Deduction codes / Pay codes

Utility Billing \$1,375

- Customer Record
- Services
- Deposits
- Drafts
- Readings

Utility Billing with History \$1,950

- Customer Record
- Services
- Deposits
- Drafts
- Readings
- Transaction History
- Consumption History

asyst:General Gov Names/Property Import \$ 1,000

Create a custom routine to import owner names/address into Master Directory; parcels and addresses into Land Management; and populate the Land Value and Improvement Value fields on the Parcel with the property values. This import can be run periodically to add new properties and owners.

Forms for the asyst modules

USTI sells all of the forms that are generated with the asyst software in a standard format – including checks, utility bill cards, property tax bills and business licenses. The forms that you purchase from USTI are **guaranteed** to work with the asyst modules. Requested sample form for utility billing postcard provided at end of proposal. Printing of formats other than the asyst standard could require additional programming charges.





Supported Hand Held Meter Readers

With the **asyst:HH Meter Reading Interface**, the **asyst:Utility Billing** module currently supports Telxon 610, PTC 710, Boson for Palm Pilot, Sensus Star System (Invensys), Logicon, Schlumberger EZRoute, Badger (Itron readers not included), Digital Logic(Psion), EzReader(psion), Metre Pro, Versa Probe, Itron MVRs, Datamatic Route, STAR MVP, Mighty Mite and Neptune Equinox. Other Meter Reader Interface programs are quoted separately.

Note: newer versions of Sensus may require additional Flexnet or meter management modules.

eCommerce
asyst:Pay for PayPal
ePrint

	License Fee	Support
1	\$ 195	\$ 120
1	\$ 495	\$ 120

asyst:eBill (# bills estimated for pricing example)
asyst:eBill (# bills estimated for pricing example)

Bills
100
300

Monthly Charge	
Base	Processing
\$ 10.00	\$ 8.00
\$ 10.00	\$ 24.00

Software Support

USTI's Customer Support Agreement is a renewable annual contract, which provides a number of important services designed to assure that your **USTI** software will run as intended and that it will improve continuously as long as you have an active Customer Support Agreement. Below is a summary of what is included in your **Customer Support Maintenance Agreement**:

- Unlimited calls to our toll free Customer Support HELPLINE service
- Unlimited e-mail question submissions to Customer Support HELPLINE service
- Unlimited Chat support for quick questions to Customer Support HELPLINE service
- Automatic support call logging feature while working in **asyst**
- Remote Electronic Support using our proprietary Internet-based service to allow us to view, train, or make corrections on your software without the requirement to send a technician on site.
- Support On-Line: A complete Internet based web site that allows downloads of product updates, virus alerts, support call logging, FAQ's, recorded training videos and more.
- All Software Upgrades, Enhancements and Maintenance corrections to the software as released. Product enhancements are driven by customer requests and **USTI** is continually enhancing our software. Customers are notified via e-mail of the latest enhancements and fixes. As a **USTI** customer you have the choice of loading individual updates when notified or can choose to do a hotfix, periodically.
- The **USTI** newsletter, **jUSTInfo**
- NO requirement to purchase another version or upgrade while current on annual support.



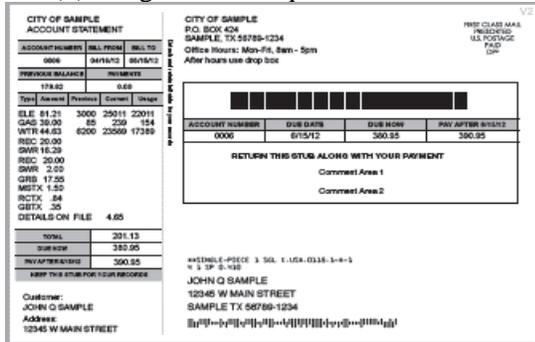


ePrint Cost per billing

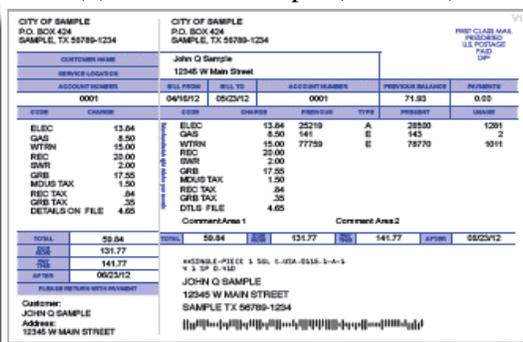
License fee and annual support included on page 4.

	Postcard Cost	Quote	Estimated Current cost	Card
Base Charge [1]	0.10	0.10		
Additional Options			Card/Statement Cost	0.06
Color [2]	0.02		Envelope Cost	
Back Printing	0.05		Toner	0.01
Xact View [3]	0.03		Printer	0.03
Inserts - One side			Inserts	
Duplex				
Cust Provided Insert				
Postage	0.295	0.295	Postage	0.30
Cost per Card/Statement		0.40		0.40
Est Number of Bills Sent		2,000.00		2000
Est Cost per Billing		790.00		790.00

(1) Single color as quoted



(2) Two color sample (cost addl)



ePrint also offers statement rather than postcard bills.

Cost comparison does not include staff time for loading, monitoring or handling the bill process.





Total Price Quote Summary **asyst** SQL

June 7, 2016

asyst:Software

License Fees (for modules and users listed on pg 1)	\$ 14,810
Annual Support Fees (includes Gen Gov import support)	\$ 5,130

eCommerce

asyst:ePay for PayPal

License Fees	\$ 195
Annual Support Fees	\$ 120

asyst:ePrint

License Fee	\$ 495
Annual Support Fees (plus monthly fee based on # of actual bills printed)	\$ 120

asyst:eBill - Monthly Charge

(estimate -actual fee based on total billed)	\$ 18
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Services

Conversions (as described on pg 3)	\$ 4,350
General Government Names/Property Import	\$ 1,000
Go Live Implementation and Training	\$ 3,830

Total Quote	\$ 30,050
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Information provided in this proposal intended for personnel and staff at Osawatomie, KS only and should be treated as confidential. Pricing is subject to applicable taxes and is valid for 45 days.

General information and product overviews on the **asyst** modules can be viewed at www.unitedsystemtech.com. Contact Barbara Barnes, toll free 800.456.8784 x 3402 or at barbara.barnes@unitedsystemtech.com.



401 Bill Card

This card is preprinted with lines and boxes. The **asyst-Utility Billing** system prints all information on the 401 bill card.

\$105 per box of 1000 sheets (2000 Bills)

- ◆ For Laser printers
- ◆ Full 8 1/2 X 11 Sheets
- ◆ With postage permit
- ◆ Two cards per sheet
- ◆ Perforated



CUSTOMER SERV. LOCATION						PREVIOUS BALANCE		PAYMENTS	
ACCOUNT NUMBER	BILL FROM	BILL TO	ACCOUNT NUMBER	PREVIOUS BALANCE	PAYMENTS				
CODE	CHARGE	CODE	CHARGE	PREVIOUS	TYPE	PRESENT	USAGE		
				DUE NOW			AFTER		
				TOTAL	TOTAL				
				DUE NOW			AFTER		
				PAY THIS			AFTER		
				PLEASE RETURN WITH PAYMENT					

Sample of a completed 401 Bill Card

City Of Progress 1850 Crown Rd Dallas, TX 75234						63250		Progress TX 75234		PRE-SORTED FIRST CLASS MAIL U.S. POSTAGE PAID - 1 OZ PERMIT # 2		
CUSTOMER SERV. LOCATION		Mr. Jerry W/ Entekin 908 N Milner Rd.				PREVIOUS BALANCE		PAYMENTS				
ACCOUNT NUMBER	BILL FROM	BILL TO	ACCOUNT NUMBER	PREVIOUS BALANCE	PAYMENTS							
0001	04/16/07	05/23/07	0001	71.93								
CODE	CHARGE	CODE	CHARGE	PREVIOUS	TYPE	PRESENT	USAGE					
ELEC	13.84	ELEC	13.84	25219	A	28500	1281					
GAS	8.50	GAS	8.50	141	E	143	2					
WTRN	15.00	WTRN	15.00	77759	E	78770	1011					
REC	20.00	REC	20.00	Sample Bill Print for Pre-Printed								
SWR	2.50	SWR	2.50	Laser Form 401								
				DUE NOW	131.77	131.77	AFTER	6/23/2007				
				Mr. Jerry W Entekin 908 N Milner Rd. Progress, TX 75234								
TOTAL		59.84		TOTAL		59.84						
DUE NOW		131.77										
PAY THIS		131.77										
AFTER		6/23/2007										
PLEASE RETURN WITH PAYMENT												



United Systems Technology, Inc.

Tomorrow's Integrated Information Systems

ePrint Service for City of Osawatomie, KS

June 7, 2016

Statement Option (License \$495, Annual support \$120)

	Statement	
	Cost	Quote
Base Charge [1]	0.23	0.23
Add:		
Color [2]	0.02	
Back Printing	0.05	
Xact View [3]	0.03	
Inserts - One side	0.07	
Duplex	0.14	
Cust Provided Insert	0.03	
Postage	0.440	0.440
Cost per Card/Statement		0.67
Est Number of Bills Sent		2,000.00
Est Cost per Billing		1,340.00

Estimated Cost	Statement
Card/Statement Cost	0.06
Envelope Cost	0.09
Toner	0.01
Printer	0.03
Inserts	
Postage	0.48
	0.67
	2000
	1,346.00

(1) Single color as quoted

(2) two color option (additional cost)

ACCOUNT STATEMENT
For the period of Nov. 15, 2015 to Dec. 15, 2015
Customer Number: 0959-0959-09
Service Address: 12345 W Main Street

Account Number: 0959-0959-09 Due Date: 12/15/2015 Amount Due: \$131.77

CURRENT ACCOUNT ACTIVITY

Type	Previous	Current	Usage
ELEC	3180	2991	22917
GAS	85	231	154
WTR	36	372	4,860

CURRENT CHARGES

ELECTRIC	13.50
GAS	6.30
WATER	35.00
RECYCLE	1.00
SEWER	3.00
GARBAGE	17.00
RECYCLE TAX	0.50
GARBAGE TAX	0.50
DETAILS ON FILE	4.00

TOTAL PREVIOUS BALANCE: \$71.83
PREVIOUS PAYMENTS: \$9.00
Total Amount Due Now: \$131.77
Total amount due after 12/15/15: \$141.77

IMPORTANT MESSAGE
Government Area 1
Government Area 2

Payment Coupon - Details and return along with your payment and make your check payable to the City of Sample

Account Information:
Account Number: 0959-0959-09
Service Address: 12345 W Main Street
Last Payment: 11/02/2015 Amount: \$12.00
Billing Cycle: 10/15/12 to 12/15/12
Billing Date: 12/15/12

City of Sample
12345 W Main Street
Sample, KS 66788-1234

ACCOUNT STATEMENT
For the period of Nov. 15, 2015 to Dec. 15, 2015
Customer Number: 0959-0959-09
Service Address: 12345 W Main Street

Account Number: 0959-0959-09 Due Date: 12/15/2015 Amount Due: \$141.77

CURRENT ACCOUNT ACTIVITY

Type	Previous	Current	Usage
ELEC	3180	2991	22917
GAS	85	231	154
WTR	36	372	4,860

CURRENT CHARGES

ELECTRIC	13.50
GAS	6.30
WATER	35.00
RECYCLE	1.00
SEWER	3.00
GARBAGE	17.00
RECYCLE TAX	0.50
GARBAGE TAX	0.50
DETAILS ON FILE	4.00

TOTAL PREVIOUS BALANCE: \$71.83
PREVIOUS PAYMENTS: \$9.00
Total Amount Due Now: \$141.77
Total amount due after 12/15/15: \$151.77

IMPORTANT MESSAGE

Payment Coupon - Details and return along with your payment and make your check payable to the City of Sample

Account Information:
Account Number: 0959-0959-09
Service Address: 12345 W Main Street
Last Payment: 11/02/2015 Amount: \$12.00
Billing Cycle: 10/15/12 to 12/15/12
Billing Date: 12/15/12

City of Sample
12345 W Main Street
Sample, KS 66788-1234

www.USTI.us
 1430 Valwood Parkway, Suite 130
 Carrollton, TX 75006
 (972) 767-3488 Fax

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 Toll Free (800) 456-8784

USTI Imagine...

Investment Summary

Tammy Seamands
 City of Osawatomie, KS
 February 16, 2016



Investment Breakdown

Proposal Valid for 120 days

Software	Investment	Annual Fees
License Fees	42,247	17,603
	42,247	17,603
Tyler On-Demand	Investment	Annual Fees
Hosted Applications	800	720
Incode Notification		1,000
Tyler U		
	800	1,720
Hardware & Third Party Software	Investment	Annual Fees
Cash Collection Hardware	1,685	-
	1,685	-
Professional Services	Investment	
Implementation Services	37,000	
Professional Services	5,500	
Data & Conversion Assistance Fees	-	
	42,500	
Project Total	87,232	19,323

Estimated Travel Expenses 9,450

Note: Travel Expenses are billed as incurred based on Federal IRS per diem standards.

Tyler will invoice Client for the License Fees listed above upon delivery of the software.

Maintenance Fees listed above will be invoiced upon ninety (90) days of delivery and annually thereafter on the anniversary of that date

All payment terms are net thirty (30) days

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name		Appointment		Current Term
			Original	Last Reappt.	Expires
ECONOMIC & COMMUNITY DEVELOPMENT COMMITTEE					
	as necessary		* Chair; ** Vice Chair		
	2-year term, 5 members (two full-term limit) (A-C odd yrs & D&E even)				
	Resolution No. 666 (2013)				
A	Akes	Cami	05/23/13	1/23/14	12/31/15
B	Burchett	Kari	05/23/13	1/23/14	12/31/15
C	Madden	Blake	05/23/13	1/23/14	12/31/15
D	Macek*	Dan	05/23/13	---	12/31/14
E	Moon**	Mike	05/23/13	---	12/31/14
Standing	City Manager Superintendent of USD #367 <i>standing members shall not serve as an officer</i>				
Liaison	Ted Hunter				
Ex Officio	Chamber of Commerce Executive Director Mi Co Economic Development Director				
City Staff	<i>Undesignated</i>				
	representation	location	representative		
A.	banking institution	Osawatomie	no requirement		
B.	service commercial business :				
	industrial, manufacturing, real	no requireme	City resident		
C.	tourism, or property develop	<i>OR</i>			
	business sector	within USD #	no requirement		
D.	Chamber of Commerce mem	within USD #	owner / managing executi		
E.	citizen	Osawatomie	City resident		

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name	Appointment		Current Term
		Original	Last Reappt.	Expires
GOLF COURSE ADVISORY BOARD TO THE CITY MANAGER				
	Quarterly, Golf Course			* Chair; ** Vice Chair
	1-year term, 5 members from membership & patrons (<i>appointed by City Manager</i>)			
	Resolution No. 546 (2006)			
A	VACANT?	1-Jan-13	1-Jan-16	31-Dec-16
B	Alan Haag	1-Jan-13	1-Jan-16	31-Dec-16
C	Joe Diediker	1-Jan-15	1-Jan-16	31-Dec-16
D	Mike Gorman	1-Jan-15	1-Jan-16	31-Dec-16
E	John David Cole	1-Jan-13	1-Jan-16	31-Dec-16
Liaison	Nick Hampson			
Ex Officio	Course Manager City Manager			
City Staff	Course Manager, Clubhouse Manager, Course Supt.			
HISTORIC PRESERVATION				
	<i>as necessary</i>			* Chair; ** Vice Chair
	3-year term, 5 members (two full-term limit)			
	Resolution No. 665 (2013)			
A	Case	Lewis	1/23/14	--- 12/31/16
B	King	Brian	1/23/14	--- 12/31/16
C	Sharp	Phyllis	1/23/14	--- 12/31/16
D	Vacant			
E	Vacant			
Liaison	Karen LaDuex			
Ex Officio	Grady Atwater (designee of City Manager)			
City Staff	<i>Undesignated</i>			

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name		Appointment		Current Term
			Original	Last Reappt.	Expires
LIBRARY ADVISORY BOARD					
	3rd Monday, 6:00 p.m. , Library			* Chair; ** Vice Chair	
	4-year term, 7 members (two full-term limit)				
	K.S.A. 12-1222 et al., Resolution No. 617 (2009)				
A	Clark	Steve	07/12/12	04/09/15	04/30/18
B	Govea	Cindy	05/09/13	04/09/15	04/30/17
C	Millard	Verna	04/09/15		04/30/19
D	Reinecker	Judy	05/08/14		04/30/18
E	Wilson	Jamie	03/14/13	04/09/15	04/30/16
Liaison	Karen LaDuex				
Ex Officio	Mayor				
City Staff	Library Director				
<i>Convert to Parks & Tree Board Repeal Code; Est. by Res.</i>					
PARKS & RECREATION COMMITTEE					
	2nd Wednesday, 5:30 p.m., Library Basement			* Chair; ** Vice Chair	
	2-year term, 6 members (two full-term limit)				
	City Code 12-904 (2012)				
A	Callahan	Kelly	02/09/12	05/09/13	12/31/14
B	Carter	Sara	02/13/14	---	12/31/14
C	Farley	Lisa	09/13/12	01/23/14	12/31/15
D	Harper	Kenneth	02/09/12	05/09/13	12/31/14
E	Johnson	Amy	02/13/14	---	12/31/15
F	Mitzner	Jim	01/23/14	---	12/31/15
Liaison	Nick Hampson (voting member on this Committee)				
Ex Officio	Recreation Director				
City Staff	Recreation Director				

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name		Appointment		Current Term
			Original	Last Reappt.	Expires
PLANNING COMMISSION/BOARD OF ZONING APPEALS					
Last Wednesday, 7:00 pm (as needed), Memorial Hall * Chair; ** Vice Chair					
3-year term, 5 members (two full-term limit)					
K.S.A. 12-741 et seq., City Code 16-101					
Planning Commission members serve as the BZA , K.S.A. 12-759 ET SEQ., City Code					
A	Burgin**	Tom	02/09/12	---	12/31/14
B	Mitzner	Jim	02/09/12	---	12/31/14
C	Gorman	Mike	12/09/10	2/13/14	12/31/16
D	Cutburth	Will	03/26/15	---	12/31/17
E	Westlund	John	3/1/16		12/31/18
Liaison	none per KSA				
Ex Officio	none per KSA				
City Staff	Director of Code Enforcement, Management Analyst				
PUBLIC HOUSING AUTHORITY					
as needed * Chair; ** Vice Chair					
4-year term, 5 members					
Resolution No. 68 (1974)					
A	Maimer	Ben	06/09/11	12/31/14	12/31/16
B	Mitzner	Jim	01/23/14	---	12/31/15
C	Ratley	Larry	06/09/11	---	12/31/14
D	Vacant		---		
E	Vacant		---		
Liaison	Ted Hunter	Ted Hunter			
Ex Officio	Mayor	Mayor			
City Staff	City Clerk	City Clerk			

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name	Appointment		Current Term
		Original	Last Reappt.	Expires
PUBLIC SAFETY COMMITTEE				
2nd Monday, 6:30 p.m., Memorial Hall		* Chair; ** Vice Chair		
2-year term, 5 members (two full-term limit); at least 1 from each ward, 1 at large				
Resolution No. 665 (2013)				
Ward				
1	Maimer Ben	2/27/14	---	12/31/15
2	Mitzner Jim	2/27/14	---	12/31/15
3	Canon Richard	2/27/14	---	12/31/15
4	Wastlund John	2/27/14	---	12/31/15
At Large (2)	King Brian	10/29/15	---	12/31/16
Standing	Superintendent of USD #367 (or Designee) Osawatomie State Hospital Superintendent (or Designee)			
Liaison	Lawrence Dickinson			
Ex Officio	Chief of Police Chief of Fire Department			
City Staff	Chief of Police (or designee)			
TOURISM COMMITTEE				
4th Thursday, 5:30 p.m., Memorial Hall		* Chair; ** Vice Chair		
2-year term, 5 members				
Membership (resident, property owner, own operate a retail storefront business)				
Charter Ordinance No. 15 (2013); Resolution No. 669 (2013)				
A	King Brian	1/23/14	---	12/31/15
B	Maimer Ben	1/23/14	---	12/31/15
C	McDougal Marti	2/13/14	---	12/31/15
D	Vacant		---	12/31/14
E	Vacant		---	12/31/15
Liaison	Undesignated?			
Ex Officio	City Manager Chamber Executive Director			
City Staff	Undesignated			

BOARDS, COMMISSIONS & COMMITTEES

As of June 1, 2016

UPDATE IN PROGRESS

Position	Member Name		Appointment		Current Term
			Original	Last Reappt.	Expires
EXTERNAL COMMITTEES					
Osawatomie Chamber of Commerce Board					
Liaison	Govea	Mark	4/11/13	---	N/A
City Staff	<i>Undesignated</i>				
Miami Co. Economic Development					
Rep.	Govea	Mark	2015	---	
KMEA Board of Directors					
Director 1	Cawby	Don			3/31/15
Alt 1					3/31/15
Director 2	Kasper	Stewart			3/31/14
Alt 2					3/31/14
League of KS Municipalities					
Delegate 1	Govea	Mark			
Delegate 2	Cawby	Don			
Alternate	Maichel	Tamara			
Alternate					
Marais des Cygnes River Water Assurace Board District No. 2					
Director	Kasper	Stewart			
KMEA- Energy Management Pool 1					
Delegate	Kasper	Stewart	(City Manager Designates)		

CITY OF OSAWATOMIE



MEMORANDUM

To: Mayor and City Council

From: Don Cawby, City Manager

Re: **Projects & Issues Update**

Date: June 9, 2016

Projects

Main Street Phase I. As of today the entire driving surface is paved and work will begin on approaches and sidewalks. After deliberation, we decided that it was probably not advisable to attempt to have the parade along Main Street this year. The lack of sidewalks and approaches, as well as us slowing up the contractor and creating liability for both of us, made us stick to the plan to go down Brown Street for this year. We hope this is a treat for the Brown Street residents.

Issues

Comprehensive Plan. Included with this report is the initial summary that Scott Michie produced out of the Council's discussion at the planning retreat. The Planning Commission saw the documents for the first time on June 1st and we hope that in early July or late June, we will have a group meeting to provide more details to the report.

Animal Registration. Kudos to Ted Bartlett for and Dr. Boss for putting together a registration and vaccination drive on Saturday June 4th. They registered 18 animals that most likely wouldn't have otherwise been registered and Dr. Boss vaccinated 35 total animals. We want to increase registrations and awareness by doing this as an annual event. However, I think we need to consider working with the veterinary offices to sell tags through them and get animals registered more uniformly. This is something we will discuss with the area veterinary offices and we will need to develop some sort of procedure for handling registrations this way. It is also possible that we may have some online options available with our new software which will enable this process to work more smoothly.

Golf Carts. After the last meeting, I asked Kyle to start digging into other City's ordinances and see if any provisions exist for exempting golf carts used by handicapped individuals. I hope to have information ready next week and get the Public Safety Committee scheduled to discuss the item by the end of the month, or early in July.

Concealed Carry of Firearms by Employees. The new law goes into effect July 1 and I think there is still a lot of confusion among city and county employers how this issue will be handled. I hope to have at least some recommendation at the next meeting on what we plan to do administratively.

Upcoming Meetings/Dates

June 16-18	John Brown Jamboree
June 23	City Council Meeting
July 7	Possible Special Meeting Workshop on Budget
July 14	City Council Meeting

Police Dept Summary - City Council Meeting 6/09/2016

Dispatch received 1001 calls for service in the month of May. Of the 1001 calls, Officers handled 799 calls for service.

(1001 minus(-) Fire calls, Burn permits, Court, Cont. burn, Fine payments, Fuel, City Services.

Totals for the Month of May

9	Warrant Arrests
21	Total Arrest
149	Traffic Stops
74	Suspicious Activ., Inv. Persons, Ped Checks, Prowlers
12	Traffic Accidents
42	Assist EMS
48	Fights , Disturbance, Assaults, Domestic, Harras
2	Sexual assaults, Rape
29	Damage to Prop., thefts, Burglarys,
49	Animal at Large, Bite, Welfare chk
12	Child in Need of Care, Runaways, Missing Children
17	Vehicle Lock outs
47	Non Warrant Arrests
117	Escorts, Civil Stand-bys, 911 Misdials, Motor Assist, X-Patrol, Alarm Calls, Citizen Inquiry, Welfare Checks
108	Citizen Complaints
48	Assist Out Side Agency, Loud Music, Violation of Protection Orders, Traffic Haz, Drive Complaints, Drug Testing Finger Printing, Open Doors, Follow-ups, Found Property, etc...
93	Total May Citations
48	Citations not counted in April Summation (Total April= 139)

OSAWATOMIE POLICE DEPARTMENT total calls for service by year

	Call Totals	
2006	9544	First full year of RMS use
2007	9070	
2008	9096	
2009	9602	
2010	9706	
2011	10028	
2012	11717	
2013	12902	
2014	13798	
2015	13170	
2016	4719	Currently